Attachment A

WASHINGTON COUNTY
OREGON

As of the date of this evaluation, driver:
❑ Meets acceptable driver criteria
❑ DOES NOT meet acceptable driver criteria

Driving Record Requirements Form

This form shall be applied to any employment position that is being filled in which driving is a required job function or any employee whose position may require driving (may not exceed 3 points or the driver does not meet acceptable driver criteria).

Driver's name:_____ **Employee #:**_____

Driver's license number & state of issue:_____ **Date of driving record:**_____
(Dated within 30 days of evaluation)

The driver is 18 yrs. of age or older and holds a valid driver's license for the type of vehicle or equipment driven: ❑ YES (Pass) ❑ NO (Unacceptable)

Category	Type of offense		Allowance (as applied from date of conviction to date of evaluation)	Description	Date of conviction[1]	Points (circle all that apply)
I.	Any traffic crime[2] conviction within the last 36 months:		None allowed	1.		❑ Unacceptable
	All traffic crime convictions within the last 60 months:		1 within the past 60 months	1.		2
			2 or more within the past 60 months are not allowed	1.		❑ Unacceptable
				2.		
II.	All Class A, B, or C traffic violation[3] convictions as a driver, owner, or operator of a vehicle, and conviction of any traffic violations listed under OAR 735-064-0220[4]:		1 within the past 12 months	1.		1
			2 or more within the past 12 months are not allowed	1.		❑ Unacceptable
				2.		
			2 within the past 36 months	1.		1
				2.		1
			3 or more within the past 36 months are not allowed	1.		❑ Unacceptable
				2.		
				3.		
III.	Any Class D traffic violation[5] convictions that are not listed under OAR 735-064-0220, and conviction of any traffic violation listed under OAR 735-072-0035[6]:		2 within the past 12 months	1.		1
				2.		1
			3 or more within the past 12 months are not allowed	1.		❑ Unacceptable
				2.		
				3.		
			3 within the past 36 months	1.		1
				2.		1
				3.		1
			4 or more within the past 36 months are not allowed	1.		❑ Unacceptable
				2.		
				3.		
				4.		
IV.	Diversion Agreement[7]:	Completed	1 within the past 120 months			2
		Not completed	None allowed			❑ Unacceptable
TOTAL POINTS ON ALL CATEGORIES: (may not exceed 3 points or the driver does not meet acceptable driver criteria)						

Evaluation completed by:_____ Date of evaluation:_____

Definitions and examples:

1 **"Conviction"** means a finding or determination of guilt based on a plea of guilt or equivalent (such as a no contest plea) or verdict of guilt.

2 **"Traffic Crime"** means any traffic offense that is punishable by a jail sentence, ORS 801.545. Examples include, but are not limited to: criminal driving while suspended; reckless driving; driving under the influence of intoxicants; and, failure to perform duties of a driver to injured persons in the event of a collision.

3 **"Class A, B or C Traffic Violations"** means a traffic offense that is designated as a traffic violation in the statute defining the offense or any other offense defined in the Oregon Vehicle Code (or its equivalent in any other state) that is punishable by a fine but that is not punishable by a term of imprisonment, ORS 801.557. Examples include, but are not limited to: violation of the basic rule; failure to obey a traffic control device; illegal U-turn; driving while uninsured; and driving a vehicle without driving privileges.

4 **"OAR 735-064-0220"** refers to Type A Traffic Offenses which fall under the Oregon Department of Motor Vehicles Adult Driver Improvement Program.

5 **"Class D Traffic Violation"** means a traffic offense that is designated as a traffic violation in the statute defining the offense, or any other offense defined in the Oregon Vehicle Code (or its equivalent in any other state) that is punishable by a fine but that is not punishable by a term of imprisonment, ORS 801.557. Examples include, but are not limited to, unlawful use of a disabled parking permit or parking space; failure to notify of name and/or address change; and, no or defective equipment (examples: brakes, rear view mirror or windshield wipers).

6 **"OAR 735 072-0035"** refers to Type B Traffic Offenses which fall under the Oregon Department of Motor Vehicle's Adult Driver Improvement Program.

7 **"Diversion agreement"** means a Driving While Under the Influence of Intoxicants guilty plea (DUII) until completion of a court-approved program as set forth in ORS 813.250.