



DEATH CERTIFICATE ORDER FORM

WASHINGTON COUNTY
Department of Health and Human Services
VITAL RECORDS
155 North First Avenue, Suite 160, MS-5
Hillsboro, Oregon 97124-3072
(503) 846-3538

For Office Use Only:
Fee Paid:
Ck/MO#/Cash:
Transaction #:
Received By:
Applicant Signature

In accordance with law ORS 432.121, access to death records is restricted for 50 years to family members, legal representatives, government agencies, persons licensed or registered under ORS 703.430 and persons with a personal or property right. Legal guardians must enclose a copy of the legal document. If you are not eligible, enclose a written permission note with a notarized signature of an eligible person.

Warning: Providing false information is a felony under ORS 432.993. To screen orders, Vital Records may request more information, proof of your identity, or other documents to prove eligibility.

Death Certificates are available from this office up to six months from the date of death.*

Please make check or money order payable to Vital Records.
First Death Certificate is \$20.00: 1 x \$20.00 = \$ 20.00
Additional Death Certificates @ \$15.00: x \$15.00 = \$
(if requested at the same time)
Total Death Certificates Ordered: Total Amount \$

PLEASE PRINT CLEARLY

1. Name of deceased
2. Spouse of deceased
3. Date of death
4. Place of death OREGON
5. Name of requestor
6. Your address
7. Your relationship to deceased Daytime phone #
8. Reason for ordering certificate
9. Mail certificate(s) to

Please make your check or money order payable to VITAL RECORDS. We regret that we do not accept debit or credit cards.

Send To: WASHINGTON COUNTY VITAL RECORDS
155 NORTH FIRST AVENUE, MS-5
HILLSBORO, OR 97124-3072

*After six (6) months from the date of death: Certified copies for individuals who died in Oregon more than six months ago must be obtained from the Vital Records Office at the Oregon State Health Division in Portland, Oregon. Phone: (971) 673-1190 or Web Site: www.healthoregon.org/chs