

ODOT WORK CREW RULES & GUIDELINES (Hillsboro)

Michael Bouldry/Julian Rothlind

Please call 503-846-3782 to reschedule if you cannot work. Multiple absences may result in your termination from the community service program and further court sanctions.

1. **Report to the Juvenile Department located at 222 N First in Hillsboro.** You can expect to work with up to 8 other juveniles under the supervision of a crew leader.
2. **Arrive on time.** If you are late the crew may be gone and you will be unable to work.
3. **Dress appropriately.** You will be doing work outside, so dress for the weather. Long pants are advisable. Most work is dirty and messy, so wear old clothing and shoes. No open toe shoes, no short shorts. Stomachs must be covered.
4. **Drinking water** will be supplied.
5. **You are not allowed to bring** tobacco, cigarettes, lighters, pagers, sharp objects, weapons, or radios. If we find any unauthorized items they may be confiscated. You may be required to empty your pockets before crews. We are not responsible for lost items. Personal cell phones are to remain off during crew hours. In case of emergency, you may use or your parent can contact the work crew leader's cell phone listed below.
6. **Treat others with respect at all times.** A major rule violation for the following: Aggressive behavior, inappropriate physical contact, threats of violence, intimidation, bullying, drug / alcohol possession/use, possession of weapon, new law violation, leaving without permission/whereabouts unknown at any time, creating an unsafe work environment, disruptive behavior/unable to follow direction/CS expectations, gang ideation/talk/recruitment will not be tolerated and may result in immediate termination from work crew and or the community service program.
7. **Inclement Weather:** You will receive a phone call by 8:00am if the crew is canceled due to the weather. If you are in doubt, call the Community Service office at 503-846-3782.
8. **Your participation on the crew must be satisfactory each hour to receive credit for that hour.** Your Crew Leader will evaluate your performance at the end of the crew. These reports will also go to your assigned counselor. This review will determine the amount of credit (up to 4 hours per crew) that you earned.
9. After the work crew you will be returned to the Juvenile Department. **You must arrange your own transportation.** Call Tri-Met at 503-231-3199 if you need bus route or light rail information.
10. **If you are ill or injured on the day of work** have your parent call 503-846-3782 and leave a message on voice mail. You will be excused only if your call is received before 8:30am on the morning of your scheduled crew.
11. **If you are allergic to bee stings, you must bring your Epi kit with you on crew.**

Parents who need to reach the crew leader during the work crew day may call

971-255-7881- Michael Bouldry

503-705-5326- Julian Rothlind