Mechanical Permit Application

Washington County www.co.washington.or.us Phone: 503-846-3470 Fax: 503-846-3993
155 N. 1st AV, Suite 350-12 **Inspection Request Line: 503-846-3699**
Hillsboro, OR 97124

Land Use Approval: _____ Project #: _____ Permit #:_____

TYPE OF WORK

☐ New construction ☐ Addition/alteration/replacement
☐ Demolition ☐ Other:

CATEGORY OF CONSTRUCTION

☐ 1- and 2-family dwelling ☐ Commercial/industrial ☐ Accessory building
☐ Multi-family ☐ Master builder ☐ Other:

JOB SITE INFORMATION AND LOCATION

Job site address:	
City/State/ZIP:	
Suite/bldg./apt. no.:	Project name:
Cross street/directions to job site:	
Subdivision:	Lot no.:
Tax map/parcel no.:	

DESCRIPTION OF WORK

☐ PROPERTY OWNER ☐ TENANT

Name:	
Address:	
City/State/ZIP:	
Phone: ( )	Fax: ( )

APPLICANT

Business name:	
Contact name:	
Address:	
City/State/ZIP:	
Phone: ( )	Fax: ( )
E-mail:	

CONTRACTOR

Business name:	
Address:	
City/State/ZIP:	
Phone: ( )	Fax: ( )
E-mail:	
CCB lic.:	City or metro lic.:

Authorized signature: _____

Print name:	Date:

COMMERCIAL FEE SCHEDULE – USE CHECKLIST

Mechanical permit fees are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all mechanical materials, equipment, labor, overhead, and profit.

Value: $

RESIDENTIAL EQUIPMENT / SYSTEMS FEES

For special information use checklist.

Description	*Qty.*	*Ea.*	*Total*
Heating/cooling			
Furnace, incl. ductwork, vent, and liner		8.50	
Air conditioner (site plan required)		8.50	
Heat pump (site plan required)		8.50	
Duct work, alterations and additions		8.50	
Hydronic piping system		8.50	
Boiler, incl. vent**	State	Permit	Required
Gas heaters/unit in-wall, in-duct, suspended, etc. **not** incl. vent.		8.50	
Other:			
Other fuel appliances			
Water heater		8.50	
Gas fireplace/insert/stove		8.50	
Gas log/log lighter		8.50	
Pool or spa heater, kiln*		8.50	
Wood/pellet stove/insert		8.50	
Wood fireplace		8.50	
Chimney/liner/flue/vent w/o appliance		8.50	
Oil tanks/gas/diesel generators		8.50	
Other:			
Environmental exhaust and ventilation			
Range hood/other kitchen equipment		8.50	
Clothes dryer exhaust		8.50	
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)		8.50	
Attic/crawlspace fans		8.50	
Whole house ventilation or Radon mitigation		8.50	
Other:			
Fuel piping			
$8.50 for first four; $1.00 for each additional			
Furnace		By outlet #	
Wall/suspended/unit heater		By outlet #	
Water heater		By outlet #	
Fireplace/log lighter/gas log		By outlet #	
Range		By outlet #	
Barbecue		By outlet #	
Clothes dryer		By outlet #	
Other:			

MECHANICAL PERMIT FEES

Subtotal	$
Minimum permit fee	$60.00
Plan review (65% of permit fee)	$
State surcharge (12% of permit fee)	$
TOTAL PERMIT FEE	$

This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

* Site plan required for an outdoor unit
** State Building Codes Division's approval required