



Right-of-Way Permit Application

See the "Right-of-Way Application Reference" sheet for additional submittal requirements.
Incomplete applications will not be processed.

Valid from July 1, 2011 - June 30, 2012

Permit Type: **DUST CONTROL**

Submit To: Washington County - DLUT
Operations & Maintenance Division
1400 SW Walnut Street, MS 51
Hillsboro, OR 97123
(Phone): 503- 846-7623 / (FAX) 503-846-7620
(Email): roadpermits@co.washington.or.us

Work Site Information

Road to Be Treated:		Cross-Street:
Location of Treatment:	Starting Point:	Ending Point:
Length of Treatment (feet):	City:	

Applicant

Name:		
Address (include City / State / ZIP):		
Phone:	Cell Phone:	Fax:

Contractor

Product: Lignin Sulfonate Magnesium Chloride

Business Name:	Contact Name:
Mailing Address:	E-mail:
City / State / ZIP:	
Office Phone:	Cell Phone:
Fax:	

Do you need "DUST CONTROL" signs? Yes No

Proposed Treatment Date: _____

PERSON OR FIRM APPLYING DUST CONTROL PRODUCT MUST OBTAIN A SEPARATE RIGHT-OF-WAY PERMIT FROM WASHINGTON COUNTY

Applicant understands that the life of a dust control treatment to a gravel road is normally only through the dry season in which it is applied and may be shorter depending on the traffic volumes and weather conditions. Applicant further understand that the County WILL NOT maintain the road as a hard surface road and at the end of the dry season will resume grading and rocking the road as needed in accordance with adopted maintenance practices.

Applicant agrees that any and all corrective action that may become necessary because of failure to comply with the procedures and conditions of this permit will be completely at the applicant's expense. Applicant further agrees that Washington County may cause corrective action to be taken at applicant's expense should applicant fail to take corrective action within the time specified by the County, or if applicant could not be notified within a reasonable amount of time of the need of corrective action.

Applicant Printed Name: _____ Title: _____

Applicant Signature: _____ Date: _____

For Office Use Only			
Rec'd By:	_____	Date:	_____
Permit No.	_____	Entered By:	_____
		Date:	_____



Right-of-Way Permit Application Reference Sheet

Permit Type: Dust Control

Do not submit this checklist. It is intended as reference for the applicant only and does not need to be made part of the permit application submittal packet.

Minimum Submittal Requirements Checklist

	No.	Item / Description
<input type="checkbox"/>	1	Completed Application: <i>Signed and dated</i>
<input type="checkbox"/>	2	Application Fee (property owner): \$0 Application Fee (contractor): \$145 (<i>payable by cash, check, Visa, or Mastercard</i>)
<input type="checkbox"/>	3	Insurance Documentation (contractor only): <i>The contractor must provide proof of insurance. A Certificate of Liability and Property Damage Insurance, with minimum coverage of \$100,000 per person and \$500,000 per incident, must be filed prior to beginning the work. The site address / location of the work must be listed on this Certificate.</i> <i>In addition, the Certificate must also name (exactly as shown below):</i> <u>Washington County, its agents, officers, and employees as an additional insured.</u>

Permit Issuance Checklist

	No.	Item / Description
<input type="checkbox"/>	1	County reviews application, in the order it was received. Additional information from the applicant may be needed.
2		County inspects the road to determine if any maintenance is needed prior to the abatement.
3		If maintenance is needed, staff will attempt to schedule the work at least one week prior to the scheduled application of dust abatement material.
<input type="checkbox"/>	4	County prepares permit, develops conditions & special provisions (typically within 10 business days of receiving a complete application packet).
<input type="checkbox"/>	5	Contractor is issued the right-of-way permit after paying the \$240 permit fee*. (*Note: Permit fee is for the contractor / applicator only)

Special instructions and information for the Property / Applicant:

Clearly mark the limits of the intended treatments so the inspector can make an accurate evaluation. Stakes with ribbon or painted ends are effective for this. Please allow 5 business days for completion of the inspection.

The application of diesel fuel, stove oil, motor oil, etc. for dust abatement purposes is **STRICTLY PROHIBITED** by law.

Place and maintain "FRESH OIL" signs during and for three (3) days after application of the dust abatement product. Applicant is liable for any accidents or incidents that arise from the road treatment.

Notify the Operations & Maintenance Division (503-846-7623) within 24 hours after the treatment was applied

Install and maintain, at each end of the treated area, long term "DUST CONTROL" signs to alert County grader operators not to grade through the treated area.

Upon completion of the treatment, the County will NOT grade the treated portion of the road as long as the road remains in good condition provided the DUST CONTROL signs are clearly visible to the grader operator. However, if in the County's opinion the condition of the road deteriorates so that it is no longer safe or comfortable to drive, the County will grade the road as needed. You may or may not be notified prior to grading.

Please keep in mind that dust abatement treatments are only effective during the dry season. The treated portion of the road will be included in the regular gravel road maintenance schedule as soon as the rainy season resumes.