

RROMAC MEETING MINUTES

April 15, 2004

ATTENDANCE:

<u>Members:</u>	Mark Bauer	<u>Staff:</u>	Dave Schamp
	James Burns		Greg Clemmons
	Robert Ewers		Victoria Saager
	Keith Fishback		Stacia Sheelar
	John Jackson		Rich Girard
	Don Logan		Keith Lewis
	Adam Mayer		
	Wendy Mortensen		
	Gary Virgin		

<u>Absent</u>	Eldon Jossi	<u>Guests:</u>	
	Joe Rutledge		
	Dave Vanasche		

WELCOME

John Jackson called the meeting to order at 7:35 a.m. It was moved and seconded to approve the March minutes. All were in favor.

REVIEW LETTERS

- ❖ Wendy Mortensen provided copies of draft letters from RROMAC to Senator Dukes and various media and agencies. There was discussion concerning Bruce Starr's involvement in the passage of HB2041 which provides the funding for the upgrade projects. Staff will check on the details and provide information back to Wendy before the next meeting.

INTRODUCTION

Dave Schamp introduced Keith Lewis as the Interim Operations Superintendent to replace David Ohnstad who recently resigned.

PUBLIC NOTIFICATION OF MAINTENANCE ACTIVITIES

- ❖ Dave Schamp gave a quick introduction of the concept of providing advance notice to property owners impacted by maintenance operations. Victoria Saager provided a sample (attached) notification to property owners in the form of a postcard with check boxes.
- ❖ James Burns suggested giving it a try. Everyone agrees that some sort of notification is important. Preference is postcard sent out within 6-8 weeks of scheduled activities.

- ❖ James Burns made a motion to do a 6-month trial period. Mortensen 2nd. All were in favor. Staff will bring back a proposal for the next meeting.

PUBLIC AWARENESS

Public Awareness piece on sharing the road with Farm equipment. Review and provide feedback. CPO newsletters, local papers, etc. Send with note to media that we can create a video opportunity. Release April 26th. May 15th & 16th – Public Works Fair at Washington Square. Bruce Starr attending ODOT, CWS, TVWD, City of Hillsboro Water, APWA, County kid friendly displays.

Keith Fishback said that the Farm Bureau could arrange for a video opportunity if needed

GRAVEL ROAD UPGRADES – CANDIDATE REVIEW

Greg Clemmons submitted staff recommendations for the Gravel Road Upgrades for the FYI 2004-05 for review by the Committee. Greg included cost estimates, adjusted project limits, and reasons for delaying Solberger and Dorland Roads for consideration until next year. The Committee discussed the information and approved staff's recommendation to upgrade the following roads:

- Cedar Canyon – from Killin Rd to Hwy 6
- Parson Rd – from Hwy 6 to Wilson School Rd
- Sewell Rd – from Evergreen Rd to Meek Rd
- South Rd – from Gaston end of pavement to 1700' west (Reverted portion)

GRAVEL ROAD RATING SYSTEM UPDATE

Rich Girard presented an outline for rating gravel road condition. The system rates five areas, which define a good operating roadway. This system will include a Gravel Road Condition Index (GRCI) which will permit us to track performance of a road and/or grading methods, along with looking at how the County's gravel road perform over time.

NEXT MONTH'S AGENDA

- Update on letters to Senator Dukes and others
- Update on notification process
- Provide list of roads for inclusion in dust abatement safety program
- Update on gravel road upgrade projects