

## SURVEY CHECKLIST

SURVEYOR _____	SURVEY NUMBER _____
LS # _____	CLIENT _____
BUSINESS NAME _____	SECTION-TWP-RNG _____
DATE OF SURVEY _____	JOB/PROJECT # _____
DATE RECEIVED _____	RECEIVED BY _____
DATE FILING FEE PAID _____	AMOUNT PAID _____
SUBDIVISION BOUNDARY?    YES    NO	DEEDS? _____
PLA?    YES    NO	

REVIEWED BY _____	DATE _____
DATE SURVEY RETURNED TO SURVEYOR _____	

- |  | (Y) | (N) |
|--|-----|-----|
| 1. Math check.....   | ( ) | ( ) |
| 2. Data must be of such size and clarity as to be clearly reproducible.....  | ( ) | ( ) |
| 3. Size (18" x 24" only).....  | ( ) | ( ) |
| 4. Location by ¼ section, Twp, and Rng.....  | ( ) | ( ) |
| 5. Date of survey.....   | ( ) | ( ) |
| 6. Scale of drawing.....   | ( ) | ( ) |
| 7. North Arrow.....  | ( ) | ( ) |
| 8. Basis of bearings.....  | ( ) | ( ) |
| 9. Tie to a monumented section corner, ¼ corner, 1/16 <sup>th</sup> corner, DLC corner or a monumented lot, parcel or boundary corner of a recorded subdivision, partition or condominium..... | ( ) | ( ) |
| 10. Legend (monument type, size, caps etc.).....   | ( ) | ( ) |
| 11. Surveyor's seal, original signature and renewal date.....  | ( ) | ( ) |
| 12. Surveyor's business name and address.....  | ( ) | ( ) |
| 13. Narrative – must explain the purpose of survey and how lines were established or reestablished and shall state which data were controlling.....  | ( ) | ( ) |
| 14. Street names, widths, CR #'s shown correctly (check section map & tax map).....  | ( ) | ( ) |
| 15. Accepted statement.....  | ( ) | ( ) |
| 16. Inkjet statement (if applicable).....  | ( ) | ( ) |