

**WASHINGTON COUNTY
URBAN & RURAL RESERVES
COORDINATING COMMITTEE**

MONDAY, MAY 5, 2008 – 1:30 P.M.

BEAVERTON LIBRARY
12375 SW 5th Ave.
MEETING ROOM 'A'
(Inside Library)

A G E N D A

1. Welcome & Introductions – *Tom Brian*
2. Public Comments
3. Action Items from April 7th meeting:
 - Motions and Actions related to By-laws;
 - Final draft By-laws
4. Project Updates – *Brent Curtis*
5. Preparation for Summer Public Outreach Activities:
 - Proposed Reserves Study Area(s) – Map Review
 - Factors for designation of Reserves:
 - a) Urban Reserves Factors: OAR 660-027-0050
 - b) Rural Reserves Factors: OAR 660-027-0060
6. Adjourn

Next Meeting – June 9th, 2008

Potential agenda topics:

- *Public Involvement:*
 - *Open House Programs;*
 - *Committee Roles & Responsibilities;*
 - *Questions for Stakeholders & general Public*
- Growth Forecast
- Project Funding / DLCDC Technical Assistance Grant request

Washington County Reserves Coordinating Committee

April 7, 2008 Meeting

General Meeting Notes / Action Items

Committee Chairman Tom Brian opened meeting at approximately 1:42 pm.

Public Comments: Approximately 5 members of the general public were in attendance – no comments were offered.

Project Updates: Brent Curtis provided updates on the following project elements:

- Work Program;
- Initial reserves study area;
- Planning Directors will provide technical review and support Committee activities:
 - Meetings schedule will allow flow of materials and recommendations to Planning Directors for review and recommendations to WCRCC;
 - WCRCC will forward recommendations on to Core-4 and Regional Steering Committee.

Kathryn Harrington: Called Committee's attention to the availability of a new "road map" – a Coordinated Reserves Work Program which outlines the five primary phases of the project. Noted that Phase 1 is now complete.

ACTION ITEM: By-laws: Tom Brian introduced review and recommendations for Committee By-laws.

Brent Curtis: noted that Planning Directors had reviewed proposed By-laws.

The Committee discussed urban services issues as they relate to the structure of the committee (as included in By-laws).

Keith Mays recommended removal of Clean Water Services and Special Districts from the membership list in the draft By-laws.

The committee discussed Mr. Mays recommendation and related issues:

- Andy Duyck: indicated that he would be willing to represent either CWS or the rural area of the county;
- Rob Drake: cited example of Barrows Rd. area in Beaverton where special service district (THPRD) provides important service that is of value to multiple jurisdictions;
- Desari Strader: noted that she represents large unincorporated area of Washington County that relies on services of special districts;
- Tom Brian; reminded committee that the "Urbanization Forum" would be addressing the urban services issues;
- Andy Duyck: noted that special districts could help share costs;
- Gretchen Buehner: Agreed with comments from city of Sherwood; special districts should not be included on the committee;

- Rob Drake: moved for adoption of By-laws including the service district representatives and noted that ‘one person – one vote, provides solid footing for the cities.
- Keith Mays: supported the addition of a representative for rural / agriculture areas but suggested that the motion be amended to require that special districts, CWS and Agriculture representatives be ex-officio / non-voting members;
- Andy Duyck seconded motion of Rob Drake;
- Jeff Dalin: recommended amending quorum to 8 voting members;
- Rob Drake: seconded motion;

Vote: motion passed 8 to 1; dissenting vote Gretchen Buehner.

- Pete Truax: commented on value of rural school and fire districts
- Keith Mays: moved to identify CWS and special districts representatives as ex-officio members;
- Gretchen Buehner: 2nd;

Vote: 4 aye, 4 nay - motion dies;

?? call for question –

Action on approval of By-laws with proposed amendment (8-member quorum);

Vote: motion passed 6 aye, 2 nay – dissenting votes: Keith Mays and Gretchen Buehner.

**** Copy of amended By-laws attached.**

Mike Dahlstrom (Washington County Public Involvement Coordinator): noted that Metro Councilor Carlotta Collette needed to leave soon; recommended deferral of discussion on draft Public Involvement Plan to allow time for her presentation;

Chair Brian accepted recommendation – introduced Councilor Collette;

Performance Based Growth Management (PBGGM) - Carlotta Collette (distributed copies of “Performance Based Growth Management – Guiding Principles) noted that this program was designed to improve existing growth management program:

- o Referred to 2040 Growth Concept – urban areas are designated for growth;
- o PBGM would focus development in areas where growth is desired;
- o Working with cities to develop scenarios reflecting local goals;
- o New models are being developed to analyze relative values of alternative growth scenarios;
- o Timing of this program is good with 13 cities currently in or scheduled to begin Periodic Review;
- o Will analyze value of focusing investments to target areas;
- o Will be a regionally driven / collaborative process;
- o Focuses on communities not edge of Urban Growth Boundary.

Chris Barhyte: asked if the new models would force increased densities;

Chris Deffebach: responded that the program is designed to support local visioning process.

Carlotta Collette: noted that proposed PBGM would be reviewed through MTAC / MPAC process.

Ms. Collette recommended attendance at regional “Placemaking Summit” in July.

Desari Strader: noted that an important message from her constituents is that they are tired of infill growth.

Gretchen Buehner: agreed with comments relating to infill growth – asked if PBGM principles address placing residents where businesses are.

Carlotta Collette: recognizes need to put people close to their jobs – noted that RTP is one of four legs of regional program for ‘Creating the Greatest Place’ – these elements are interdependent.

Tom Brian: noted that having jobs in Washington County and housing in Clark County institutionalizes Traffic!

Jeff Dalin: raised concern that modeling process has a “duh” factor – e.g. flood areas south of Cornelius will always be farm land.

Kathryn Harrington: stated that modeling would be an ‘iterative’ process.

Gretchen Buehner: asked how “workforce housing” issue would be addressed.

Keith Mays: asked how “Big Look” folded into the Metro process.

Tom Brian: suggested opportunity to bring in “panels” for discussion of special interest issues.

Washington County Public Involvement Plan: Mike Dahlstrom briefly discussed the proposed plan for coordinated public involvement for the Urban and Rural Reserves program:

- Noted draft of regional “Coordinated Public Involvement Plan” had been distributed and discussed at last meeting;
- The Washington County Coordinated Plan utilizes the principles in the regional plan;
- County Coordinated Plan provides the next level of detail;
- Intended to extend outreach and channels for input;

Meeting adjourned at approx. 3:02 pm.

BY-LAWS

WASHINGTON COUNTY URBAN AND RURAL RESERVES COORDINATING COMMITTEE

1. PURPOSE

The Washington County Urban and Rural Reserves Coordinating Committee (RCC) was founded in order to provide a forum for cooperative participation between and among the County, it's Cities and Service Providers on matters related to the creation of Urban and Rural Reserves in the Portland Metropolitan area which may affect Washington County.

This Committee's primary function is to review policy related issues and develop consensus based recommendations to the "Regional Reserves Steering Committee"*. In addition to the central focus on the creation of Urban and Rural reserves, the Committee will also address other growth management related issues, including but not limited to "Performance Based Growth Management" and Urbanization / provision of urban services. Additionally, the Committee may assume an adjunct role as an advisory body to the Washington County Urbanization Forum.

**The Regional Reserves Steering Committee is a similar group functioning at the Regional level and charged with the development of recommendations to the Metro Council on Urban Reserves throughout the region and recommendations to the individual County Boards of Commissioners on Rural Reserves. This Committee is co-led by one Metro Councilor and one commissioner each from Clackamas, Multnomah and Washington counties (the 'Core-4').*

2. MEMBERSHIP

Committee membership shall consist of the chief officer of each member's elected governing body or his/her designee from said elected body. The Committee shall be chaired by the Washington County Core-4 member and a vice-chair position shall be shared among the three Regional Steering Committee members representing Washington County.

Member governments / agencies / special districts may include:

- Washington County
- Metro (2 Washington County representatives from the Metro Council as ex-officio members)
- City of Banks
- City of Beaverton
- City of Cornelius
- City of Durham
- City of Forest Grove
- City of Gaston
- City of Hillsboro
- City of King City

- City of North Plains
- City of Sherwood
- City of Tigard
- City of Tualatin
- Clean Water Services
- Representative from Special Service Districts

3. TIMEFRAME / SUNSET:

The project for creating Urban and Rural Reserves in the Portland Metro area is scheduled to run from March 2007 to December 2009. The Washington County Urban and Rural Reserves Coordinating Committee and these By-Laws shall sunset at the completion of the project or at any other time as determined by a majority of the Committee. The project shall be deemed complete following formal establishment of Urban and Rural Reserves in the Portland Metro Region through issuance of a final acknowledgement order by the Land Conservation and Development Commission.

4. PROCEDURES

- Meetings: Meetings will be held in accordance with a schedule adopted annually by the RCC. Meetings may be canceled or called as needed by the chairperson or by a vote of the RCC.
- Quorum: a quorum of the committee shall consist of five-eight (58) voting members.
- Voting: Voting in the RCC shall be carried by a simple majority of those present. Each Committee member except ex-officio members shall have one vote. Member governments / agencies may designate a member from another government / agency to serve as their representative, and such representative shall be entitled to two votes.
- Alternates: Alternates may be appointed from each member jurisdiction elected governing body. A designated alternate may sit in the absence of a member and shall have full voting rights.

4. PROJECT ADVISORY COMMITTEE

The RCC shall be informed and advised by a staff project advisory committee whose membership shall include Planning Directors or similar principal staff from each of the member governments / agencies.

5. AMENDMENTS

These By-Laws may be amended from time to time by a majority of the members of the RCC, provided that all members of the RCC have been sent copies of the proposed amendments prior to the meeting where action on the rules is scheduled.