

BUDGET DETAIL

	Actual 2005-06	Actual 2006-07	Budget 2007-08	Requested 2008-09	Proposed 2008-09	Approved 2008-09	Adopted 2008-09
Service Programs							
LUT Administration	10,258,377	3,591,557	12,879,412	10,725,495	10,725,495	10,725,495	10,260,792
Total Expenditures	10,258,377	3,591,557	12,879,412	10,725,495	10,725,495	10,725,495	10,260,792
Funding Sources							
Departmental Revenue	23,351,207	21,191,731	21,366,588	20,222,447	20,222,447	20,222,447	20,222,447
General Fund Transfer	30,000	30,000	30,000	30,000	30,000	30,000	30,000
<i>subtotal</i>	23,381,207	21,221,731	21,396,588	20,252,447	20,252,447	20,252,447	20,252,447
Beginning Balance	19,971,755	14,609,077	12,700,635	11,979,228	11,979,228	11,979,228	12,344,098
Total Resources	43,352,962	35,830,808	34,097,223	32,231,675	32,231,675	32,231,675	32,596,545
Resources allocated to other							
Road Fund organization units*	18,485,525	17,879,082	21,217,811	21,506,180	21,506,180	21,506,180	22,335,753
Unapprop. End. Fund Balance	10,000,000	-	-	-	-	-	-
Net Balance	14,867,437	17,951,726	12,879,412	10,725,495	10,725,495	10,725,495	10,260,792
Permanent Positions	14.60	14.60	14.10	14.10	14.10	14.10	14.10

*Other organization units within the Road Fund include Operations & Maintenance (6060), Engineering (6030), and Capital Project Management (6050). These organization units are discussed separately.

Purpose Statement:

Provides leadership to, oversight of, and coordination among the divisions of the Department of Land Use and Transportation: Planning Services, Land Development Services, Engineering/Surveying Services, Capital Projects Management, and Operations and Maintenance. Provides regional transportation financing coordination for the County and public education for the Department.

Service Program Description:

1. **Administration:** Encompasses all of the departmental management and administrative support functions provided through this organization unit as described above.

County Administrator's Analysis:

Summary of Department's Requested Budget:

The requested budget for Administration totals \$10,725,495 reflecting a decrease of \$2,153,917 (16.7%) compared to the 2007-08 adopted budget. Revenues are projected to decrease by \$1,144,141 (5.3%) and the beginning fund balance is projected to be lower by \$721,407. Highlights of the requested budget include:

- The reduction in the beginning fund balance reflects Road fund expenditures in the current year exceeding its revenues, thereby requiring its use to meet ongoing operating costs.
- Revenues from state and local fuel taxes are projected to decrease \$1.005 million (5%) compared to the 2007-08 adopted budget. The reduction reflects a decline in the volume of gallons being purchased on which the taxes are paid. Fuel taxes are the primary source of revenue for the Road fund providing approximately 90% of its funding. The decrease will require the use of additional fund balance resources in order to meet current service levels. This drawdown is further complicated by the increasing costs for petroleum based materials and supplies used in many of the Road fund activities.
- Other revenues are also projected to decrease including reductions in interest earnings (\$120,000), developer reimbursements (\$15,000), and miscellaneous (\$4,141).
- LUT Administration expenditures increase \$66,066 (5.1%) for personal services reflecting ongoing costs for existing staff. In addition expenditures increase \$109,871 for Transportation Planning. These increases are partially offset by reductions in other areas, including consulting services related to the Bridgeport development (\$25,000), facilities charges (\$20,000), and legal services (\$15,000). There are also other less significant adjustments within the organization unit.
- In addition to the LUT Administration expenditures, the fund balance and revenues received into this organization unit are also used to provide services in the other Road fund organization units: Engineering (168-6030), Capital Projects Management (168-6050) and Operations and Maintenance (168-6060). In total the three organization units will use approximately \$21.5 million of these resources (revenues and fund balance), an increase of \$288,369 (1.4%) compared to the 2007-08 adopted budget.
- The net result of the lower beginning fund balance, reduced revenues and increased expenditures (for all Road fund organization units) is a reduction in the fund's contingency of \$2.25 million (24.5%) compared to the 2007-08 adopted budget. The requested budget contingency balance of \$6.9 million is slightly above the targeted minimum balance of \$6 million, which has previously been identified by the department as the amount needed to meet cash flow requirements, ongoing operations, and emergency needs. The department continues to monitor the use of the fund balance and plan accordingly.

Highlights of Administrator's Proposed Budget:

I recommend that this budget be funded as requested.