

Washington County EMS Alliance



Washington County EMS Alliance Governing Board Meeting Minutes May. 25, 2023

Attendance:

Member/Delegate			Back-Up Delegate	
Present	Name	Jurisdiction	Present	Name
X	David Downey (Chair)	City of Hillsboro	X	Greg Espinosa
X	Patrick Wineman (Vice Chair)	City of Forest Grove		TBD
X	Marni Kuyl	Washington County		Mjere Simantel
X	Rodney Linz	Banks Fire District		Brennan Nannenga
X	Deric Weiss	Tualatin Valley Fire & Rescue	X	Steve Boughey
Affiliate Member Representative			Backup Representative	
X	Shawn Baird	Metro West Ambulance		David Weeks
X	Mark Buchholz	WCCCA	X	Jennifer Reese

Other Interested Parties/Staff:

Tim Case (WCEMS), Adrienne Donner (WCEMS) Gaby Rodriguez (WCEMS), Yera Castaneda (WCEMS) Kristin Chaffee (TVFR), Casey Schein (LFN), Gail M. Madsen (Consumer Advocate) Ron Morgan (TVFR Union), Sam Flores (AMR), Megan Wever (WC resident) Josh Nordberg (TVFR), Ben Sorenson (TVFR), Kathy Fink (WCCCA), Kenny Frentress (TVFR) Shane Ryan (MWA), Dr. Mohamud Daya (TVFR MD), Aaron Monnig (Multnomah County), Jacob Grant (MWA), Gene Frye (MWA), Jennifer Fetterley (AMR), Jennifer Reese (WCCCA), Jim Geering (FGFR) Larry Boxman (MWA) Mark Buchholz (WCCCA) Dr. Ritu Sahni (WCEMS) Shane Ryan (MWA) Shawn Wood (MWA) Shawn Baird (MWA), Kim Foster (WCCCA), Austin DePaolo (Teamsters)

Summary of Actions and Decisions

1. Adoption of the Agenda
2. Review and approve April meeting minutes.
3. Current Issues

Department of Health and Human Services — Emergency Medical Services

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4. Strategic Direction
5. Workgroup Updates
6. EMS Updates
7. Good of the Order (Public Comment)

Opening Comments

Chief Downey opened the meeting at 1:00 PM and welcomed everyone and had brief introductions all the members present at this meeting and Alyssa Mooney introduction as the new EMS epidemiologist for Washington County.

Adoption of the Agenda

Chief Downey asked the governing board members for approval of agenda with an addition under current issues for transition workgroup discussion, Chief Weiss made motion to approve, Chief Wineman seconded, there are no objections from the board members, the agenda was approved as is.

Review and Approve Minutes

Chief Downey asked the board members if everyone had a chance to review the April meeting minutes. Chief Wineman made a motion to approve, Chief Weiss seconded; the minutes were approved with no changes.

Public Comment

Chief Downey welcomed public comment. No public comment.

Current Issues

- ALS/BLS and ways to increase its use in the fall.
 - Looking for more ways to increase use those BLS units. Data from MWA indicates they are being requested by Metro West responders, not a lot of requests coming from fire agencies.
 - As we move forward with the new cards and things are dispatched straight out of the gate it will be more efficient. The way the cards are structured now it still requests fire response.
 - Training is needed and it is key at this point.
 - To set expectations on that based on the changes in APCO and MAJCS that WCCCA needs, this is set to go into effect in November.
 - WCCCA said that they are good to go for the dispatch subgroup charter.
 - Transition workgroup made its way around with no changes.
 - Tim Case sent those to the Alliance yesterday for your approval.
 - Chief Downey likes the way they are set and asked governing board members if anyone has any objections to the way these charters were presented.
 - There were no objections to the charters.

EMS Alliance Workgroup Updates:

- **Dispatch data workgroup**
 - This group has not met but there was a subgroup created under the
- **Data Workgroup**
 - The FirstWatch contract has been signed.
 - CAD data moving forward great.

- FirstWatch – will be happy to facilitate a meeting up with them.
- Jake Shores from AMR has been primarily working with FirstWatch and Rob McDonald from AMR will be happy to support the data training so just let them know.
- **Transition workgroup charter**
 - Chief Wineman met Monday with Larry Boxman on what to expect for the August 1st transition there is work in that space to put some guard rails.
 - Last meeting was very productive, the medical directors had great input, lots of progress with WCCCA and their support to AMR with radio needs.
 - Tim Case stated that next week's meeting to be kept brisk pace because there is a lot to accomplish in a short period of time.
 - The last meeting produced a lot of areas that need work, these items were identified for the transition.
 - The numbering for AMR unit were resolved as part of low hanging fruit and their units being 100 series and how they will be delineated for ALS/BLS support units.
 - Identified homework for folks like clinical onboarding with the assistance of Dr. Sahni and how their training will look like as well as a plan for new folks coming into the system, conversation with AMR on training plans.
 - Create incident action plans for 0 day of transition so everyone expects to know what is happening, contingencies built into that as well.
 - Plan for the worst and hope for the best will be our approach.
 - Chief Wineman had opportunity to meet with AMR at their open house and recruitment sessions and looked at the training for their EMT's and their training sessions will be available virtually for the ones who did not make the in person.
 - Chief Weiss wanted to make sure that we are also planning for the days after the transition and Fire defense board Chief Cross sent Tim Case a handful of documents and that will be used as the backbone in the contingency planning, so this remains a high priority.
 - Chief Boughey had questions for the transition team discussion metric for hiring with AMR so we are all in the same page.
 - Jennifer with AMR mentioned that the weekly update with hiring spreadsheet should be received today.
 - Marni expressed concern about hiring and concern of reports that are coming out of Portland related to AMR and asked the Alliance to give the board of commissioners a mid-transition report.
 - Adrienne Donner will put together a memo for mid-transition now that the Aug 1 transition date is now set.
 - The board of commissioners likes to hear that the Alliance is working together on this for peace of mind.
 - The next meeting will be Wednesday and will continue to be every other Wednesday thru July. Tim sent the meeting minutes and agenda would like to remind everyone that the next meeting will be completely virtual.

EMS Staff update:

- Adrienne hiring of EMS Epi is going into interviews June 1st and 2nd hope to have someone onboard by end of June however none of the candidates are local. Would love to have the Epi to be onboard for the kickoff of FirstWatch.
- Going for Aug 1 transition and some key dates.
- On June 13 we will go to the board working session and ask permission from them to get the approval to go to them on the 27th for the approval of the franchise agreement.
- Celebration for EMS week thank you to all those of you who quickly responded with EMS pictures for our PIO for the Social posts so that we can celebrate internally.
- Thank you to everyone who is here in the middle of EMS week.

- **TVFR**
 - Meeting early next week with AMR for high level meet and greet.
 - Ongoing academy and another one starting in August.
 - Single role hiring (unfortunate for the county) 2-4 positions to fill.

- **Forest Grove Fire**
 - Lateral recruitment, Lateral lieutenant to help solve some the staffing issues in Cornelius as we roll into the fire season.

- **Banks Fire**

No new Updates

- **Gaston Fire**
 - No New updates

- **Hillsboro Fire**
 - No new updates
 - Rescue went from understaffed to fully staffed in January in order to support the transition putting us in a better spot from before.

- **Medical Directors**
 - No new updates

- **WCCCA**
 - Internal AMR meetings to get some security awareness training so that they can walk around WCCCA unescorted. Hopefully by early next week that will be in place.
 - On Monday we plan to install WCCCA CAD software on the mobile units for AMR.
 - The plan is eventually to have space for AMR to have someone at WCCCA as we move forward.

- **MWA**
 - Larry Boxman -new posting plan was sent to Tim a little bit ago to get his blessing to implement Tuesday morning.

- **AMR**

- Updated project hiring plan was just sent to Tim and Adrienne as well as staff update divided by Paramedics and EMT's
- Thanks Mark from WCCCA for solving the radio issue so we can start on Aug 1.

Public Comment

Chief Downey opened the meeting up to public comment. There is no one for public comment.

Good of the Order

- Agenda items for next meeting please send them to Adrienne, Chief Downey or Chief Wineman
 - Weekly updates for AMR hiring progress.
 - Thank you all for the work that is going on.

Meeting was adjourned at 1:40 pm

Next meeting: Thurs June 22nd at 1:00 p.m.-3:00 p.m., via Zoom

Minutes compiled by Yera Castaneda