

Washington County EMS Alliance



Washington County EMS Alliance Governing Board Meeting Minutes July 27, 2023

Attendance:

Member/Delegate			Back-Up Delegate	
Present	Name	Jurisdiction	Present	Name
X	David Downey (Chair)	City of Hillsboro		Greg Espinosa
X	Patrick Wineman (Vice Chair)	City of Forest Grove		TBD
X	Marni Kuyl	Washington County		Mjere Simantel
X	Rodney Linz	Banks Fire District		Andrew Cooper
X	Deric Weiss	Tualatin Valley Fire & Rescue	X	Steve Boughey
Affiliate Member Representative			Backup Representative	
	Shawn Baird	Metro West Ambulance		David Weeks
	Mark Buchholz	WCCCA		Jennifer Reese

Other Interested Parties/Staff:

Tim Case (WCEMS), Adrienne Donner (WCEMS) Gaby Rodriguez (WCEMS), Yera Castaneda (WCEMS) Kristin Chaffee (TVFR), Casey Schein (LFN), Gail M. Madsen (Consumer Advocate) Ron Morgan (TVFR Union), Sam Flores (AMR), Megan Wever (WC resident) Josh Nordberg (TVFR), Ben Sorenson (TVFR), Kathy Fink (WCCCA), Aaron Monnig (Multnomah County), Jacob Grant (MWA), Gene Frye (MWA), Jennifer Fetterley (AMR), Jim Geering (FGFR) Larry Boxman (MWA) Kim Foster (WCCCA), Austin DePaolo (Teamsters)

Summary of Actions and Decisions

1. Adoption of the Agenda
2. Review and approve May meeting minutes.
3. Current Issues
4. Strategic Direction
5. Workgroup Updates

Department of Health and Human Services — Emergency Medical Services

155 N First Avenue, MS-23, Hillsboro, OR 97124-3072

Phone: 503-846-8699 • Fax: 503-693-8996 • ems@co.washington.or.us



6. EMS Updates
7. Good of the Order (Public Comment)

Opening Comments

Chief Downey opened the meeting at 1:00 PM and welcomed everyone, brief introduction of all members to acquaint Washington County EMS Epidemiologist Alyssa Mooney with the Alliance.

Adoption of the Agenda

Chief Downey asked the governing board members for approval of agenda Chief Linz made motion to approve, Chief Wineman seconded, there are no objections from the board members, the agenda was approved as is.

Review and Approve Minutes

Chief Downey asked the board members if everyone had a chance to review the May meeting minutes. Chief Linz made a motion to approve, Marni Kuyl seconded; the minutes were approved with no changes.

Public Comment

Chief Downey welcomed public comment. No public comment.

EMS Alliance Workgroup Updates:

- **Dispatch data workgroup**
 - All this work has been part of the transition group.
 - CAD dispatch update for AMR units – unable to get all the testing done before Aug 1 on the individual AMR unit recommendation. In a very short-term gap, they will be using dummy units, so the calls don't get delayed or dropped until they get the rest of that testing done in the following couple of days after Aug 1. Monique has been identified as the dispatcher the morning of AUG 1 someone that is cand Chief Wineman will be there alongside with her as FDL and this position will be staffed 24 to 48 hours post transition. Also identified Janice as backup dispatcher and identified any place that we may have a single point of contact.
 - Kristin Chaffe there will be an AMR dispatcher embedded at WCCCA
 - MWA will also be connected via radio or phone during that half hour transition.

- **Data Workgroup**
 - Working on getting CAD data connected, moving forward getting data from Clackamas fire.
 - Working to figure out what data use agreements currently exist, since the data has been flowing through MJCS already.
 - Signature needs for agreements if any needed to fill data use agreement gaps.
 - Chief Weiss asked if this was a temporary solution or if this was a permanent way to do it, however this is still unknown.
 - There is question if fire agencies will be doing BAA with Clackamas
 - Chief Weiss has a question of how QA/QI will be taking place after Aug 1. Adrienne stated that there is time to work out the kinks in this area, but we are working to get AMR connected with First Watch.

- **Transition workgroup charter**
 - Solid plan for transition, working with AMR staffing making sure they have the right staff at WCCCA.
 - Paying attention to staffing at MWA, Larry Boxman has stated that this is good there right now.
 - AMR is adjusting the schedule and should have the staffing report from MWA today.
 - Excitedly waiting for transition date of Aug 1
 - Chief Downey thanked Chief Wineman and Tim Case for the heavy lift of this transition related work.
 - Marni thanked everyone for giving this transition 100% effort and is very appreciative. It showed in the confidence of the WC Board when they approved this transition.

EMS Staff update:

- Went to the board on Tuesday with an updated ASP and it was easily approved, we are moving into the transition with all our governing documents in order.
- Identified additional funding for First Watch and will free up some of the EMS money that was used in the first phase of first watch and will put some money back into the System Enhancement Fund.
- Some of this money is going towards the now fully funded for at least 2 years WC EMS Epidemiologist Position.
- **TVFR**
 - Nothing specific for EMS and would like to thank everyone that was on the call in Tualatin.
- **Forest Grove Fire**
 - No new updates
- **Banks Fire**
 - No new updates
- **Gaston Fire**
 - No New updates
- **Hillsboro Fire**
 - No new updates
- **Medical Directors**
 - No one from medical direction present today.
- **WCCCA**
 - Looking forward to a smooth transition
- **MWA**
 - Added 3 additional units on Monday and 2 on Sunday in preparation for last minute sick calls.

- **AMR**

- Will be checking into the staffing schedule, and we are in fine tuning mode. TVFR has offered their studio to produce a video on the new ambulances and will be filmed on Wednesday.
- Chief Wineman asked Randy if he can please make sure that he receives the staffing schedule since Tim Case is on vacation.

Public Comment

Chief Downey opened the meeting up to public comment. There is no one for public comment.

Good of the Order

- Agenda items for next meeting please send them to Adrienne, chief Downey or Chief Wineman

Meeting was adjourned at 1:28 pm

Next meeting: Thurs Aug 24th at 1:00 p.m.-3:00 p.m., via Zoom

Minutes compiled by Yera Castaneda