



WASHINGTON COUNTY

Dept. of Land Use & Transportation
155 N. 1st Avenue, #350-13
Hillsboro, OR 97124
Ph. (503) 846-8761 Fax (503) 846-2908
www.co.washington.or.us

ATTACHMENT "D"
TYPE II

CASEFILE # **L1900368-REP/FP**

APPEAL INFORMATION

Attached is a copy of the Land Use and Transportation Department's Review Authority decision on this request for a Development Action.

Any person who is adversely affected or aggrieved, or who is entitled to written notice pursuant to ORS 215.416(11) may appeal the decision by filing a written appeal.

In response to the Governor's COVID-19 Stay Home Executive Order a Petition for Appeal may be filed via one of the following options:

- 1) electronically via email to **ALL OF** the following staff in Current Planning, with a verified "read receipt" and "delivery receipt": your Project Planner (**include email address here**), Tom Harry (Principal Planner) at **tom_harry@co.washington.or.us** , and Louisa Bruce (Administrative Assistant) **louisa_bruce@co.washington.or.us**;
- 2) via hard copy delivered to Current Planning Services staff. Petitioner shall contact Current Planning staff at (503) 846-8761 to make an appointment for submittal of the petition and fee. Said appointment shall occur prior to 4 pm on the appeal due date. The Petitioner is urged to contact the Current Planning staff by telephone at least one business day prior to the appeal due date. Petitioner must receive verbal confirmation for an appointment from a Current Planning staff member. Messages left on the phone system will not suffice; or,
- 3) via US Postal Service if post-marked prior to 4 pm on the due date.

Failure to file a petition for review with the Department of Land Use and Transportation by 4:00 p.m. on the due date, or via US Postal Service as directed under option 3), above, with the fee* specified in the Notice of Decision, shall be deemed a jurisdictional defect.

The decision, including conditions of approval, may be appealed and a public hearing held by filing a signed petition for review (appeal) within twelve (12) calendar days of date written notice is provided (date mailed).

APPEAL PERIOD: **03/24/2020 (Date Mailed) to 4:00 p.m. on **04/06/2020** (Appeal Due Date)**

This decision is final if an appeal is not filed by the due date.

The complete file is available at the County Department of Land Use and Transportation for review.

A petition for review (appeal) must contain the following: **L1900368-REP/FP**.

1. The name and signature of each petitioner filing the petition for review (appeal). If a group consisting of more than one person is filing a single petition for review, one individual shall be designated as the group's representative for all contact with the Department. All Department

communications regarding the petition, including correspondence, shall be with this representative;

2. The name, mailing address, e-mail address, and phone number of the petitioner or their representative;
3. A statement of the interest of each petitioner;
4. The date the Notice of Decision was sent as specified in the notice (date mailed);
5. The nature of the decision and the specific ground for appeal. For applications with multiple requests, specify the particular request(s) and/or specific conditions of approval being appealed;
6. A statement listing the number of pages of the petition and that all pages are present;
7. A statement setting forth the appeal fee as specified in the Notice of Decision; and
8. The appropriate appeal fee* of **\$250.**

For further appeal information, contact the Appeal Secretary at the Washington County Department of Land Use and Transportation. Phone 503-846-3849.

*** During the Governor's COVID-19 Stay Home Executive Order period electronic appeal submittals may be submitted without the appropriate fee. Upon receipt of the appeal County Staff will contact the appellant to arrange payment.**