



## Change of Ownership Record Request

Map #(s) \_\_\_\_\_ Account #(s) \_\_\_\_\_

OWNER SHOWN ON RECORD \_\_\_\_\_

A new deed must be recorded if you wish to add a new owner or change name due to marriage. Washington County does not provide any deed forms as they are legal documents. You may wish to contact the Recorders Office directly at 503-846-8752 for recording requirements and associated fees for recorded documents.

Please include any requested documentation:

- Death of spouse or individual owning with rights of survivorship or life estate.**  
(provide copy of death certificate)
- Probate Court Order of Final Distribution.**  
**Probate # or Small Estate #** \_\_\_\_\_  
(Please provide complete copy of final probate distribution *if not in Washington County*)
- Property conveyed by Court Order in Divorce or Civil Action.**  
**Divorce Decree- Circuit Court Case #** \_\_\_\_\_  
(Please provide a complete copy of the judge signed order *if not in Washington County*)
- Legal Name Change-Circuit Court Case #** \_\_\_\_\_  
(Please provide a copy of the court order- marriage license is not a court order)

For questions regarding how ownership is shown in the tax records please contact the Cartography Division at 503-846-8871.

Tax Mailing Address Change (if any) \_\_\_\_\_

Date \_\_\_\_\_ Requested by \_\_\_\_\_