WASHINGTON COUNTY

BOARD AGENDA

DECEMBER 13, 2005
6:30 PM

Public Services Building
Huffman Auditorium
155 North First Avenue,
Suite 300, MS 22
Hillsboro, OR 97124-3072
Phone: (503) 846-8681

Charles D. Cameron
County Administrator
Bill Gaffi
General Manager, Clean Water Services
BOARD OF COUNTY COMMISSIONERS

Tom Brian, Chairman: Chairman Brian was elected to the Board effective January 1999. He was raised on a farm outside of Monmouth, Oregon, and was educated at Western Oregon State College and Portland State University. His previous work experience includes: 3 ½ years as a Deputy Sheriff; Director of the Oregon Council on Crime and Delinquency for 6 ½ years; and, for the past 18 years, he has been a small business owner. Chair Brian’s previous civic involvement includes: 10 years of service to the City of Tigard as both Mayor and on the City Council; five terms in the Oregon House of Representatives where he served on the Ways and Means, Revenue, Judiciary, Transportation and Government Reorganization and Reform Committees; past president of the Tigard Chamber of Commerce; past chair and co-founder of Tigard Community Youth Services; founder and chair of Tigard’s Old Fashioned 4th of July Committee and the Tigard Arts and Gifts committee. He has been recognized as Tigard’s First Citizen and has also served on the Washington County Economic Development Task Force, the Community Action Organization Board and the County’s Transportation Coordinating Committee.

Dick Schouten, District 1 Commissioner: County Commissioner Dick Schouten represents the Aloha, Beaverton and Cooper Mt. area. Mr. Schouten's family migrated from the Netherlands to California when he was four. Following a childhood spent in Fresno, he completed his undergraduate work at Santa Clara University and earned his law degree from UCLA. After serving as legal counsel for California cities, Dick, his wife and two daughters moved to Washington County in 1992. In 2003 he was awarded Oregon Parks Providers' "Legislator of the Year." Mr. Schouten serves on: the Board of Clean Water Services, Tri-County Healthcare Safety Net Enterprise, County's Aging & Veteran Services Advisory Council, Metro's Highway 217 and Greenspaces Policy Advisory Committees, Regional Emergency Managers Group (including regional anti-terrorism preparedness). Mr. Schouten's term runs through December 2008.

John Leeper, District 2 Commissioner: Commissioner Leeper was appointed to the Board in November 2000 and serves Washington County’s northeast corner including Cedar Mill, Cedar Hills, Raleigh Hills, Rock Creek, and other neighborhoods. A decorated, retired Army colonel and veteran of three wars, Mr. Leeper has gained substantial community leadership experience since his move to Oregon in 1991. A member of Community Participation Organization (CPO) 1 since 1993, Mr. Leeper served as the organization’s Chair from 1997 through 2000. Mr. Leeper has also served in a wide variety of advisory roles, including the Washington County Planning Commission, Metro Technical Advisory Committee, and others.

Roy Rogers, District 3 Commissioner: Commissioner Rogers represents District 3, which includes the cities of Tigard, Tualatin, King City and Sherwood. His current term runs through December 2008. A Certified Public Accountant, Mr. Rogers is a partner in the firm of Pauly Rogers & Company PC, one of the largest municipal auditors in the State of Oregon. Mr. Rogers’ other governmental experience includes the Washington County Clean Water Services Board; Mayor, City of Tualatin (1978-1985); President, Oregon Mayor's Association; Metro Policy Committee on Transportation Study; and, League of Oregon Cities Committees. Roy Rogers has served on the Board of Commissioners since January 1985.

Andy Duyck, District 4 Commissioner and Vice Chairman: As the Commissioner for District 4, Mr. Duyck represents a large portion of Washington County’s rural area including Forest Grove, Cornelius, North Plains, Banks and Gaston. His term runs from January 2003 through December 2006. Mr. Duyck has operated his own business since 1983. Duyck Machine, Inc. produces metal and plastic components that are marketed throughout the country. Prior to opening his business, Mr. Duyck was employed as a machinist/foreman for OMET and Forest Grove Iron Works. Mr. Duyck has a degree in machine technologies from Portland Community College.
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3. **ORAL COMMUNICATION** (10-Minute Opportunity)

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5. **ADJOURNMENT**
1. **CONSENT AGENDA**

   The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chairman will indicate when it will be discussed in the regular agenda. A list of Consent Agenda items is included at the end of the agenda packet.

2. **ORAL COMMUNICATION**

   Limited to two minutes per individual; ten minutes total.

3. **BOARDS AND COMMISSIONS**

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   a. Introduction and First Reading of Proposed Ordinance No. 640; an Ordinance Regulating House Numbering and Street Identification for the Unincorporated Areas of Washington County and Repealing Ordinance No. 287 and No. 582, and Declaring an Emergency

5. **ORAL COMMUNICATION**

6. **BOARD ANNOUNCEMENTS**

7. **ADJOURNMENT**

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

November 22, 2005

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   b. Continue Board Agenda Item Requesting Award of Contract for the SW 87th at Barnes Local Improvement District Project to December 20, 2005 (CPO 1)
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COMMISSIONER DISTRICTS
(Chairman Serves Countywide)

OTHER COUNTY AND CWS CONTACTS

<table>
<thead>
<tr>
<th>Charles Cameron, County Administrator</th>
<th>846-8685</th>
<th>Robert Davis, Assistant County Administrator</th>
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<td>County Departments</td>
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<td>Disability, Aging and Veteran Services,</td>
<td>640-3489</td>
<td>District Attorney, Robert Hermann</td>
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<td>Mary Lou Ritter</td>
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<td>Assessment &amp; Taxation, Elections, and</td>
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<td>Housing Services, Susan Wilson</td>
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<td>Land Use and Transportation, Kathy Lehtola,</td>
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<td>Clean Water Services</td>
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<td>William Gaffi, General Manager</td>
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<td>Robert Cruz, Deputy General Manager</td>
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<td>Jerry Linder, General Counsel</td>
<td>681-3645</td>
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MEETINGS AND SCHEDULES

Current Meeting Schedule
First Tuesdays: Worksession 8:30 a.m. Regular Business Meeting 10:00 a.m.
Second Tuesdays: See “Second Tuesdays” section below.
Third Tuesdays: Worksession 8:30 a.m. Regular Business Meeting 10:00 a.m.
Fourth Tuesdays: Worksession 2:00 p.m. Regular Business Meeting 6:30 p.m.
Fifth Tuesdays: See the “Fifth Tuesday” section below.

Regular Business Meetings
Regular business meetings are the time during which the Board will consider the items published in their Board Agenda at the times noted above.

Worksessions
Prior to the Board’s regular business meetings, the Commissioners will meet for a general public worksession in Room 140 of the Public Services Center according to the schedule above. The purpose of this meeting is to provide the Board an opportunity to conduct informal communications with each other, review the agenda and identify questions they may have for staff before taking action on the agenda items in their regular business meeting. The Board typically asks our citizens observing the worksession meetings to hold their agenda comments and questions for the regular business meeting.

Second Tuesdays of the Month
The Board has designated the second Tuesday of each month as a time that may be set aside for in-depth discussion of broader, strategic policy issues. Accordingly, Board consideration/action on regularly scheduled agenda items normally set on the second Tuesday of each month will be held only if necessary to make decisions that, in the Board’s judgment, cannot be reasonably held over to a regularly scheduled meeting. If formal actions are not considered on these Tuesdays, the Board may use this time to conduct an informal worksession, retreat or similar informal meeting. Minutes will be recorded of these meetings.

Board Meetings When There is a Fifth Tuesday in a Month
Historically, the Board has not held meetings when there is a fifth Tuesday in a month. Since May of 1999, the Board has set aside these fifth Tuesdays to hold a worksession, retreat or similar informal meeting. The purpose of these meetings is to provide the Board some additional time to focus on specific issues on a more in depth basis. Unlike its regular Board meetings, these informal meetings are not recorded verbatim, but minutes will be taken as required by law. No formal actions will be taken during these meetings unless special meeting notices are provided as outlined in the Board’s Rules of Procedure. The Chairman will designate the location of these meetings 96 hours in advance.

Executive Sessions
There are times when the Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the worksession agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the worksession
item. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of Washington County and its taxpayers.

**Once the Regular Business Meeting Begins**

The Board’s formal meetings typically include the following elements:

1. **Call to Order:** At the start of the meeting, the Chairman (or Vice Chair) of the Board will call the meeting to order.

2. **Consent Agenda:** The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chairman will indicate when it will be discussed in the regular agenda. A list of Consent Agenda items is included at the end of the agenda packet.

3. **Oral Communication (for non-agenda items):** This is the time when members of the audience may step forward to address the Board. This opportunity is time-limited to 2 minutes per individual. If more time is needed, another (longer) oral communication opportunity is available at the end of the regular agenda. Speakers may select only one Oral Communication opportunity.

4. **Public Hearings:** The Board will generally conduct all public hearings before regular agenda items. Special rules regarding testimony and time limits may be established by the Board at the start of the hearing.

5. **Regular Agenda Items:** Regular agenda items are also known as “action” items and will follow the public hearings. These items are less formal than the public hearings but still provide the public the opportunity to comment on the proposed actions.

6. **Second Opportunity for Oral Communication (for non-agenda items):** As noted above, this is the second opportunity for the public to address the Board if more than two minutes are needed. This opportunity is time-limited to 5 minutes per individual and 10 minutes per topic. The maximum time for Oral Communication is 30 minutes.

7. **Board Announcements:** This is typically the time when the Board may want to provide other Board members, staff or the public with information regarding items that may or may not be on the Board’s agenda.

8. **Adjournment:** At the conclusion of the items on the Board’s agenda, the Board Chair will formally conclude the Board’s regular business meeting.

**Ordinance Testimony Time Limits**

Public testimony for ordinances may be presented within the following time limits:

First and second hearing - 3 minutes for individuals and 12 minutes for groups
Additional hearings - 2 minutes for individuals and 5 minutes for groups
Alternatives to Televised Proceedings
An alternative format to the televised proceedings of the meetings of the Washington County Board of Commissioners is available on request. Interested individuals may call the telephone number or TTY number noted below and request a verbatim transcript for this meeting.

Assistive Listening Devices
Assistive Listening Devices are available for persons with impaired hearing and can be scheduled for this meeting by calling 503-846-8611 (voice) or 503-846-4598 (TDD - Telecommunications Devices for the Deaf) no later than 5:00 p.m., on the Monday preceding the meeting.

Sign Language and Interpreters
The County will also upon request endeavor to arrange for the following services to be provided:

1. Qualified sign language interpreters for persons with speech or hearing impairments; and
2. Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead-time as possible. Please notify the County of your need by 5:00 p.m. on the Thursday preceding the meeting date (same phone numbers as listed above: 503-846-8611 or 503-846-4598).

Meeting Protocol
The Board of Commissioners welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the auditorium.
2. When your name is announced, please be seated at the table in front and state your name and home address for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.
4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker’s remarks will be helpful in this regard.
BOARD OF COMMISSIONERS
MEETING CALENDAR

**Tuesday, December 13, 2005**
Worksession – 2:00 p.m.
Board Meeting – 6:30 p.m.

**Tuesday, December 20, 2005**
Worksession – 8:30 a.m.
Board Meeting – 10:00 a.m.

**Tuesday, December 27, 2005**
Meeting Canceled

**Tuesday, January 3, 2005**
Meeting Canceled
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   a. Approval To Submit Grant Application For 2005 Home Ownership Assistance Program (HOAP) 13

2. ORAL COMMUNICATION (Two Minutes Per Individual; Ten Minutes Total)

3. ORAL COMMUNICATION (10 Minute Opportunity)

4. BOARD OF DIRECTORS ANNOUNCEMENTS

5. ADJOURNMENT
AGENDA
CLEAN WATER SERVICES
BOARD OF DIRECTORS

Agenda Category: Consent

Agenda Title: ACQUIRE EASEMENTS FOR SANITARY SEWER AND STORM SEWER

Presented by: Bill Gaffi, General Manager (nmc)

SUMMARY (Attach Supporting Documents if Necessary)

The following easements are necessary to provide sanitary sewer and storm sewer service to properties in Clean Water Services’ service district:

I. SANITARY SEWER

<table>
<thead>
<tr>
<th>PROPERTY OWNER</th>
<th>PROJECT</th>
<th>AREA</th>
<th>VALUE</th>
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<tbody>
<tr>
<td>Aldo Rossi and Irene A. Rossi</td>
<td>Project No. 8784</td>
<td>608 sf</td>
<td>-0-</td>
</tr>
<tr>
<td>Laurelwood Condominiums, LLC</td>
<td>Project No. 8784</td>
<td>3,347 sf</td>
<td>-0-</td>
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II. STORM SEWER

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<th>PROPERTY OWNER</th>
<th>PROJECT</th>
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<td>Aldo Rossi and Irene A. Rossie</td>
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<td>512 sf</td>
<td>-0-</td>
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<tr>
<td>Laurelwood Condominiums, LLC</td>
<td>Project No. 8784</td>
<td>565 sf</td>
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III. STORM AND SANITARY SEWER

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<tr>
<td>The Trust for Public Land</td>
<td>Project No. 8928</td>
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</table>

FISCAL IMPACT: None.

REQUESTED ACTION: Acquire easements necessary to provide sanitary and storm sewer service to properties in Clean Water Services’ service district.

Agenda Item No. 1.a.
Date: 12/13/05
BEFORE THE BOARD OF DIRECTORS OF CLEAN WATER SERVICES

In the Matter of Acquisition of Easements Needed for District Purposes) RESOLUTION AND ORDER

The above-entitled matter came before the Board of Directors of Clean Water Services (Board) at its regular meeting of December 13, 2005; and

It appearing to the Board that Clean Water Services (District) requires certain easements to provide sanitary and storm sewer to properties in the District’s service district; and

It appearing to the Board that ORS 451.550 (3) and (4) give the Board the power to acquire easements determined to be necessary and proper in the exercise of District purposes; and

It appearing to the Board that District representatives have secured from the property owners named in Exhibit A, duly executed easements for sanitary and storm sewer, which recite therein an appropriate amount of consideration for acquisition of the easements; and

It appearing to the Board that the easements should be accepted and recorded, and the Board being fully advised in the premises and that the grantors thereof should be compensated for the easements granted thereby as provided in the easement documents and as set forth in Exhibit A; it is therefore

Page 1 – RESOLUTION AND ORDER

CLEAN WATER SERVICES
2550 S.W. Hillsboro Highway
Hillsboro, Oregon 97123-9379
Telephone (503) 681-3600 Fax (503) 681-3603
RESOLVED AND ORDERED that the easements granted by the property owners named in Exhibit A to this Resolution and Order be, and hereby are, accepted by the Board of Directors of the District.

DATED this 13th of December, 2005.

CLEAN WATER SERVICES  
By its Board of Directors

________________________________  
Chairman

________________________________  
Recording Secretary
<table>
<thead>
<tr>
<th></th>
<th>PROPERTY OWNER</th>
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<th>VALUE</th>
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<td><strong>III. STORM AND SANITARY SEWER</strong></td>
<td>The Trust for Public Land</td>
<td>Project No. 8928</td>
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<td>-0-</td>
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CONTINUE BOARD AGENDA ITEM REQUESTING AWARD OF CONTRACT FOR THE SW 87TH AT BARNES LOCAL IMPROVEMENT DISTRICT PROJECT (6201) TO DECEMBER 20, 2005

Presented by: Bill Gaffi, General Manager (tml)

SUMMARY (Attach Supporting Documents if Necessary)

The SW 87th at Barnes Local Improvement District (LID) project consists of construction of approximately 1,128 lineal feet of 8-inch diameter sanitary collection mainline, nine manholes, twelve 4-inch diameter house service lines, three cleanout assemblies, restorative paving, landscape restoration, and associated appurtenances.

Estimated assessments for the LID completed in November, 2004 anticipated construction costs to be $129,235. Clean Water Services (District) solicited bids for construction of the LID and placed a placeholder item for award of the contract on the November 22, 2005 board agenda. On November 17, 2005, District received six bids for construction of the LID, and the low bid was submitted by NW Kodiak Construction, LLC in the amount of $157,730. The District realized the LID project costs were now expected to result in assessments that were 11% over the estimated amounts calculated in 2004. In accordance with Ordinance 35, which establishes the rules for Local Improvement Districts, if, after bidding, assessments are expected to exceed the estimates by more than 10%, the property owners are to be notified and given 14 days to remonstrate against the LID. The District requested the board agenda item concerning the award of the contract for construction of the LID be continued from the November 22, 2005 board meeting to the December 13, 2005 board meeting.

FISCAL IMPACT: NONE

REQUESTED ACTION: Continue board agenda item requesting award of the contract for construction of the SW 87th at Barnes Local Improvement District (LID) to December 20, 2005.
The District is in the process of notifying the affected property owners. Any remonstrances are due by December 16, 2005. Provided that remonstrances are not received from more than 50% of the owners representing more than 50% of the served area, the District will request award of the contract at the December 20, 2005 meeting of the Board.
SUMMARY (Attach Supporting Documents if Necessary)
Clean Water Services (District) uses ferric chloride at its Rock Creek and Durham wastewater treatment facilities for pipe scale prevention, biosolids pre-conditioning and to control odors produced during the sewage treatment process. The estimated value of the current contract to provide ferric chloride to the District is $58,500.

The District recently solicited bids for a new one-year contract with an option to renew for two additional one-year periods. Kemiron Companies Inc. (Kemiron) was the only bidder to respond with a price of $535 per dry ton. The bid price was $125 per dry ton more than what the District paid under their most recent contract. This unit price increase is expected to increase the District’s annual ferric chloride budget by $20,000. District's project manager will evaluate the market price of the ferric chloride before the end of the initial contract year, and if the market price has fallen, will re-bid the contract rather than renew it.

Staff contacted other ferric chloride vendors but none could meet Kemiron's bid price.

The bid result follows:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Price (per dry ton ferric chloride)</th>
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<tr>
<td>Kemiron Companies Inc.</td>
<td>$535.00</td>
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Staff recommends the District’s Board of Directors award the one-year renewable contract to Kemiron Companies Inc.

FISCAL IMPACT: $78,840 (estimate for one-year contract period)
Budget Information: 101.072.8311.0.52850 (Durham)
                   101.073.8312.0.52850 (Rock Creek)

REQUESTED ACTION: Approve a one-year renewable contract with Kemiron Companies Inc. for purchase of ferric chloride.

(A copy of the contract is available at the Clerk’s desk.)
AUTHORIZE GENERAL MANAGER TO SIGN CALENDAR YEAR 2006 - 2008 LIABILITY INSURANCE POLICY

Presented by: Bill Gaffi, General Manager (vn)

SUMMARY
Clean Water Services (District) currently participates in the Special Districts Association of Oregon (SDAO) Self-Insured Liability Program administered through Special Districts Insurance Services (SDIS). The current policy has a self-insured retention (SIR) of $50,000 with policy limits of $500,000 Combined Single Limit Bodily Injury & Property Damage with an excess (umbrella) policy with a $5,000,000 per occurrence limit.

SDAO has offered a longevity credit of $6,285, no increase in rate for the 2006 policy year and a rate increase cap of 3% for the 2007 and 2008 policy years if District agrees to continue its participation in the SDIS Self-Insured liability program through December 2008. District has participated in the SDIS program since 1990 with the premiums remaining well below the quotes from other insurance programs. Staff has evaluated the proposal and recommends that District renew its liability policy with SDAO. The SDAO policy offers the least cost for the coverage and service needs of the District.

FISCAL IMPACT: $58,000 (Includes a small contingency for additional premium due to additions/changes in fleet inventory)

Budget Information: Fund 101.0.0.52705

REQUESTED ACTION:
Authorize the General Manager to sign the insurance contract providing general and auto liability insurance coverage for calendar years 2006, 2007 and 2008.
AGENDA
CLEAN WATER SERVICES
BOARD OF DIRECTORS

Agenda Category: Consent

Agenda Title: ACCEPT THE PINE LODGE PUMP STATION PROJECT NO. 6119 AS COMPLETE AND AUTHORIZE RELEASE OF RETAINAGE

Presented by: Bill Gaffi, General Manager (tr)

SUMMARY (Attach Supporting Documents if Necessary)

On June 22, 2004, Clean Water Services (District) Board of Directors (Board) authorized award of the contract for the Pine Lodge Pump Station Upgrade project to Emery and Sons Construction, Inc.

The original contract amount was $220,000. Change Orders in the amount of $365.00 resulted in an actual reduced project cost of $219,635.

The project is now complete. There are no outstanding claims in connection with this project. Staff recommends the Board authorize final release of retainage and accept the project as complete.

FISCAL IMPACT: None

REQUESTED ACTION:

Accept the Pine Lodge Pump Station Project No. 6119 as complete and authorize release of retainage.

Agenda Item No. 1.e.
Date: 12/13/05
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category:  Consent – LUT/Maintenance Local Improvement District (CPO 1)

Agenda Title:  APPROVE ESTABLISHMENT OF A ROAD MAINTENANCE LOCAL IMPROVEMENT DISTRICT (MLID) FOR HUNTER MILLER CROSSING NO. 2

Presented by:  David L. Schamp, Operations and Maintenance Division Manager

SUMMARY (Attach Supporting Documents if Necessary)

The Board, by Resolution and Order No. 87-108, required that as a condition of development approval, a road Maintenance Local Improvement District (MLID) be formed with the final platting of any subdivisions initiated after May 19, 1987.

A petition and waiver of the right to remonstrate (oppose) the formation of an MLID has been received for the following subdivision, in accordance with Resolution and Order 87-108. Proposed assessments are as follows:

<table>
<thead>
<tr>
<th>No. Lots</th>
<th>Per Lot</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILLER CROSSING NO. 2</td>
<td>13</td>
<td>$82.02</td>
</tr>
</tbody>
</table>

Attachments:  1. Resolution and Order
2. Assessment Maps-Exhibit A
3. Petition-Exhibit B
4. Waiver-Exhibit C
5. Feasibility Report-Exhibit D
6. Assessment Roll-Exhibit E

DEPARTMENT’S REQUESTED ACTION:

Approve the attached Resolution and Order (1) initiating and establishing the MLID, (2) approving the feasibility report, and (3) imposing, but not levying, a maximum annual assessment.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

Agenda Item No.  I.f.  
Date:  12/13/05
As the Board is aware, MLIDs and their assessments will continue to be established for administrative purposes only. There will be no assessments during the life of the Urban Road Maintenance District unless otherwise ordered by the Board.
IN THE BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY, OREGON

In the Matter of Receiving a Petition, Approving a Feasibility Report, Establishing a Road Maintenance Local Improvement District (MLID) and Authorizing the Proposed Work, Imposing a Maximum Annual Assessment, Receiving an Assessment Roll for, but not Limited to, Maintenance and Repair of Local Public Streets Serving MILLER CROSSING NO. 2 subdivison.

RESOLUTION AND ORDER

This matter having come before the Board at its meeting of December 13, 2005: and It appearing to the Board that a petition, a waiver of the right to remonstrate (oppose) the formation of a road Maintenance Local Improvement District (MLID), together with the proposed work and assessment of costs, a feasibility report, and an assessment roll for an MLID for, but not limited to, the maintenance and repair of local public streets serving MILLER CROSSING NO. 2 subdivision have been filed as set forth in the Washington County Code (WCC) Chapter 3.20; and

It appearing to the Board that the location of the proposed MLID is shown on the Assessment Map, attached hereto and marked Exhibit A; and

It appearing to the Board that 100% of the property owner(s) signed said petition, attached hereto and marked Exhibit B, as shown on the affidavit on file; and

It appearing to the Board that a waiver of the right to notice, hearing, and remonstrance (opposition) regarding the formation of the MLID together with the proposed work and assessment of costs was signed by 100% of the property owner(s) within the proposed MLID at
the time of MLID formation, and that this waiver was recorded and runs with the land such that all present and subsequent owners are on notice and bound thereby; and

It appearing to the Board that the feasibility report, attached hereto and marked Exhibit D, confirms the feasibility of the petitioned for work, to wit: to, among other functions, maintain and repair local public streets serving MILLER CROSSING NO. 2 subdivision; and it appearing that such report should be approved as submitted and adopted; and

It appearing to the Board that a program of, but not limited to, maintenance and repair of the local public streets is necessary and that a maximum annual assessment of $82.02 per lot should be imposed as the amount considered the maximum necessary for the annual work thereof; and

It appearing to the Board that, pursuant to WCC Section 3.20.160 the proposed assessment roll, attached hereto and marked Exhibit E, has been filed with the Board; and

It appearing to the Board that all property owners received notification of the time and place that the Board would consider establishment of the said MLID and impositioned maximum annual assessments, as shown on the notification letter on file; and

It appearing to the Board that it is appropriate to establish the MLID, in conformance with WCC Chapter 3.20; now, therefore, it is hereby

RESOLVED AND ORDERED that the petition is hereby received and that the feasibility report is hereby approved, accepted and adopted; and it is further

RESOLVED AND ORDERED that the proposed MLID as described in the feasibility report is hereby established; and it is further
RESOLVED AND ORDERED that the maximum annual assessment for all functions proposed in this MLID shall be $82.02 for each lot, that the assessment roll described in Exhibit D is approved and the assessment imposed but not levied; and it is further

RESOLVED AND ORDERED that the Board may levy annual assessments within the maximum at such point in the future as it deems necessary.

Dated this 13th day of December, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY, OREGON

______________________________
Chairman

______________________________
Recording Secretary
PROJECT DESCRIPTION

The road maintenance local improvement district (MLID) provides for ongoing maintenance and repair of local streets serving the MILLER CROSSING NO. 2 subdivision. Road maintenance may include but is not limited to the following activities: patching, fog seals, crack seals, sweeping/flushing, and traffic control.

ASSESSMENT MAP

An assessment map (Exhibit A) has been prepared showing the location of the local streets to be maintained and showing the boundary of the proposed MLID. All parcels within this boundary are specially benefited from the maintenance of these streets.

ASSESSMENT METHOD

The equal parcel method of assessment is recommended for this MLID.

ASSESSMENTS

<table>
<thead>
<tr>
<th>Maximum Annual Assessment</th>
<th>Total Cost</th>
<th>Total Assessment</th>
<th>Per Lot Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$1,066.26</td>
<td>$1,066.26</td>
<td>$82.02 (13 lots)</td>
</tr>
</tbody>
</table>

The maximum annual assessment allows for unanticipated maintenance conditions in future years.

ASSESSMENT ROLL

An assessment roll (Exhibit E) has been prepared containing a description of each parcel to be assessed by the MLID, the names of owners or reputed owners thereof, and a maximum annual assessment.

RECOMMENDATION

The MLID as described above is found to be feasible and should be established.
<table>
<thead>
<tr>
<th>TAX LOT</th>
<th>OWNER NAME/ADDRESS</th>
<th>LEGAL DESCRIPTION</th>
<th>Lot</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1N135AA-1900</td>
<td>J.C. Reeves Corporation</td>
<td>MILLER CROSSING NO. 2</td>
<td>$82.02</td>
<td>$1,066.26</td>
</tr>
<tr>
<td></td>
<td>14945 SW Sequoia Parkway Suite #170</td>
<td>*13 lots</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tigard, OR 97224</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Map and Tax Lot Numbers will be established by the Department of Assessment and Taxation/Cartography Division after plat is filed.
SUMMARY (Attach Supporting Documents if Necessary)

The Board, by Resolution and Order No. 87-108, required that as a condition of development approval, a road Maintenance Local Improvement District (MLID) be formed with the final platting of any subdivisions initiated after May 19, 1987.

A petition and waiver of the right to remonstrate (oppose) the formation of an MLID has been received for the following subdivision, in accordance with Resolution and Order 87-108. Proposed assessments are as follows:

<table>
<thead>
<tr>
<th>Maximum Annual Assessment</th>
<th>No. Lots</th>
<th>Per Lot</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>WESTLAND FARMS</td>
<td>20</td>
<td>$82.76</td>
<td>$1,655.20</td>
</tr>
</tbody>
</table>

Attachments: 1. Resolution and Order  
2. Assessment Maps-Exhibit A  
3. Petition-Exhibit B  
4. Waiver-Exhibit C  
5. Feasibility Report-Exhibit D  
6. Assessment Roll-Exhibit E

DEPARTMENT’S REQUESTED ACTION:

Approve the attached Resolution and Order (1) initiating and establishing the MLID, (2) approving the feasibility report, and (3) imposing, but not levying, a maximum annual assessment.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

Agenda Item No. 1.g.  
Date: 12/13/05
As the Board is aware, MLIDs and their assessments will continue to be established for administrative purposes only. There will be no assessments during the life of the Urban Road Maintenance District unless otherwise ordered by the Board.
IN THE BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY, OREGON

In the Matter of Receiving a Petition, Approving a Feasibility Report, Establishing a Road Maintenance Local Improvement District (MLID) and Authorizing the Proposed Work, Imposing a Maximum Annual Assessment, Receiving an Assessment Roll for, but not Limited to, Maintenance and Repair of Local Public Streets Serving WESTLAND FARMS sub-division.

This matter having come before the Board at its meeting of December 13, 2005: and

It appearing to the Board that a petition, a waiver of the right to remonstrate (oppose) the formation of a road Maintenance Local Improvement District (MLID), together with the proposed work and assessment of costs, a feasibility report, and an assessment roll for an MLID for, but not limited to, the maintenance and repair of local public streets serving WESTLAND FARMS subdivision have been filed as set forth in the Washington County Code (WCC) Chapter 3.20; and

It appearing to the Board that 100% of the property owner(s) signed said petition, attached hereto and marked Exhibit B, as shown on the affidavit on file; and

It appearing to the Board that a waiver of the right to notice, hearing, and remonstrance (opposition) regarding the formation of the MLID together with the proposed work and assessment of costs was signed by 100% of the property owner(s) within the proposed MLID at
the time of MLID formation, and that this waiver was recorded and runs with the land such that all present and subsequent owners are on notice and bound thereby; and

    It appearing to the Board that the feasibility report, attached hereto and marked Exhibit D, confirms the feasibility of the petitioned for work, to wit: to, among other functions, maintain and repair local public streets serving WESTLAND FARMS subdivision; and it appearing that such report should be approved as submitted and adopted; and

    It appearing to the Board that a program of, but not limited to, maintenance and repair of the local public streets is necessary and that a maximum annual assessment of $82.76 per lot should be imposed as the amount considered the maximum necessary for the annual work thereof; and

    It appearing to the Board that, pursuant to WCC Section 3.20.160 the proposed assessment roll, attached hereto and marked Exhibit E, has been filed with the Board; and

    It appearing to the Board that all property owners received notification of the time and place that the Board would consider establishment of the said MLID and impositioned maximum annual assessments, as shown on the notification letter on file; and

    It appearing to the Board that it is appropriate to establish the MLID, in conformance with WCC Chapter 3.20; now, therefore, it is hereby

    RESOLVED AND ORDERED that the petition is hereby received and that the feasibility report is hereby approved, accepted and adopted; and it is further

    RESOLVED AND ORDERED that the proposed MLID as described in the feasibility report is hereby established; and it is further
RESOLVED AND ORDERED that the maximum annual assessment for all functions proposed in this MLID shall be $82.76 for each lot, that the assessment roll described in Exhibit D is approved and the assessment imposed but not levied; and it is further

RESOLVED AND ORDERED that the Board may levy annual assessments within the maximum at such point in the future as it deems necessary.

Dated this 13th day of December, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY, OREGON

____________________________________
Chairman

____________________________________
Recording Secretary
PROJECT DESCRIPTION

The road maintenance local improvement district (MLID) provides for ongoing maintenance and repair of local streets serving the WESTLAND FARMS subdivision. Road maintenance may include but is not limited to the following activities: patching, fog seals, crack seals, sweeping/flushing, and traffic control.

ASSESSMENT MAP

An assessment map (Exhibit A) has been prepared showing the location of the local streets to be maintained and showing the boundary of the proposed MLID. All parcels within this boundary are specially benefited from the maintenance of these streets.

ASSESSMENT METHOD

The equal parcel method of assessment is recommended for this MLID.

ASSESSMENTS

<table>
<thead>
<tr>
<th>Maximum Annual Assessment</th>
<th>Total Cost</th>
<th>Total Assessment</th>
<th>Per Lot Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,655.20</td>
<td>$1,655.20</td>
<td>$1,655.20</td>
<td>$82.76 (20 lots)</td>
</tr>
</tbody>
</table>

The maximum annual assessment allows for unanticipated maintenance conditions in future years.

ASSESSMENT ROLL

An assessment roll (Exhibit E) has been prepared containing a description of each parcel to be assessed by the MLID, the names of owners or reputed owners thereof, and a maximum annual assessment.

RECOMMENDATION

The MLID as described above is found to be feasible and should be established.
**ASSESSMENT ROLL**  
**WESTLAND FARMS**  
ROAD MAINTENANCE LOCAL IMPROVEMENT DISTRICT

<table>
<thead>
<tr>
<th>TAX LOT</th>
<th>OWNER NAME/ADDRESS</th>
<th>LEGAL DESCRIPTION</th>
<th>MAXIMUM ANNUAL ASSESSMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1S201DD-2000</td>
<td>JLS Custom Homes</td>
<td>WESTLAND FARMS</td>
<td>$82.76 $1,655.20</td>
</tr>
<tr>
<td>1S201DD-2300</td>
<td>16280 NW Bethany Court, #200</td>
<td>*20 lots</td>
<td>$82.76 $1,655.20</td>
</tr>
<tr>
<td>1S201DD-2400</td>
<td>Beaverton, OR 97006</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Map and Tax Lot Numbers will be established by the Department of Assessment and Taxation/Cartography Division after plat is filed.

EXHIBIT E  
Page 1 of 1
This intergovernmental agreement (“Agreement”) is between the State of Oregon, Department of Consumer and Business Services (“Department”) and __________ County, a political subdivision of the State of Oregon (“County”). This Agreement is made pursuant to ORS 190.110 and ORS 446.646.

Whereas beginning May 1, 2005, pursuant to ORS 446.646, a county “carrying out functions under ORS 446.566 to ORS 446.646 related to manufactured structure ownership documents and trip permits is an agent of Department with regard to those functions;”
Whereas, pursuant to ORS 446.646(2), the Department is authorized to adopt appropriate fees to cover the cost of such services by Department and by County as agent for Department;
Whereas Department has developed the LOIS system as an electronic system to track all transactions associated with manufactured structure ownership and movement; and
Whereas County and Department seek to work together to process ownership document and trip permit applications for manufactured structures and to cooperate in the collection and allocation of fees for such services.

Therefore, Department and County agree to the following terms and conditions:

I. Work to be Accomplished:

1. County, on behalf of Department, will accept applications and fees for ownership document transactions and trip permits. County agrees to charge the fees listed in ORS 446.646 or, if Department adopts an administrative rule amending these fees, to charge the fees listed in the administrative rule. County shall not refund fees that it has received.

2. County agrees to use the LOIS computer system to enter all ownership document transaction and trip permit information fields necessary to complete the transaction in the LOIS system within a reasonable time following receipt of the application for an ownership document or trip permit by County.

3. Department agrees to pay County a processing fee for ownership document transactions as established in Attachment A of this Agreement, which is incorporated by reference herein. County will remit to Department the amount of the fee received by County, less the amount allocated to County in Attachment A. County will retain all monies collected for trip permits. County will remit payment for all ownership document transactions to Department no later than the 15th of the calendar month following the month in which the transactions were made. Monthly remittances must equal County’s liability listed in Department’s Monthly Transaction Summary Report, which will be available at the close of business each month in the LOIS system. If the report is not available at the close of business, County may remit payment 15 days after the report is made available. County shall remit the total amount due to Department in the form of a check, credit card payment, cash, or transfer through the Oregon State Treasury.

4. Fees listed in Attachment A are effective November 1, 2005. These fees may be adjusted upward or downward by the Department if it is determined that adjustment of a fee is appropriate. Amendments to Attachment A shall be provided 60 days before such amendments take effect.

5. County shall maintain all fiscal records relating to this Agreement in accordance with generally accepted accounting principles.
6. Department shall retain, in accordance with applicable record retention requirements, all State approved forms associated with the State’s responsibility for manufactured home ownership. County shall submit records to the Department in a time frame prescribed by the Department.

7. Any error, omission, or act of negligence by County, as agent, shall be attributed to the Department, as principal.

II. Terms of Agreement:
This agreement becomes effective November 1, 2005, or when all parties have signed the Agreement and all necessary approvals have been obtained, whichever date is later. This Agreement shall remain in effect until June 30, 2007.

III. Amendments:
The term of this Agreement may be extended for time in one or two year increments. Attachment A of this Agreement may be amended as provided for in Section I, paragraph 4. Amendments to this Agreement must be in writing and signed and dated by both parties, and all necessary approvals must be obtained.

IV. Termination:
This Agreement may be terminated by either party with 60 days written notice. Termination of this Agreement shall be without prejudice to any rights or remedies accruing to any party prior to such termination.

LIMITATION OF LIABILITIES. NEITHER PARTY SHALL BE LIABLE FOR (I) ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES UNDER THIS AGREEMENT OR (II) ANY DAMAGES OF ANY SORT ARISING SOLELY FROM THE TERMINATION OF THIS AGREEMENT IN ACCORDANCE WITH ITS TERMS.

V. Merger and Waiver:
This Agreement constitutes the entire agreement between the parties and supercedes any and all prior or contemporaneous negotiations or agreements among the parties, if any, whether written or oral, concerning the subject matter of this Agreement. No waiver or consent shall bind a party except as provided in Section III above. The failure of Department to enforce any provisions of this Agreement shall not constitute a waiver of that or any other provisions.

VI. No Third Party Beneficiaries:
Department and County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to any third person or persons unless such persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

VI. Signatures

________________________  County

________________________
Chair

________________________
State of Oregon  Date
Department of Consumer Business Services.

Commissioner
Commissioner

Date

Address

Phone

Federal Tax ID Number

This agreement has been approved by the State of Oregon, Department of Justice for legal sufficiency and its use as a form agreement for any Oregon county.

__________________________  __________________________  __________________________
Department of Justice    Date                              Department Contract Administrator: Date
INTERGOVERNMENTAL AGREEMENT
DEPARTMENT OF CONSUMER AND BUSINESS SERVICES
AND
__________ County, OREGON

Part I. Payment Provisions

The County will accept payment on behalf of the Department for ownership document transactions and trip permits. The fee to process an ownership document (new and used) is $55. The fee for a trip permit is $5 per section. The County agrees to charge established Department fees. The Department agrees to allow County to retain $30.00 for each ownership document transaction completed. The County will remit to the Department as indicated in the table below:

<table>
<thead>
<tr>
<th></th>
<th>Statutory Fee</th>
<th>Remit to Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ownership document transactions</td>
<td>$55.00</td>
<td>$25.00 per transaction</td>
</tr>
<tr>
<td>Trip Permits</td>
<td>$5.00 per section</td>
<td>$.00</td>
</tr>
</tbody>
</table>
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Department of Assessment & Taxation

Agenda Title: INTERGOVERNMENTAL AGREEMENT WITH THE DEPARTMENT OF CONSUMER AND BUSINESS SERVICES

Presented by: Jerry R. Hanson, Director, Department of Assessment & Taxation

SUMMARY (Attach Supporting Documents if Necessary)

Senate Bill 468, passed by the 2003 Legislature, transferred the responsibility for collecting and managing titling and ownership information on manufactured homes from The Department of Motor Vehicles to The Department of Consumer and Business Services (DCBS). To carry out this function, DCBS developed a statewide database system called LOIS. Oregon assessors are now agents of DCBS and use the LOIS system to process applications for ownership transfers and to issue trip permits.

The DCBS requires an intergovernmental agreement (IGA) with each County who has access to the LOIS system for proper control and accounting of finances and for data security. The attached agreement has been developed over the past several months by a committee of county assessors, tax collectors, county counsels and DCBS representatives. The State Attorney General’s Office has approved its content.

Under this agreement the County will retain a portion of fees received for these services. The county processes approximately 1,300 ownership transactions each year. The total anticipated county revenues over the life of this IGA (through June of 2007) are expected to exceed $75,000.

DEPARTMENT’S REQUESTED ACTION:
That your Board authorize the Chair or the County Administrator to sign the IGA with DCBS on behalf of Washington County.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

Agenda Item No. 1.h.
Date: 12/13/05
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Cooperative Library Services (CPO) all

Agenda Title: AMENDMENT TO INTER-GOVERNMENTAL AGREEMENT WITH CLACKAMAS AND MULTNOMAH COUNTIES, AND FORT VANCOUVER REGIONAL LIBRARY FOR EXCHANGE OF LIBRARY SERVICES

Presented by: Eva Calcagno, Cooperative Library Services Manager

SUMMARY: (Attach Supporting Documents if Necessary)

The purpose of the agenda item is to request the Board’s approval of an Amendment to an Inter-Governmental Agreement (IGA) for the exchange of library services through a program called MIX (Metropolitan Interlibrary Exchange). The original five-year Agreement with Multnomah and Clackamas counties and the Fort Vancouver Regional Library District was for $843,203 and expires 6/30/07 (BCC02-0711). This Amendment would eliminate the annual Reference Services payments to Multnomah County (Section 3.A). This equals a net savings of $120,000 ($60,000 per year for the remaining two years of the agreement). All other terms and conditions would remain.

Due to major funding reductions for the Library Network of Clackamas County, Multnomah County agreed to this Amendment in order for this important library service to continue. Discussions about terms for future agreements will begin next year.

BACKGROUND
Since 1985, the WCCLS has participated in the MIX program which allows Washington County residents to use the public libraries in neighboring counties without having to pay fees or buy non-resident cards. Reciprocal use of Washington County libraries is extended to residents of Multnomah, Clackamas and Hood River Counties in Oregon, and to the Fort Vancouver Regional Library District in Southwest Washington. MIX is based on the premise that people ought to be able to use whatever library is most convenient to them in the Portland Metro area. In FY04-05, residents of the MIX area checked out nearly 2.4 million items from libraries in other counties. Washington County residents checked out 670,000 items from libraries in other counties during that year, second only to Multnomah.

DEPARTMENT’S REQUESTED ACTION: That your Board approve the Amendment to the Inter-Governmental Agreement with Multnomah and Clackamas counties and the Fort Vancouver Regional Library District.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.
IN THE BOARD OF COUNTY COMMISSIONERS

FOR WASHINGTON COUNTY, OREGON

In the Matter of Adjusting the Budget for the District Attorney Office Organizational Unit 180-4520, Child Abuse Multidisciplinary Intervention No. ____________________

This matter having come before the Washington County Board at its meeting of December 13, 2005 and;

It appearing to the Board that the Oregon Department of Justice has increased the 2005-2007 biennial grant award for the county’s Child Abuse Multidisciplinary Intervention (CAMI) Program by $104,201 more than the amount anticipated in the county’s fiscal 2005-2006 budget process; and

It appearing to the Board that the 2005-2007 CAMI biennial allocation to the county is $706,182, which represents a grant award of $674,772, as well as $31,410 in carry forward funds from prior fiscal years; and

It appearing to the Board that the county’s fiscal 2005-2006 adopted budget for this program from the original grant amount was $309,684 and the District Attorney is now recommending that this expenditure amount be increased to $344,200 in light of the additional grant funds from the State; it is, therefore;

RESOLVED AND ORDERED that the 2005-2006 appropriations and revenues for Organizational Unit 180-4520, Child Abuse Multidisciplinary Intervention Program, are increased by $34,516; and it is further

RESOLVED AND ORDERED that the additional appropriation of $34,516 shall be
expended prior to June 30, 2006 to further the purposes of the CAMI program.

DATED this _____ day of _____________, 2005.

BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY

______________________________
Chairman

______________________________
Recording Secretary

Approved As To Form:

______________________________
Assistant County Counsel
Date:

Page 2 - RESOLUTION AND ORDER ( )
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – District Attorney

Agenda Title: ACCEPT DEPARTMENT OF JUSTICE CHILD ABUSE INTERVENTION FUNDS AND INCREASE BUDGET APPROPRIATIONS FOR THE DISTRICT ATTORNEY’S OFFICE

Presented by: Bob Hermann, District Attorney

SUMMARY (Attach Supporting Documents if Necessary)

This agenda item requests the Board’s acceptance of state grant funds and a related local budget appropriations’ adjustment. The state grant funds are from the Oregon Department of Justice Child Abuse Multidisciplinary Intervention (CAMI) program in the amount of $706,182. This grant award, and corresponding agreement, includes the state’s 2005-07 biennial allocation to the county in the amount of $674,772 including the retention of $31,410 in carry forward funds from prior fiscal years. These funds will be used to operate the County’s Child Abuse Multidisciplinary Intervention (CAMI) Program as outlined in the fiscal 2005-06 adopted budget and the fiscal 2006-07 requested budget that will be submitted in February, 2006 (see County Administrator’s comments below).

This 05-07 biennial grant award is $104,201 more than was anticipated in the county’s fiscal 2005-06 budget process. The amount included in the county’s fiscal 2005-06 adopted budget from the original grant amount was $309,684. With the unanticipated increase in the biennial grant total, $344,200 is now being recommended for expenditure in fiscal 2005-06. This means that an increase of $34,516 in budget appropriations is needed in the county’s CAMI organization unit (180-4520) so the additional funds can be expended.

Continued

DEPARTMENT’S REQUESTED ACTION:

Upon completion of the contract review process, approve the agreements and budget adjustment as described above. (Resolution and Order attached).

COUNTY ADMINISTRATOR’S RECOMMENDATION:

I concur with the requested action. The Board may recall from the fiscal 2005-06 budget process that the CARES Northwest program experienced a funding reduction due to anticipated funding reductions in this CAMI program. The recommended action today restores these lost funds and will provide for an increase in funding for the CARES program of $40,000 (from the fiscal 2005-06 adopted level of $219,000 to $259,000). This will likely be the proposed amount for CARES in fiscal 2006-07 as well.

Date: 12/13/05
Background

Consistent with past years, the agreement provides funding earmarked for improvement of the child abuse reporting, assessment and intervention capabilities of Washington County agencies responsible for providing child abuse related intervention and services. This program is formally known as the Child Abuse Multidisciplinary Intervention (CAMI) Grant Program. The agreement before you today essentially replaces the previous agreement that expired on June 30, 2005.

The Board has approved similar agreements since 1995. This agreement will be in effect from July 1, 2005 through June 30, 2007 and provides for revenues of $674,772 that will be received quarterly after the execution of the contract. There are no local matching funds requirements and no impact on the County’s general fund.

In general, the agreement outlines the process for distribution of State funds allocated by the legislature to Washington County child abuse intervention agencies. Under the provisions of the agreement and the enabling legislation, the District Attorney is responsible for coordinating the actions of Washington County’s Child Abuse Multidisciplinary Intervention Team (MDT). This team is responsible for development and implementation of a local CAMI plan each year, and for disbursement of CAMI funds as specified by the Department of Justice and the local plan.

Washington County’s MDT is comprised of the Washington County District Attorney; Department of Human Services representatives; members of the medical community; the Washington County Juvenile and Corrections Department staff; local school officials; state and local law enforcement agency representatives; and private social services providers.

In carrying out the program’s goals and objectives for FY05-07, the local plan calls for the allocation of CAMI funds as follows:

- $518,000 for the C.A.R.E.S. Northwest Child Abuse Assessment Center
- $137,000 for the Multidisciplinary Team Coordinator position (and related supplies/equipment) in the District Attorney’s Office
- $10,000 for training for MDT members
- $2,000 for victim services
- $5,000 for outreach to sexually acting out children.
- $18,100 for administrative overhead

The total amount of $690,100 outlined above is funded by the $674,772 in revenues identified in these agreements for FY2005-07 and the $31,410 in unexpended funds that were carried forward from the prior year’s grant. A copy of the current plan is available at the Clerk’s desk for your review.

The plan will be monitored on an on-going basis by the local MDT and the team will submit semi-annual reports to the Department of Justice documenting how the money was utilized and how the plan was able to meet anticipated outcomes in terms of benefits to children and families.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Housing Services

Agenda Title: REAPPOINTMENT OF HOUSING AUTHORITY DIRECTOR TO A SECOND TERM

Presented by: Susan A. Wilson, Director of Housing Services

SUMMARY:

BACKGROUND
The United States Housing Act of 1937 was amended by the Housing Quality and Work Responsibility Act of 1988 (the “Act”) to require that membership on Housing Authority Board of Directors include not less than one member – “who is directly assisted by the public housing agency.” This is construed to mean a person either receiving Section 8 rental assistance or a resident of public housing. The Act applies to any public housing agency that has a public housing annual contributions contract with HUD or administers Section 8 rental assistance. The Washington County Housing Authority is subject to the Act.

On March 7, 2000, your Board gave conceptual approval for creation of a separate Housing Authority Board of Directors consisting of seven members and directed the Executive Director of the Housing Authority to prepare the necessary documents and initial membership recommendations. The Housing Authority Board is comprised of the Washington County Board of Commissioners (5) and two at large positions – one of which must be directly assisted by the agency.

In order to stagger the terms of Board members, your Board agreed to initially appoint Tom Brian for a period of five years, as ordered under ORS 456.100(2). Other Board of Commissioner members received appointment of two, three and four year terms. The at-large appointments each received an initial term of one (1) year. The regular term of appointment for the Housing Authority Board is five (5) years.

DEPARTMENT’S REQUESTED ACTION:
That your Board approve the reappointment of Housing Advisory Board of Directors, Tom Brian, for a second term beginning January 1, 2006, and ending December 31, 2010.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent—Department of Housing Services

Agenda Title: APPROVE AGREEMENT WITH LUKE-DORF, INC. IN COMPLIANCE WITH ECONOMIC DEVELOPMENT INITIATIVE GRANT NO. B-05-SP-OR-0227.

Presented by: Susan A. Wilson, Director

SUMMARY (Attach Supporting Documents if Necessary)

On July 26, 2005, your Board approved submittal of the Consolidated Appropriation Act grant application. The Act of 2005 provided the Department of Housing and Urban Development (HUD) with Economic Development Initiative (EDI) funds for certain special projects specified in the Conference Report accompanying the Act. Washington County Department of Housing Services (the Grantee) has been awarded EDI grant funds to enable Luke-Dorf, Inc. (the Project Sponsor) to provide five semi-private units of permanent housing to 10 homeless persons within the Safe Haven model at a site located at 494 SE Washington Street in Hillsboro.

The Grant Agreement between Washington County and Luke-Dorf, Inc. is made pursuant to the provisions outlined in the FY2005 EDI Special Project No. B-05-SP-OR-0227 Grant Agreement between the Department of Housing and Urban Development (HUD) and Washington County. As project sponsor, Luke Dorf, Inc. agrees to comply with the requirements for which HUD has enforcement responsibility and will only use funds for activities described in the application.

Department of Housing Services will administer the EDI grant as the project Grantee on behalf of the Project Sponsor. Provisions of the Grant Agreement includes disbursement of $248,000 in grant funds as follows: $223,200 to Luke-Dorf, Inc. for acquisition of property for the Safe Haven Shelter and $24,800 to Washington County Department of Housing Services for costs associated with administration of the grant.

A copy of the agreement is available for review at the Clerk’s desk.

DEPARTMENT’S REQUESTED ACTION:
That your Board approve the Grant Agreement to provide EDI grant funds to Luke Dorf, Inc. and authorize the Chair to execute the agreement, subject to completion of contract review.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.

Agenda Item No. 1.l.
Date: 12-13-05
AGENDA

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Office of Community Development

Agenda Title: APPROVE AGREEMENT WITH CITY OF HILLSBORO REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADMINISTRATION

Presented by: Peggy A. Linden, Program Manager

SUMMARY (Attach Supporting Documents if Necessary)
The purpose of this agenda item is to request the Board’s consideration and approval of an agreement between the City of Hillsboro and the county to operate a joint CDBG program.

As the Board knows, the county CDBG program is the central control point for receipt and distribution of CDBG funds. However, in cases where cities meet or exceed federally determined population thresholds, they too can become independent CDBG agencies and receive funds directly. In 2000, the City of Hillsboro was designated a “Metropolitan City” by the US Department of Housing Development (HUD) and therefore, became eligible to directly receive its CDBG funds. Notwithstanding this eligibility, Hillsboro elected to continue to act jointly with the county to receive its CDBG funds through the 2005-06 program year via an intergovernmental agreement.

On May 5, 2005, the city notified HUD and the county of its desire to continue and extend this arrangement for the period 2006-08 (this agreement renews automatically unless terminated by either party). The agreement specifies that the parties will combine their entitlements for purposes of the CDBG program and indicates that at a later date, the parties will enter into a separate agreement to define the operation and responsibilities of the program.

This separate operating agreement is now complete and ready for Board consideration. The agreement will be in effect from July 1, 2006 through June 30, 2008. Attachment “A” of the agreement outlines the procedures that will be followed by the county and the city in administering the CDBG grant. These procedures establish the percentage the county will retain from the city’s portion of the entitlement funds for administrative services to be provided by the county. These services include administration and planning, housing rehabilitation and other services. In return, the city will designate which project(s) it proposes to undertake outside of any competitive process.

DEPARTMENT’S REQUESTED ACTION:
Authorize the operating agreement between the county and Hillsboro following completion of contract review. The agreement is at the Clerk’s desk for review.

COUNTY ADMINISTRATOR’S RECOMMENDATION:
I concur with the requested action.

Agenda Item No. 1.m.
Date: 12/13/05
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

<table>
<thead>
<tr>
<th>Agenda Category:</th>
<th>Consent – Support Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agenda Title:</td>
<td>INCREASE THE NUMBER OF AUTHORIZED POSITIONS IN THE DEPARTMENT OF HEALTH AND HUMAN SERVICES BY 1.00 FTE, SENIOR MENTAL HEALTH SERVICES COORDINATOR</td>
</tr>
<tr>
<td>Presented by:</td>
<td>Robert Davis, Assistant County Administrator</td>
</tr>
</tbody>
</table>

SUMMARY (Attach Supporting Documents if Necessary)

The purpose of this agenda item is to request that your Board approve the addition of 1.00 full time equivalent (FTE) Senior Mental Health Services Coordinator to the number of authorized positions listed for the Department of Health and Human Services.

The Hillsboro School District was awarded a federal Safe Schools/Healthy Students Grant in the amount of $312,000 for the period starting December 1, 2005 through December 30, 2008. This grant award includes funds to be transferred to Washington County through an Intergovernmental Agreement to support one (1) new Senior Mental Health Services Coordinator position that will be dedicated to providing mental health service coordination for children and families identified in Washington County public education system with potential mental health disorders. This position will provide needs assessments and early clinical intervention consultation for youth and families living within the school district boundaries. The funding for the Safe Schools/Healthy Students Grant through the Hillsboro School District will be continued for approximately three years.

Funds for this new positions will be provided through the State High-Risk Prevention-Early Intervention program, already budgeted in the Department of Health and Human Services program 192-706015. No County General Fund resources are required.

DEPARTMENT’S REQUESTED ACTION:

Request your Board approve the addition of 1.00 full time equivalent (FTE) Senior Mental Health Services Coordinator to the number of authorized positions listed for the Department of Health and Human Services for the Fiscal Year 2005-06

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Support Services (CPO 3)
Agenda Title: AUTHORIZE PRIVATE SALE OF COUNTY-OWNED PROPERTY DESCRIBED AS 1S113CB-00805 TO PETER TESTI
Presented by: Candance Paradis, Facilities Manager

SUMMARY
Washington County owns a parcel of land described as 1S113CB, Tax Lot 00805. This parcel of land is located at the intersection of SW Laurelwood Avenue and SW Scholls Ferry Road. The parcel was acquired by the Department of Land Use and Transportation in 1990 for future road improvements to the intersection that included realignment and signalization. The parcel at the time of purchase was approximately .17 of an acre. The project was completed in September 2005 and is no longer needed by the County. The remainder of the parcel is approximately 5,355 square feet in size.

The remainder parcel is an irregular-shaped parcel that has no access from either SW Laurelwood Avenue or SW Scholls Ferry Road and has been determined to be unbuildable. Due to these conditions, the appraised value of the parcel established by the Department of Assessment & Taxation is $4,000. The adjacent property owner to the Northeast of the parcel has contacted County staff with interest in purchasing the remaining parcel at the appraised value of $4,000.

Oregon Revised Statute 275.225 authorizes the sale of property valued at less than $5,000, and deemed unbuildable, to be sold at private sale and requires that advertisement of the sale be made in a newspaper of general circulation. Staff recommends the above-described parcel be declared surplus to the County’s needs and sold to Peter Testi for $4,000. Staff will be available to answer any questions you may have.

DEPARTMENT’S REQUESTED ACTION:
Declare the property described as 1S113CB, Tax Lot 00805, surplus to the County’s need, authorize sale of the property to Peter Testi in the amount of $4,000, and authorize the Board Chair, or designee, to execute the deed.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.

Agenda Item No. 1.o.
Date: 12/13/05
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Support Services

Agenda Title: AUTHORIZE ISSUANCE OF PURCHASE ORDER FOR REMOTE CONTROLLED RECONNAISSANCE ROBOT FOR THE SHERIFF’S OFFICE

Presented by: Linda Baumgartner, Purchasing Supervisor
                John Gilman, Business Manager, Sheriff’s Office

SUMMARY (Attach Supporting Documents if Necessary)

It is requested that your Board authorize the Purchasing Supervisor to issue a purchase order to Remotec, Inc., for a Mini-Andros II Remote Controlled Reconnaissance Robot and ancillary equipment, that will be used by the Sheriff’s Office. The estimated expenditure is $124,000.

This mini robot will become part of the resources available under our terrorist prevention program. It will be deployed for counter terrorism and counter WMD operations. It will also be used for high-risk counter drug operations, such as active shooter incidents, high-risk warrant service, meth lab investigation or whenever the risk to human life is great. The Sheriff’s Office received a grant from the Department of Homeland Security and this tool was part of the 2005 Law Enforcement Terrorism Prevention Program grant request. The Board approved the acceptance of this grant on June 28, 2005.

The Sheriff’s Office will purchase the Mini-Andros remote controlled reconnaissance robot using a GSA Federal Supply Schedule set up under the 1122 “Counter Drug” Program. The Section 1122 Program of the FY 1994 National Defense Authorization established the authority for State and local Governments to purchase law enforcement equipment through Federal Procurement channels provided that the equipment can be used in the performance of counter-drug activities. The County has been approved by the Contract Administrator to purchase from this contract because of our law enforcement activities.

DEPARTMENT’S REQUESTED ACTION:
That your Board authorize the Purchasing Supervisor to issue a purchase order to Remotec, Inc. for a Remote Controlled Reconnaissance Robot in an amount of $124,000.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.

Agenda Item No. 1.p.
Date: 12/13/05
The Federal Government bids these items and under this unique program allows us to use the contract, therefore the County is exempt from further competitive bidding. The Purchasing Supervisor is authorized to sign purchase orders up to $75,000. However, since the total costs for these materials exceed this threshold, delegated signature authority by your Board is required.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Support Services (CPO 9)
Agenda Title: AUTHORIZING PRIVATE SALE OF COUNTY-OWNED PARCEL DESCRIBED AS 1N230AA-08100
Presented by: Candance Paradis, Facilities Manager

SUMMARY
As you are aware, Washington County receives property through tax foreclosure, donation, and purchase. On January 9, 1996, your Board approved Minute Order No. 96-15 that adopted additional property management guidelines allowing for the sale of the County’s land known as “slivers” to be sold to adjacent property owners at a price of not less than 20 percent of the assessed value. Consistent with the County 2000 Plan, this will allow properties to be placed back on the tax rolls. Washington County has 35 parcels of this type in its inventory. Oregon Revised Statute 275.225 authorizes the sale of property valued at less than $5,000, and deemed unbuildable, to be sold at private sale and requires that advertisement of the sale be made in a newspaper of general circulation.

County staff was contacted by Jerzy Rub, adjacent property owner, regarding a county-owned parcel of land described as 1N230AA, Tax Lot 08100. Washington County received this parcel of land through the tax foreclosure process for nonpayment of back taxes. The parcel is located directly adjacent to Mr. Rub’s property located at 3121 NE Jackson Road Loop in Hillsboro. The County-owned parcel is approximately .01 acre in size (see attached map) and has a current assessed value of $800. The property is unbuildable and is of value only to an adjacent property owner.

Mr. Rub has offered to purchase this parcel for $160. Mr. Rub is the only adjacent property owner that has expressed an interest in acquiring the parcel. Therefore, staff recommends the above-mentioned parcel be declared surplus to the County’s needs, and be sold to Jerzy Rub for $160.

Staff will be available to answer any questions you may have.

DEPARTMENT’S REQUESTED ACTION:
Declare County-owned property described as 1N230AA, Tax Lot 08100, surplus to the County’s need, approve sale of the parcel to Jerzy Rub, and authorize the Board Chair, or his designee, to execute the deed.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.

Date: 12/13/05
WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA

Agenda Category: Consent – Support Services (CPO 1)
Agenda Title: SALE OF A PORTION OF COUNTY-OWNED PROPERTY DESCRIBED AS 1S101AB-00700 TO TUEFEL HOLLY FARMS, INC
Presented by: Candance Paradis, Facilities Manager

SUMMARY (Attach Supporting Documents if Necessary)

Washington County owns a parcel of land described as 1S101AB, Tax Lot 00700, known as Tuefel Road; which is located just East of the intersection of SW Barnes Road and SW Miller Road in unincorporated Washington County. Washington County received this parcel of land through the tax foreclosure process in 1968. The historic deed records indicate that this tax lot was created in 1880 and in 1884 was created as a private road by an easement document that was recorded at that time. The parcel is used for road purposes by the adjacent property owners at the south of the tax lot and by Tuefel at the north of the property. The County recently sold the southerly portion of the tax lot to Tualatin Valley Water District for a new reservoir. The remainder of the parcel is approximately .37 of an acre in size (approximately 20’x 800’) and is valued at approximately $4,500 due to its irregular shape, size and location.

The adjacent property owner to the West, Tuefel Holly Farms, Inc., has contacted County staff and is interested in acquiring the remaining .37 acre parcel. Tuefel Holly Farms, Inc. has offered to purchase the parcel for $4,000. The remaining portion of the County-owned parcel is of use only to Tuefel Holly Farms, Inc., and is currently used by them for access to their property.

Oregon Revised Statute (ORS) 275.225 authorizes the sale of property valued at less than $5,000, and deemed unbuildable, to be sold at private sale and requires that advertisement of the sale be made in a newspaper of general circulation. All requirements of the statute have been followed. Staff recommends your Board authorize the sale of .37 acre of the County-owned parcel to Tuefel Holly Farms, Inc. for $4,000.

Staff will be available to answer your questions.

DEPARTMENT’S REQUESTED ACTION:
Authorize sale of a portion of County-owned land described as 1S101AB, Tax Lot 00700 to Tuefel Holly Farms, Inc., in the amount of $4,000, and authorize the Board Chair, or his designee, to execute the Quit Claim Deed for conveyance.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.

Agenda Item No. 1.r. Date: 12/13/2005
**AGENDA**

**WASHINGTON COUNTY BOARD OF COMMISSIONERS**

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<thead>
<tr>
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<tr>
<td><strong>Agenda Title:</strong></td>
<td>TRANSFER OF COUNTY-OWNED PROPERTY DESCRIBED AS 1S107DC-03601, 1S118AB-00100 AND 1S118AB-00102 TO TUALATIN VALLEY FIRE &amp; RESCUE</td>
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<tr>
<td><strong>Presented by:</strong></td>
<td>Candance Paradis, Facilities Manager</td>
</tr>
</tbody>
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**SUMMARY (Attach Supporting Documents if Necessary)**

Washington County owns three parcels of land on SW 170th Avenue that were acquired for the MSTIP road-widening project. The three parcels are adjacent to each other and are located between SW Blanton Street and SW Pike Street. They are described as 1S107DC, Tax Lot 03601 and 1S118AB, Tax Lots 100 and 102. The three parcels together equal approximately one acre in size, which is the remainder after completion of the road widening. The combined assessed value of the three parcels is $480,000.

Tualatin Valley Fire & Rescue (TVF&R) has contacted staff with a request to acquire the three parcels of land to be used for a future fire station. TVF&R’s long-term plans have identified the future need for a fire station near 170th and Tualatin Valley Highway. The County-owned parcels listed above meet the size and location criteria for the proposed fire station. TFV&R has agreed to work with Washington County on finding a suitable location for the Kohler house prior to placement of the fire station. Because this is a longer term priority for the Fire District, it may be up to five years before a development action plan is completed on this site.

As part of the public auction process, County staff has reviewed all of the remainder parcels from the road project with the Department of Assessment & Taxation for the current real market value and to establish minimum bids for each parcel. The above-described parcels are being sold as a package with a value of $480,000 and a minimum bid amount of $450,000. The Board of Directors of Tualatin Valley Fire & Rescue has authorized purchase of the three tax lots for the minimum bid amount of $450,000.

(Continued)

**DEPARTMENT’S REQUESTED ACTION:**
Declare the property described as 1S107DC-03601, 1S118AB-00100 AND 1S118AB-00102 surplus to the County’s need, authorize transfer of the property to TVF&R for a purchase price of $450,000, and authorize the Board Chair, or designee, to execute a Bargain and Sale Deed for the transfer.

**COUNTY ADMINISTRATOR’S RECOMMENDATION:** I concur with the requested action.

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<tr>
<th>Agenda Item No.</th>
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<td>Date</td>
<td>12/13/05</td>
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</table>
Consent Agenda

TRANSFER OF COUNTY-OWNED PROPERTY DESCRIBED AS 1S107DC-03601, 1S118AB-00100 AND 1S118AB-00102 TO TUALATIN VALLEY FIRE & RESCUE

CANDANCE PARADIS, FACILITIES MANAGER

Oregon Revised Statute 271.300 through 271.360 authorizes the County to relinquish the title to any of its property not needed for public use to any governmental body, providing such property shall be used for not less than 20 years for a public purpose by the governmental body. No public hearing or notice is required for the transfer. The real property shall be conveyed by deed, subject to a reversionary interest retained by the granting political subdivision in the event the property is used for a purpose that is inconsistent with the grant.

Staff requests that your Board declare the property described as 1S107DC-03601, 1S118AB-00100 AND 1S118AB-00102, surplus to the County’s need; and authorize transfer of the parcels to Tualatin Valley Fire & Rescue at a purchase price of $450,000.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Support Services

Agenda Title: ACCEPT PROPOSAL/AWARD CONTRACT FOR VOTER PAMPHLET PRODUCTION (#25129P)

Presented by: Linda Baumgartner, Purchasing Supervisor
Mickie Kawai, Elections Manager

SUMMARY (Attach Supporting Documents if Necessary)

This agenda requests that your Board accept the proposal and award a contract to Signature Graphics for the production of voter pamphlets for the estimated expenditure of $300,000 through June 30, 2010.

The scope of work for this contract consists of typesetting, photo scanning, furnishing stock, plates, presswork, bindery, sorting, folding, banding, packaging, delivery and an electronic version of the Washington County voters’ pamphlets for all applicable elections.

The required legal advertisement and Request for Proposal (RFP) was issued August 29, 2005. A total of ten Request for Proposal documents were issued prior to the due time and date of 3:00 PM, September 20, 2005. Proposals were received from Eagle Web Press, Signature Graphics and Journal Graphics. See Page 2 for the Scoring Summary.

The previous 3-year contractor for these services was Journal Graphics with a contract award of $250,000.

(Continued on Page 2)

DEPARTMENT’S REQUESTED ACTION:
That your Board accept the proposal and award a contract to Signature Graphics for the production of voter pamphlets through June 30, 2010, with a not to exceed contract expenditure of $300,000.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.
ATTACMENT A

SCORING SUMMARY

<table>
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<tr>
<th></th>
<th>POINTS</th>
<th>SIGNATURE GRAPHICS</th>
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<td>2. Experience</td>
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<td>3. References</td>
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<td>4. Cost of Services</td>
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<td><strong>$138,933.00</strong></td>
<td><strong>$107,786.00</strong></td>
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The primary reasons for this recommendation are:

- Lowest overall cost
- Qualifications of staff, experience and knowledge
- Necessary equipment
- Satisfactory responses to proposal requirements
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Support Services

Agenda Title: ACCEPT BID/AWARD CONTRACT FOR TRAFFIC SIGNAL MAINTENANCE AND TRAFFIC LOOP REPLACEMENT (25117B)

Presented by: Linda Baumgartner, Purchasing Supervisor
Greg Miller, Operations Manager

SUMMARY (Attach Supporting Documents if Necessary)

It is recommended that your Board accept the bid and award a contract to Northstar Electric to provide traffic signal maintenance (Category One) and traffic loop replacement (Category Two) for a contract amount of $350,000 through December 15, 2008.

The required legal advertisement and Invitation to Bid (ITB) documents were released October 18, 2005. EC Company, Tice Electric, and Northstar Electric submitted bids. See page 2 for the Bid Summary.

This work provides backup maintenance and repairs to traffic signals if County crews are unable to respond. The award for Category One is based on hourly rates and includes a two-person crew and costs for various equipment. The traffic loop replacement portion, Category Two, is to replace traffic loops that fail. Traffic loops detect when traffic is nearing an intersection so that the signal controller can change the signal to allow for managed flow of the traffic at the signalized intersection. Award for this category is based on pricing for replacing the round loops and lead-in wiring.

(Continued on Page 2)

DEPARTMENT’S REQUESTED ACTION:
That your Board accept the bid and award a contract for traffic signal maintenance and loop replacement to Northstar Electric for the estimated expenditure amount of $350,000 through December 15, 2008.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.
ATTACHMENT A

BID SUMMARY

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<th>CATEGORY TWO Total</th>
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<td>EC Company</td>
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<tr>
<td>Northstar Electric *</td>
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*RECOMMEND AWARD

The previous 3-year contractor was Northstar Electric with a contract amount of $400,000 through October 31, 2005.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Support Services

Agenda Title: ACCEPT BIDS/AWARD CONTRACTS FOR PRINTING SERVICES (#25136B)

Presented by: Linda Baumgartner, Purchasing Supervisor
Lorraine Bradfield, Internal Services Supervisor

SUMMARY (Attach Supporting Documents if Necessary)

Request that your Board accept the lowest responsive bids and award trade services contracts for printing services to Documart, Lazerquick, and Cenveo. These contracts will have a term of 3 years and a total contract expenditure limit of $375,000. Support Services processes about 5,000 work orders annually for in-house printing. These orders consist of approximately 14 million impressions and accompanying bindery services. In addition, an estimated 5 million impressions are processed by commercial printers that handle overflow orders and/or specialized jobs that cannot be done in-house.

The required legal advertisement and Invitation to Bid was issued October 20, 2005. Bid documents were sent out to eighteen suppliers with 7 responses received by the due date and time of 11:00 am on November 8, 2005. The specifications were divided into 3 job types with each job type further divided by job components and estimated quantities. Based on overall pricing within each job type, the bid allowed for the award of contracts to multiple firms. The previous award amount was $535,000 and was divided among Lazerquick, American Eagle Graphics and Cenveo, formerly Mail-Well Envelope.

All bids submitted were reviewed and the recommendation is as follows:
Job Type 1 - Color Printing to Documart
Job Type 2 - Business Cards to Lazerquick
Job Type 3 - Envelopes to Cenveo

DEPARTMENT’S REQUESTED ACTION:
That your Board accept the lowest responsive bids from Documart, Lazerquick and Cenveo for printing services and award trade services contracts through November 30, 2008 for a total combined contract expenditure of $375,000.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Service District for Lighting No. 1
A County Service District (CPO 1)

Agenda Title: FORM ASSESSMENT AREA, AUTHORIZE MAXIMUM ANNUAL ASSESSMENT, AND IMPOSE A FIRST YEAR ASSESSMENT FOR MILLER CROSSING NO. 2

Presented by: David L. Schamp, Operations and Maintenance Division Manager

SUMMARY (Attach Supporting Documents if Necessary)

A petition (with waiver of hearing and remonstrances) requests street lighting service for Miller Crossing No. 2.

<table>
<thead>
<tr>
<th>Number of Signatures</th>
<th>Number of Lots</th>
<th>Number of Street lights</th>
<th>Number of Property Owners</th>
<th>Percent of Signatures</th>
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Attachments: 1. Resolution and Order  
2. Petition – Exhibit A  
3. Street lighting Proposal – Exhibit B  
4. Waiver and Continuing Request – Exhibit C  
5. Assessment Area Map – Exhibit D  
6. Vicinity Map

DEPARTMENT’S REQUESTED ACTION:
By Resolution and Order, (1) accept the petition(s), (2) form area as an assessment area within the Service District for Lighting, and (3) authorize maximum annual assessment and impose a first year assessment.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

Agenda Item No. 1.w.
Date: 12/13/05
IN THE WASHINGTON COUNTY SERVICE DISTRICT

FOR LIGHTING (No. SDL-1)

In the Matter of Creating an Assessment Area, Ordering Installation, Operation and Maintenance of Street Lighting Facilities; Establishing a Maximum Annual Assessment and Imposing a First Year Assessment for Miller Crossing No. 2

RESOLUTION AND ORDER

NO. ______________________

This matter having come before the Board of Directors of the Service District For Lighting No. 1, a county service district, at its meeting of December 13, 2005; and

It appearing to the Board that 100% of the property owners in the proposed assessment area described in Exhibit A, known as the Miller Crossing No. 2 development, have requested by petition that their property be included in an assessment area for purposes of installing, operating and maintaining street lighting facilities and that said facilities be financed by special assessments on their property; and

It appearing to the Board that 100% of the property owners voluntarily have waived their right to notice, hearing remonstrance and referendum, and consent to assessment as set forth herein; and

It appearing to the Board that the street lighting facilities described in Exhibit B, will be a special benefit to the properties and that the assessment method and amounts represent a reasonably fair and equitable manner for apportioning costs in relation to benefit; now, therefore it is

RESOLVED AND ORDERED that the assessment area described in Exhibit A hereby is established, and, that the facilities described in Exhibit B, shall be installed, operated and maintained as described therein; and it is further
RESOLVED AND ORDERED that the assessment method, maximum annual assessment amount and first year assessments shown in Exhibit B hereby are adopted, levied and imposed. Said first assessment shall be placed on the tax rolls and collected in the same manner as ad valorem property taxes as provided by law if not otherwise paid by July 1, and, it is further

RESOLVED AND ORDERED that, for purposes of Section 11b, Article XI of the Oregon Constitution, said annual assessment amounts hereby are classified as “taxes levied or imposed for the purpose of funding government operations” subject to the limit of $5 per $1000 of real market value; and it is further

RESOLVED AND ORDERED that the maximum annual assessment may be increased after newspaper notice and public hearing to pass through direct cost increases for administration and electricity as provided by Ordinance No. 3; and it is further

RESOLVED AND ORDERED that the County Administrator, or his designee, shall take steps to place matter of record and such other steps as are necessary to implement this Resolution and Order.

DATED this 13th day of December, 2005.

BOARD OF DIRECTORS FOR
WASHINGTON COUNTY SERVICE
DISTRICT FOR LIGHTING (No. SDL-1)

______________________________
CHAIRMAN

______________________________
RECORDING SECRETARY
PART I. DESCRIPTION OF PROPOSED ASSESSMENT AREA - Currently, tax lot 1N135AA-01900

PART II. ESTIMATED COST OF SERVICE FOR FISCAL YEAR 2005-06

A. Monthly Cost of Service

1. Lights (4-100 W / 9,500 L, HPS Shoebox Luminaries) @ $5.32 each $ 21.28
2. Poles (4-30ft. Fiberglass Poles) @ $.15 each $ .60
3. Total (Lights and Poles) $ 21.88

B. Annual Cost of Service

1. Streetlights and Poles ($21.88 x 12 Months) $ 262.56
2. Administration ($2.00 x 13 Lots) $ 26.00
3. Annual Cost for Service Area $ 288.26
4. Base Annual Cost Per Lot ($288.26 / 13 Lots) $ 22.17
5. Total Annual Cost Per Lot $ 22.17

C. Maximum Annual Assessment $ 44.34

PART III. LOCATION OF LIGHTS AND POLES
Per attached Service Area Map
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Consent – Service District for Lighting No. 1
A County Service District (CPO 6)

Agenda Title: FORM ASSESSMENT AREA, AUTHORIZER MAXIMUM ANNUAL ASSESSMENT, AND IMPOSE A FIRST YEAR ASSESSMENT FOR WESTLAND FARMS

Presented by: David L. Schamp, Operations and Maintenance Division Manager

SUMMARY (Attach Supporting Documents if Necessary)

A petition (with waiver of hearing and remonstrances) requests street lighting service for the Westland Farms.

<table>
<thead>
<tr>
<th>Number of Signatures</th>
<th>Number of Lots</th>
<th>Number of Street lights</th>
<th>Number of Property Owners</th>
<th>Percent of Signatures</th>
<th>Signatures Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>20</td>
<td>9</td>
<td>1</td>
<td>100%</td>
<td>51%</td>
</tr>
</tbody>
</table>

Attachments: 1. Resolution and Order
2. Petition – Exhibit A
3. Street lighting Proposal – Exhibit B
4. Waiver and Continuing Request – Exhibit C
5. Assessment Area Map – Exhibit D
6. Vicinity Map

DEPARTMENT’S REQUESTED ACTION:
By Resolution and Order, (1) accept the petition(s), (2) form area as an assessment area within the Service District for Lighting, and (3) authorize maximum annual assessment and impose a first year assessment.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

Agenda Item No. 1.x.
Date: 12/13/05
IN THE WASHINGTON COUNTY SERVICE DISTRICT

FOR LIGHTING (No. SDL-1)

In the Matter of Creating an Assessment Area, Ordering Installation, Operation and Maintenance of Street Lighting Facilities; Establishing a Maximum Annual Assessment and Imposing a First Year Assessment for Westland Farms

This matter having come before the Board of Directors of the Service District For Lighting No.1, a county service district, at its meeting of December 13, 2005; and

It appearing to the Board that 100% of the property owners in the proposed assessment area described in Exhibit A, known as the Westland Farms development, have requested by petition that their property be included in an assessment area for purposes of installing, operating and maintaining street lighting facilities and that said facilities be financed by special assessments on their property; and

It appearing to the Board that 100% of the property owners voluntarily have waived their right to notice, hearing remonstrance and referendum, and consent to assessment as set forth herein; and

It appearing to the Board that the street lighting facilities described in Exhibit B, will be a special benefit to the properties and that the assessment method and amounts represent a reasonably fair and equitable manner for apportioning costs in relation to benefit; now, therefore it is

RESOLVED AND ORDERED that the assessment area described in Exhibit A hereby is established, and, that the facilities described in Exhibit B, shall be installed, operated and maintained as described therein; and it is further
RESOLVED AND ORDERED that the assessment method, maximum annual assessment amount and first year assessments shown in Exhibit B hereby are adopted, levied and imposed. Said first assessment shall be placed on the tax rolls and collected in the same manner as ad valorem property taxes as provided by law if not otherwise paid by July 1, and, it is further

RESOLVED AND ORDERED that, for purposes of Section 11b, Article XI of the Oregon Constitution, said annual assessment amounts hereby are classified as “taxes levied or imposed for the purpose of funding government operations” subject to the limit of $5 per $1000 of real market value; and it is further

RESOLVED AND ORDERED that the maximum annual assessment may be increased after newspaper notice and public hearing to pass through direct cost increases for administration and electricity as provided by Ordinance No. 3; and it is further

RESOLVED AND ORDERED that the County Administrator, or his designee, shall take steps to place matter of record and such other steps as are necessary to implement this Resolution and Order.

DATED this 13th day of December, 2005.

BOARD OF DIRECTORS FOR
WASHINGTON COUNTY SERVICE DISTRICT FOR LIGHTING (No. SDL-1)

_______________________________
CHAIRMAN

_______________________________
RECORDING SECRETARY
PART I. DESCRIPTION OF PROPOSED ASSESSMENT AREA - Currently, tax lot 1S201DD-2000, 2300, AND 2400

PART II. ESTIMATED COST OF SERVICE FOR FISCAL YEAR 2005-06

A. Monthly Cost of Service

1. Lights (8-100 W / 9,500 L, HPS Cobra Luminaries) @ $5.23 each $ 41.84

2. Lights (1-150 W / 16,000L, HPS Cobra Luminaries) @ $6.87 each $ 6.87

3. Poles (9-30ft. Fiberglass Poles) @ $.14 each $ 1.26

4. Total (Lights and Poles) $ 49.97

B. Annual Cost of Service

1. Streetlights and Poles ($49.97 x 12 Months) $ 599.64

2. Administration ($2.00 x 20 Lots) $ 40.00

3. Annual Cost for Service Area $ 639.64

4. Base Annual Cost Per Lot ($639.64 / 20 Lots) $ 31.98

5. Total Annual Cost Per Lot $ 31.98

C. Maximum Annual Assessment $ 63.96

PART III. LOCATION OF LIGHTS AND POLES
Per attached Service Area Map
AGENDA

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Support Services

Agenda Title: APPOINTMENTS TO THE WASHINGTON COUNTY PARKS AND RECREATION ADVISORY BOARD

Presented by: Candi Paradis, Facilities Management & Parks Services Division Manager

SUMMARY (Attach Supporting Documents if Necessary)

The Washington County Parks and Recreation Advisory Board currently has four vacancies. With the completion of the advertising process, your Board has the option of appointing new members to the Parks Board and/or re-appointing members who have expressed interest in being re-appointed, consistent with your Board’s policy on advisory board appointments.

Background

There are four openings on the Parks and Recreation Advisory Board due to the concluding terms of members Ronald Hoodenpyl, Earl Surber and Roy Scholl. Loren Rogers has resigned.

Advertisement has occurred, and three applications have been received. In addition, Mr. Hoodenpyl has expressed interest in being re-appointed. The current make-up and appointments to the Board are shown as attachment A. Staff recommends that you appoint Mr. Camenzine to replace Mr. Scholl with term ending June 30, 2008, and Mr. Richardson to replace Mr. Surber with term ending June 30, 2008. Staff recommends that you also re-appoint Mr. Hoodenpyl to another three-year term ending June 30, 2008.

Staff will be available to answer questions at your Board meeting.

DEPARTMENT’S REQUESTED ACTION:

Appoint Mr. Camenzine, Mr. Richardson and Mr. Hoodenpyl to the Parks and Recreation Advisory Board with terms ending June 30, 2008.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

I concur with the requested action.
AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS

Agenda Category: Support Services

Agenda Title: APPOINTMENTS TO THE METZGER PARK ADVISORY BOARD

Presented by: Candi Paradis, Facilities Management & Parks Services Division Manager

SUMMARY (Attach Supporting Documents if Necessary)

The Metzger Park Advisory Board currently has three vacancies. With the completion of the advertising process, your Board has the option of appointing new members and/or re-appointing members who have expressed interest in being re-appointed, consistent with your Board’s policy.

Background

There are three openings on the Metzger Park Advisory Board due to the concluding term of member Donna Hoskins. Additionally, Dimitri Guillen and Ward Rader have resigned.

Advertisement has occurred, and two applications have been received. One of the applications is from Mrs. Hoskins, who has expressed interest in being re-appointed. The current make-up and appointments to the Board are shown in the attached matrix. Staff recommends that you appoint Mr. Hoskins to replace Mr. Guillen with term ending June 30, 2006, and re-appoint Mrs. Hoskins to replace Mr. Ward with term ending June 30, 2006.

Staff will be available to answer questions at your Board meeting.

DEPARTMENT’S REQUESTED ACTION:

Appoint Mr. Hoskins and Mrs. Hoskins for terms ending June 30, 2006.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

I concur with the requested action.

Agenda Item No. 3.b.
Date: 12/13/05
IN THE BOARD OF COUNTY COMMISSIONERS

FOR WASHINGTON COUNTY, OREGON

ORDINANCE NO. 640

( An Ordinance Regulating House Numbering
( and Street Identification for the Unincorporated
( Areas of Washington County; Repealing Ordinance
( No. 287 and No. 582, and Declaring an Emergency

The Board of County Commissioners of Washington County, Oregon, ordains:

SECTION 1. PURPOSE, TITLE

A. The Board of County Commissioners of Washington County, Oregon, recognizes the need to adopt a uniform house numbering and street identification system for the unincorporated areas of Washington County and realizing the need to update the existing provisions of Ordinance No. 287, Relating to House Numbering and Street Identification (amended by No. 582).

B. This Ordinance, as it may be subsequently amended, may be referred to and pled as the “Washington County Uniform House Numbering and Street Identification Regulations.”

SECTION 2. ADOPTION OF UNIFORM SYSTEM

The uniform house numbering and street naming system, originally adopted in 1984 as Ordinance No. 287, as amended by Ordinance No. 582, is repealed and replaced by the provisions of this Ordinance No. 640, said ordinance to be administered by the County Surveyor’s Office.

Any incorporated city in Washington County may be bound by the uniform house numbering and street naming system. Said city shall execute a formal order and notify the County Surveyor of its intent to adopt the provisions of this Ordinance.

A. The City of Portland and the Multnomah County house numbering and street identification system shall be extended to cover unincorporated Washington County.
1. The house numbering system shall be based on:
   a. 2000 numbers to the mile;
   b. Even numbers on the east and south sides of the streets;
   c. The Base Line to be the division between the northwest and southwest sections; and
   d. The numbers to be an extension of the present Portland numbers.

2. The street identification system to be based on:
   a. The north/south streets to be numbered as an extension of the present Portland numbered north/south streets;
   b. The east/west streets to be named in conformance with the names of the Portland east/west streets (when practicable).

B. The adoption of the system shall be universal over the unincorporated areas of Washington County.

C. Notwithstanding any other provision, upon written request, and justification by a city the County Surveyor may approve the addressing by a city on the city addressing grid, within areas of unincorporated Washington County.

SECTION 3. NEW STREETS

A. All new streets, including private streets, created by the subdivision or partitioning process shall be approved by the County Surveyor in accordance with the standards of this ordinance and shall become effective on recording of the final plat.
B. Any new street created by a public dedication may be named prior to or by the deed of dedication, and shall become effective upon acceptance by the County Surveyor in accordance with the standards of this ordinance.

C. All streets named shall conform to the general requirements as outlined in Section 5.

D. Private streets, at the request of at least 60% of the land owner(s) using the street for access, may be named or renamed and addresses issued with the approval of the County Surveyor. Private streets are subject to the same street name standards as are public streets. All private street signs will be provided at the owner(s) expense.

SECTION 4. NAMING PROCESS - EXISTING STREETS

A. An action to name a new street or rename an existing public street in Washington County may be initiated by the Board of County Commissioners:

1. On its own action; or

2. If a person files a petition as described in this section accompanied by a fee reasonably related to the costs of the process as required by Resolution and Order of the Board.

B. A petition for naming or renaming a public street shall include the following:

1. A statement of the reason(s) for the proposed street name or street name change.

2. The names and addresses of all persons owning any real property currently addressed from, or having the potential of being addressed from the street proposed to be named or renamed.
3. Signatures of either
   a. Sixty (60) percent of the owners of land (based on area) abutting the subject street or
   b. Sixty (60) percent of the owners of land currently addressed from, or having the potential of being addressed from, the subject street.

4. If one hundred (100) percent of the persons defined in Paragraph 2 of this Subsection sign the petition, the notice and public hearing provided for in Section C may be waived by the County Surveyor.

5. For the purposes of this Section, “owner” is defined as the record holder of legal title to the land, except that, if there is a purchaser of the land according to a recorded land sale contract, the purchaser is the owner. If there are multiple owners, all owners must sign the petition. In the case of multiple owners, for petition purposes, they will be considered as one owner.

C. Notice and Hearing

1. When a proceeding has been initiated under this Section, the Surveyor shall establish a time and place for a hearing to consider whether the proposed name change is in the public interest.

2. At least ten (10) days prior to the date of hearing, notice of the proposed name or name change shall be provided as follows:
   a. Notice by first class mail to the affected property owners; and
b. Notice by publication in a newspaper of general circulation in the area of the subject street.

3. During or before a hearing under this section, any person may file information with the Board of County Commissioners that alleges any new matter relevant to the proceedings or controverts any matter presented to the Board.

4. After considering the matters presented under this section, the Board of County Commissioners shall determine whether the name change is in the public interest and shall enter a Resolution and Order granting or denying the request.

5. The Board shall cause the Resolution and Order to be recorded with the County Clerk who shall cause copies of the Resolution and Order to be filed with the Department of Land Use and Transportation, the Department of Assessment and Taxation, and with the County Surveyor.

SECTION 5. STREET NAME STANDARDS

A. In addition to complying with the requirements of Section 2, all streets named or renamed shall comply with the following criteria:

1. Major streets and highways shall maintain a common name or number for the entire alignment.

2. Whenever practicable, historical names shall be utilized or retained and be subject to the considerations as outlined in Section 6.
3. Hyphenated, multiple-word, or other exceptionally long names shall be avoided.

4. No street shall be given a name that is the same as, similar to, or pronounced the same as any other street within the jurisdiction of Washington County unless that street is an extension of an already-named street.

5. Consideration shall be given to the continuation of the name of a street in another jurisdiction when it is extended into the County.

6. Names that are difficult to pronounce or spell shall be avoided.

7. Abbreviated street names shall not be allowed.

8. All proposed street names shall be reviewed, prior to use, by the County Surveyor’s Office to determine whether the proposed street names comply with the standards and classifications set forth in this Ordinance.

B. The following classifications (suffixes) shall be utilized in the assignment of all street names:

1. Boulevard: Major north/south street providing through traffic movement across the community.

2. Road: Major east/west street providing through traffic movement across the community.

3. Avenue: Continuous, north/south thoroughfare or extension thereof.

4. Street: Continuous, east/west thoroughfare or extension thereof.
5. Drive: Curvilinear thoroughfare (less than 180 degrees) at least 1,000 feet in length.

6. Lane: Short east/west street under 1,000 feet in length.

7. Terrace: Short north/south street under 1,000 feet in length.

8. Court: East/west cul-de-sac.

9. Place: North/south cul-de-sac.

10. Way: Loop street (exceeding 180 degrees).

11. Parkway: Broad landscaped thoroughfare.

SECTION 6. HISTORICAL NAMES

Whenever practicable, historical names will be considered in the naming or renaming of public streets. Factors to be considered shall include, but not be limited to, the following:

A. Original holders of Donation Land Claims in Washington County.

B. Early homesteaders or settlers of Washington County.

C. Heirs of original settlers or long time (50-100 years) residents of Washington County.

D. Explorers of, or having to do with, Washington County.

E. Native American tribes of Washington County.

F. Early leaders and pioneers of eminence.

SECTION 7. REPEAL

Any prior ordinance, order, resolution and order, or other County regulations inconsistent with the provisions of this Ordinance shall no longer be applicable to future actions of the County,
but nothing herein shall invalidate or modify any existing street name without further action as provided in this Ordinance.

SECTION 8. SEPARABILITY

The provisions of this Ordinance are severable. If any portion of this Ordinance is determined by a court of competent jurisdiction to be invalid, all remaining portions shall not be affected thereby and shall remain in full force and effect.

SECTION 9. EMERGENCY CLAUSE

In order to carry out the purpose of this Ordinance with the greatest possible speed, an emergency is hereby declared to exist and this Ordinance shall take effect immediately upon adoption by this Board.

ENACTED this ________ day of ________________, 2005, being the ________ reading and ________ public hearing before the Board of County Commissioners of Washington County, Oregon.

BOARD OF COUNTY COMMISSIONERS
FOR WASHINGTON COUNTY, OREGON

__________________________________________
CHAIRMAN

__________________________________________
RECORDING SECRETARY

<table>
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<tr>
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<td>Third</td>
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VOTE: Aye: ___________________ Nay: ___________________

Recording Secretary: ___________________ Date: ____________
INTRODUCTION AND FIRST READING OF PROPOSED ORDINANCE NO. 640; AN ORDINANCE REGULATING HOUSE NUMBERING AND STREET IDENTIFICATION FOR THE UNINCORPORATED AREAS OF WASHINGTON COUNTY AND REPEALING ORDINANCE NO. 287 AND NO. 582, AND DECLARING AN EMERGENCY

Presented by: Dan Olsen, County Counsel

SUMMARY (Attach Supporting Documents if Necessary)

The Department of Land Use and Transportation/Survey has sought this amendment and repeal for two purposes. The first is to allow any incorporated city in Washington County to adopt the County’s uniform house numbering and street naming system. Any city so desiring to be bound by the uniform house numbering and street naming system would notify the County Surveyor of its intent and would execute a formal order. Upon application by a city to adopt said system, the County Surveyor is authorized to approve such application by the city.

The second purpose is to authorize certain changes to the street naming procedure. A street may be named or renamed if requested by at least 60% of the landowners using the street for access. A petition to name or rename a public street must include a list of property owners currently addressed from or having the potential to be addressed from the street that is the subject of the petition. Notice of the proposed name change is given by first class mail to the affected property owners. Ordinance 460 also authorizes the County Surveyor to waive a public hearing if 100% of the persons who are affected or may be affected by the proposed street name change sign the petition. The Board retains its authority to initiate an action to name or rename a public street under this ordinance.

Finally, several clarifications are added to better refine the language of the ordinance. Private streets, for instance, will be included in the naming provisions. Under the Historical Names provision, the word “Indian” is replaced by the words “Native American.”

This ordinance would be effective on passage.

DEPARTMENT’S REQUESTED ACTION:
Conduct first reading by title only and continue to December 20, 2005, for the second reading.

COUNTY ADMINISTRATOR’S RECOMMENDATION:

Agenda Item No. 4.a.
Date: 12/13/05
Home Ownership Assistance Program

INFORMATION SUMMARY

APPLICANT INFORMATION

Name of Organization: **Housing Authority of Washington County**

Address: 111 NE Lincoln Street, Suite 200-L, MS-63, Hillsboro, OR 97124

Contact Person: Adolph “Val” Valfre, Jr.

Title: Assistant Director

Telephone Number: 503-846-4761

Fax Number: 503-846-4795

Type of Organization (please attach proof):

[ ] non profit corporation

[ ] housing authority

[ ] local government

Person Authorized to Submit Application

Signature: ____________________________

Name: Susan A. Wilson

Title: Executive Director

Phone: 503-846-4794

Fax: 503-846-4795

PROJECT INFORMATION

Name of Project: **Washington County Home Ownership Down Payment Assistance Program**

Street Address (if known):

Washington County Dept. of Housing Services

111 NE Lincoln Street, Suite 200-L, MS-63

City: Hillsboro

County: Washington

Zip Code: 97124

Type of Program (i.e., down payment assistance, land purchase, lease-to-own): **Down Payment Assistance Program**

Projected Number of Housing Units for Home Ownership for Program Proposed: **10 Units**

Targeted Household Income Level: **80% of area median income**

Targeted Population(s) (i.e., single parents, farm workers, disabled persons): **Low to Very Low-Income**

Grant Requested: **$100,000.00** ($200,000 maximum)
## Home Ownership Assistance Program

### APPLICATION QUESTIONS

Respond to each set of questions in the box provided directly below the question. Use a maximum of one half page in 12 point font for each section.

### PROJECT OBJECTIVES

What is the nature of your project? What obstacles to home ownership will this project address? What are the project goals?

The Housing Authority of Washington County (HAWC) operates a Section 8 Home Ownership Program that allows eligible families to use their housing assistance to purchase a home in lieu of renting. With the exception of elderly or disabled households, a requirement of eligibility is participation in HAWC’s Family Self-Sufficiency (FSS) Program. As the family’s income is increased due to earnings, HAWC diverts a portion of the assistance payment it was making on the family’s behalf into the escrow account where it earns interest. Escrow balances become available to participant families upon completion of certain goals, such as becoming independent of rental assistance or purchasing a home.

The primary obstacle to home ownership in the Washington County area is the accelerating cost of home purchase. HAWC intends to use Home Ownership Assistance Program (HOAP) funds in conjunction with its existing home ownership programs to provide $10,000 down payment assistance in the form of a deferred, no interest, silent second mortgage. The second mortgage will reduce the amount of principal that participating families must finance, thereby increasing their chances of securing financing at a reasonable interest rate while reducing their monthly mortgage payments to help ensure success.

The project goal is to use this HOAP grant for down payment assistance, thereby significantly improving the home ownership opportunities for at least ten (10) eligible low-income families working diligently toward homeownership and economic self-sufficiency.
NEEDS ASSESSMENT

How did you determine that this project is necessary? Why is there a need for your proposed project? How will project participants be selected? How many new home owners will result with application funding?

It is the experience of the Housing Authority that many families are interested in home ownership, but at least 50% of them have insufficient savings available to them for down payments and closing costs. FSS Escrow Accounts are helpful, but often the balance is not sufficient to provide the family with a significant down payment, particularly in light of the increasing cost of homes for sale in Washington County.

This Home Ownership Assistance Program (HOAP) will address this issue by offering a significant down payment to reduce the final loan balance. The added provision of a reduction in principal will ease the monthly mortgage burden on potential participants and increase the number of families that HAWC can assist in purchasing their own homes.

Project participants will be selected for Home Ownership Assistance Program (HOAP) funding on a first-come, first-served basis from existing Home Ownership Program participants who are searching for homes. It is anticipated that the Housing Authority will be able to assist at least 10 new homeowners with this new funding.
READINESS TO PROCEED
When will you begin this project? Provide a timeline showing your first and final draw for utilization of these funds. Include a disbursement schedule. Show how you will complete the project within two years.

The Housing Authority has an ongoing Section 8 Homeownership Program (S8HOP) that has seen seven (7) participants attain home ownership since its inception in 2003, with four (4) of these closings occurring in 2005. In addition, two (2) Family Self-Sufficiency participants had sufficient escrows to go directly to HUD approved counseling and home ownership. The Housing Authority currently has four (4) new S8HOP participants in various stages of home ownership counseling and housing search. As a result, HAWC is confident that it can begin this new program within 30 days of the award of the grant.

Based on the strength of our home ownership programs, the Housing Authority envisions 10 families satisfactorily completing home ownership requirements in the next 12 months. As a result, the following timeline of drawdowns and associated disbursement schedule are provided:

<table>
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<tr>
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<th>Drawdowns/Disbursements</th>
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<tbody>
<tr>
<td>Month 1</td>
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<tr>
<td>Month 2</td>
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<td>Month 3</td>
<td>1 award for $10,000</td>
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<td>Month 4</td>
<td>0 award</td>
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<tr>
<td>Month 5</td>
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<tr>
<td>Month 6</td>
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<tr>
<td>Month 8</td>
<td>0 award</td>
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<tr>
<td>Month 9</td>
<td>3 awards for $30,000 ($10,000 each award)</td>
</tr>
<tr>
<td>Month 10</td>
<td>0 award</td>
</tr>
<tr>
<td>Month 11</td>
<td>2 awards for $20,000 ($10,000 each award)</td>
</tr>
<tr>
<td>Total:</td>
<td>10 awards = $100,000</td>
</tr>
</tbody>
</table>

Given the above timeline, disbursement schedule and our proven expertise in managing various home ownership programs (see below), the Housing Authority anticipates all HOAP awards associated with this project to be completed in 12 months or less.
EXPERIENCE WITH HOME OWNERSHIP PROGRAMS

What experience does your organization have with similar projects? What experience has your organization had developing and managing low income home ownership programs?

The Housing Authority has successfully developed and managed home ownership programs for low and very low-income first time homebuyers for over 12 years. In 1992, when Murray Boulevard in Beaverton, Oregon was widened, three homes had to be relocated to accommodate the change in the street. HAWC worked with Washington County to move the homes to surplus property or re-situated on their lots. These homes were then sold at below-market prices to low income families through a five-year lease-purchase program.

In late 1997, HAWC purchased 14 townhouses in the Meacham Meadows subdivision of Hillsboro, Oregon. These townhouses were made available to eligible low-income families who could choose a five-year lease-purchase agreement or could purchase the homes immediately. HAWC secured a grant from the State of Oregon to assist families with up to $1,000 in closing costs and offered a silent second mortgage of up to $19,300 that became payable at 3% five years after the purchase of the home. Since the inception of this HomeBuyer Program, low or very low-income families have purchased all 14 homes.

HAWC has successfully promoted its low-income home ownership programs through key partnerships with various instrumental agencies. In 2005 HAWC partnered with Casa of Oregon to secure Individual Development Accounts (IDAs) offering a 3-to-1 match for savings up to $5,000 through its Valley Individual Development Account (VIDA) Program for ten (10) home ownership program participants. HAWC also partners with Open Door Counseling Center, Washington County’s only HUD-approved home ownership counseling provider, to provide financial education and pre-and post-home purchase counseling to participants at no cost, and also with the Office of Community Development to support HUD’s American Dream Initiative (ADDI) Program. Finally, HAWC partners with area lenders, like Umpqua Bank, where some of our recent home ownership families have benefited from grants from the Home Start program and from attractive loan rates attained through the Oregon Bond fund sponsored by OHCS.

GEOGRAPHIC COVERAGE

Identify your geographic service area for utilizing this HOAP Grant for low-income households.

Funds awarded will serve low to very low-income households with home ownership assistance in Washington County, Oregon. The 2000 Census data identified 31% of our County household populous as below the 80% AMI.
PROJECT FINANCES

What are the expenses, income (if applicable) and financing associated with your proposed project?

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Income (include sources)</th>
<th>Financing (include sources)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100,000 Down Payment Assistance</td>
<td>No Income.</td>
<td>Funds leveraged with other home ownership programs to include:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• FSS Program</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• VIDA Program</td>
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<td></td>
<td></td>
<td>• ADDI Program</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Umpqua Bank Home Start Program</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Oregon Bond Program</td>
</tr>
</tbody>
</table>

LONG-TERM PROGRAM SUSTAINABILITY

How do you intend to recapture or reuse this HOAP Grant to sustain affordability? How will you use any recaptured funds?

The Housing Authority plans to make the funds available to Home Ownership Program participants through a no-interest, silent second mortgage under the following terms:

- 0% interest throughout the life of the second mortgage (i.e., no interest accrual.)
- Payments by the families toward the recapture of HOAP funds begin ten years after the purchase of the home and are made over a period of five (5) years.
- Entire balance becomes due and payable in full upon sale, refinance of the home or at the conclusion of fifteen (15) years.

Recaptured funds will be used to provide continuing principal reduction/down payment assistance to additional families participating in HAWC’s home ownership programs.
MARKETING

How do you intend to market your proposed project?

The Housing Authority will market the Home Ownership Assistance Program to home ownership program participants who are searching for homes to purchase, to Family Self-Sufficiency (FSS) participants and to low-income families participating in its rental assistance programs through direct mailers, flyers, and letters.

The Family Self-Sufficiency (FSS) Program Coordinator will provide outreach to potential home ownership program participants from the public housing and Section 8 Housing Choice Voucher programs and will explain the benefits of the Home Ownership Assistance Program to any families interested in home ownership.

INVolvEMENT wITh THE OHCS SINGLE-FAMILY PROGRAMS

The Oregon Bond Loan program provides below-market interest mortgage rate loans to eligible borrowers. Will your proposed project tie-in with this or any other OHCS single family programs? Describe any other programs contributing to the success of your proposed project.

Seven (7) families have purchased homes through the Section 8 Home Ownership Program since 2003, and four of these families have received excellent mortgage rates through the Oregon Bond Loan Program. The Housing Authority intends to continue to work with this below-market product for those participants who are eligible.

Other programs contributing to the success of our proposed project would include the Valley Individual Development Account (VIDA) offering a 3-to-1 match in savings through Casa of Oregon, and the American Dream Downpayment Initiative (ADDI) program through Washington County’s Office of Community Development. The Housing Authority currently has one Home Ownership participant in the process of purchasing her home through the ADDI Program. HAWC will also continue to refer qualified participants to the ADDI program as long as funds remain available.

Moreover, the Housing Authority has a partnership with Umpqua Bank to assist qualified buyers in the purchase of their home through Umpqua’s Home Start Program. While home ownership participants are not required to secure financing through Umpqua Bank, potential buyers are made aware of the various first time home buyer incentives offered by Umpqua Bank.
ADMINISTRATION OF HOAP FUNDS

How do you plan to administer the funds? How will you keep OHCS informed about your performance objectives? Describe your monitoring and reporting system for these funds.

Funds will be administered to successful home ownership participants for down payment assistance at the closing of title/escrow. Funds will be provided directly from the Housing Authority to the applicable title company.

The Housing Authority has ongoing familiarity with the OHCS Annual Performance Report (APR) format and process. HAWC would provide an initial 6-month performance report to OHCS followed by annual reports at the one and two-year marks.

The Housing Authority currently monitors all financial transactions associated with successful house closings under any of its home ownership programs. Any funds provided by HAWC to program participants for down payment assistance or second mortgages are tracked through the financial accounting system. Financial reports track these funds and are reviewed annually through HUD-directed audits.
MINUTES
WASHINGTON COUNTY HOUSING AUTHORITY
OCTOBER 4, 2005

CONVENED: 10:12 a.m.

BOARD OF DIRECTORS
Director Tom Brian
Director Andy Duyck
Director Dick Schouten
Director Roy Rogers
Director Carol Gakin
Director Sydney Sherwood

Director John Leeper was celebrating his birthday with family today.

STAFF:
Charles D. Cameron, County Administrator
Dan Olsen, County Counsel
Susan Wilson, Director, HA
Val Valfre, Assistant Director, HA
Linda Gray, CPO Coordinator
Jeff Friend, Audiovisual Specialist
Barbara Hejtmanek, Recording Secretary

PRESS:
Dick Colby, The Oregonian
AmyJo Brown, Community Newspapers

APPROVAL OF MINUTES:
August 23, 2005

1. CONSENT AGENDA

1.a.
HA MO 05-17
Award Contract for Roofing Services

It was moved to adopt the Consent Agenda.

Motion – Rogers
2nd – Sherwood
Vote – 6-0
2. **ORAL COMMUNICATION (2 MINUTE OPPORTUNITY)**

None.

3. **ORAL COMMUNICATION (10 MINUTE OPPORTUNITY)**

None.

4. **BOARD OF DIRECTOR ANNOUNCEMENTS**

None.

5. **ADJOURNMENT:** 10:13 a.m.

Motion – Rogers
2nd – Duyck
Vote – 6-0

**MINUTES APPROVED THIS ____ DAY __________________________ 2005**

__________________________________
RECORDING SECRETARY

__________________________________
DIRECTOR
MINUTES
WASHINGTON COUNTY BOARD OF COMMISSIONERS
NOVEMBER 22, 2005

CONVENEDE: 6:37 p.m.

BOARD OF COMMISSIONERS:
Chairman Tom Brian
Vice Chair Andy Duyck
Commissioner Dick Schouten
Commissioner John Leeper
Commissioner Roy Rogers

STAFF:
Charles D. Cameron, County Administrator
Dan Olsen, County Counsel
Kathy Lehtola, Director, LUT
Suzanne Savin, Senior Planner, LUT
Jeff Otis, HHS Division Manager
Bill Gaffi, General Manager, CWS
Bob Cruz, Deputy General Manager, CWS
Jerry Linder, Chief Legal Counsel
Jeff Friend, Audiovisual Specialist
Barbara Hejtmanek, Recording Secretary

PRESS:
Kathy Gorman, The Oregonian

APPROVAL OF MINUTES:
October 25, 2005
November 8, 2005

1. CONSENT AGENDA

Chairman Brian announced the following modifications to the Consent Agenda:

- Item a. is continued to December 13, 2005.
- There are minor modifications to item c.
- Item d. is revised such that December 6, 2005 will be an all-day Worksession (Executive Session).
It was moved to adopt the Consent Agenda, as modified.

Motion – Rogers
2nd – Leeper
Vote – 5-0

CLEAN WATER SERVICES

1.a.
CWS MO 05-76
Placeholder Award of Contract for the SW 87th at Barnes Local Improvement District Project (CPO 1) (Continued to December 13, 2005)

1.b.
CWS RO 05-46
Endorse Boundary Change Proposal WA-3905 for Annexation to Clean Water Services’ Service District (CPO 5) (Approved Under Consent Agenda)

LAND USE AND TRANSPORTATION

1.c.
MO 05-420
Authorize Amendments to Various Agreements Relating to Commuter Rail; Authorize the Purchase and Sale Agreement with Union Pacific Railroad (CPOs 2, 4M, 5) (Approved Under Consent Agenda)

BOARD OF COMMISSIONERS

1.d.
MO 05-421
Change November/December/January Board Meeting Schedule (Approved Under Consent Agenda)

COUNTY ADMINISTRATIVE OFFICE

1.e.
MO 05-422
Reauthorize Expenditure of Federal Timber Safety Net Title III Funds on Sheriff’s Office Inmate Work Crew Project (Approved Under Consent Agenda)

1.f.
MO 05-423
Authorize Expenditure of $20,000 in Title III Funds in Support of the 2005-06 4-H Tech Wizards Urban Forestry Project (Approved Under Consent Agenda)
HEALTH AND HUMAN SERVICES

1.g.
MO 05-424
Grant Waiver/Approve Contracts with Mental Health Providers to Provide Mental Health Services Under Oregon Health Plan (Approved Under Consent Agenda)

SUPPORT SERVICES

1.h.
MO 05-425
Waive Bid Security, Performance and Payment Bonds for On-Call Painting Services (Approved Under Consent Agenda)

1.i.
MO 05-426
Accept Proposal/Award Contract for Mailing Services (Approved Under Consent Agenda)

1.j.
MO 05-427
Accept Bid/Award Contract for the Walnut Street Backup Data Center Project (Approved Under Consent Agenda)

2. ORAL COMMUNICATION (2 MINUTE OPPORTUNITY)

None.

3. PUBLIC HEARING – LAND USE AND TRANSPORTATION
3.a.
RO 05-224
Consider the Annexation of Approximately 3.38 Acres to the Clean Water Services District (CPO 5)

Suzanne Savin read the rules of procedure into the record.

Ms. Savin informed the Board that the applicant is requesting annexation of the subject property to the Clean Water Services District in order to facilitate the future development of the property as a residential subdivision. She said that the subject property is approximately 3.38 acres in size and is located within the City of Tualatin. Ms. Savin stated that the property must be brought into the District for the development to be provided with the necessary storm and sewer service. Based upon the analysis in the Staff Report and the Findings and Conclusions in Exhibit A, she recommended that the Board approve File WA-3905 with the approval becoming effective immediately.
The public hearing was opened.

No public testimony was offered.

The public hearing was closed.

It was moved to adopt a Resolution and Order approving the annexation with the approval becoming effective immediately.

Motion – Rogers
2nd – Schouten
Vote – 5-0

4. HEALTH AND HUMAN SERVICES
4.a.
RO 05-225
Approve Solid Waste and Recycling Rate Changes

Jeff Otis stated that Section 8.04 of the Solid Waste Control Code provides authority for the Board to approve solid waste collection rates for all franchises regulated by the Code. He said that this item concerns proposed rates for occasional use of smaller sized roll off boxes or containers ranging from one to eight yards in size. Mr. Otis indicated that this is a new type of service that does not currently have a rate set by the Board. He explained that the recommended rates were established by using existing commercial container rates and then adding a delivery charge to that because of the one-time nature of this type of service. Mr. Otis reported that the Solid Waste Advisory Committee considered the recommended rate on May 12, 2005 and recommended approval by the Board.

It was moved to adopt the Resolution and Order approving the solid waste and recycling collection rates recommended by the Department of Health and Human Services and the Solid Waste Advisory Committee.

Motion – Leeper
2nd – Schouten
Vote – 5-0

5. ORAL COMMUNICATION (5 MINUTE OPPORTUNITY)

None.
6. BOARD ANNOUNCEMENTS

Chairman Brian announced that the Board has altered its normal meeting times over the next month and that these are posted on the County’s website. He encouraged citizens to call the Administrative Office for any questions regarding those dates and times.

Commissioner Schouten pointed out that the Board is not meeting next Tuesday, the fifth Tuesday of the month.

Commissioner Leeper wished his colleagues and the listening audience a happy Thanksgiving.

Chairman Brian returned these good wishes to Commissioner Leeper and wished everyone a wonderful, safe holiday.

7. ADJOURNMENT: 6:45 p.m.

Motion – Leeper
2nd – Rogers
Vote – 5-0

MINUTES APPROVED THIS ____ DAY _______________________________ 2005

________________________________________  __________________________
RECORDING SECRETARY                    CHAIRMAN
AGENDA
BOARD OF DIRECTORS
HOUSING AUTHORITY OF WASHINGTON COUNTY

Agenda Category: Consent—Housing Authority

Agenda Title: APPROVAL TO SUBMIT GRANT APPLICATION FOR 2005 HOME OWNERSHIP ASSISTANCE PROGRAM (HOAP)

Presented by: Susan A. Wilson, Executive Director

SUMMARY (Attach Supporting Documents if Necessary)

The 1995 Oregon Legislature created the Home Ownership Assistance Account for the purpose of expanding the state's supply of home ownership housing for low and very low-income families and individuals. This account is administered by Oregon Housing and Community Services (OHCS) under the program name of the Home Ownership Assistance Program (HOAP). One of the funding projects identified in the grant application allows funds to be used to provide assistance with down payments/closing costs. The maximum project award will be $100,000.

The Housing Authority of Washington County (HAWC) administers the Section 8 Home Ownership Program (S8HOP) that enables low-income persons who are eligible for Section 8 rental assistance to purchase their own homes, thus providing an opportunity to encourage economic self sufficiency and independence.

The HOAP grant will leverage existing home ownership program resources to provide an additional $10,000 in down payment assistance to 10 home ownership participants. Participants will be selected using existing home ownership program criteria.

HAWC will request the maximum of $100,000 in funds to achieve the goals outlined within the application.

A copy of the grant application is available for review at the Clerk’s desk.

DEPARTMENT’S REQUESTED ACTION:

That your Board approve submittal of the Home Ownership Assistance Program (HOAP) application and authorize the Chair or designee to sign the Grant Agreement subject to completion of contract review.

COUNTY ADMINISTRATOR’S RECOMMENDATION: I concur with the requested action.

HA 1.a.
Date: 12-13-05
Board of Commissioners

Meeting Notice

Washington County Board of Commissioners

December 13, 2005
6:30 p.m.

CHAIRMAN
TOM BRIAN

VICE CHAIR
ANDY DUYCK

COMMISSIONER
DICK SCHOUTEN

COMMISSIONER
JOHN LEEPER

COMMISSIONER
ROY ROGERS

The Board of Commissioners will meet for a general
worksession in Room 140 of the Public Services
Building at 2:00 p.m.

The Board of County Commissioners of Washington
County, as the governing body of Washington County, the Housing Authority and all County
service districts for which this Board so acts, will meet for its regular Board meeting in the
Shirley Huffman Auditorium of the Public Services Building at 6:30 p.m.

All public meetings are recorded.

The agenda items listed below are provided in PDF format. The latest free Acrobat reader
may be downloaded from: www.adobe.com/products/acrobat/readstep.html.

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Housing Authority Agenda

BOARD OF DIRECTORS:
Tom Brian | John Leeper | Dick Schouten | Roy Rogers | Andy Duyck | Sydney Sherwood | Carol Gakin

1. CONSENT AGENDA

Approval of Minutes October 4, 2005  (PDF, 9K)
11

a. Approval to Submit Grant Application for 2005 Home Ownership Assistance Program (HOAP)  (PDF, 9K)
13

2. ORAL COMMUNICATION
(2-Minute Opportunity)

3. ORAL COMMUNICATION
(10-Minute Opportunity)

4. BOARD OF DIRECTORS ANNOUNCEMENTS
5. ADJOURNMENT

Board of Commissioners Agenda
TABLE OF CONTENTS (PDF, 409K)

1. CONSENT AGENDA

The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member or person in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chairman will indicate when it will be discussed in the regular agenda. A list of Consent Agenda items is included at the end of the agenda packet.

2. ORAL COMMUNICATION

Limited to two minutes per individual; ten minutes total.

3. BOARDS AND COMMISSIONS

a. Appointments to the Washington County Parks and Recreation Advisory Board (PDF, 9K) 23
b. Appointments to the Metzger Park Advisory Board (PDF, 9K) 25

4. COUNTY COUNSEL

a. Introduction and First Reading of Proposed Ordinance No. 640; an Ordinance Regulating House Numbering and Street Identification for the Unincorporated Areas of Washington County and Repealing Ordinance No. 287 and No. 582, and Declaring an Emergency (PDF, 9K) 27

5. ORAL COMMUNICATION

6. BOARD ANNOUNCEMENTS

7. ADJOURNMENT
CONSENT AGENDA

APPROVAL OF MINUTES

November 22, 2005
(PDF, 23K)

CLEAN WATER SERVICES

a. Acquire Easements for Sanitary Sewer and Storm Sewer
(PDF, 22K)

b. Continue Board Agenda Item Requesting Award of Contract for the SW 87th at Barnes Local Improvement District Project to December 20, 2005 (CPO 1)
(PDF, 19K)

c. Approve a One-Year Renewable Contract with Kemiron Companies Inc. for the Purchase of Ferric Chloride (CPO 4B, 9)
(PDF, 18K)

d. Authorize General Manager to Sign Calendar Year 2006 - 2008 Liability Insurance Policy
(PDF, 18K)

e. Accept the Pine Lodge Pump Station Project as Complete and Authorize Release of Retainage (CPO 12F)
(PDF, 17K)

LAND USE AND TRANSPORTATION

f. Approve Establishment of a Road Maintenance Local Improvement District (MLID) for Hunter Miller Crossing No. 2 (CPO 1)
(PDF, 51K)

g. Approve Establishment of a Road Maintenance Local Improvement District (MLID) for Westland Farms (CPO 6)
(PDF, 51K)

ASSESSMENT & TAXATION

h. Intergovernmental Agreement with the Department of Consumer and Business Services
(PDF, 9K)
COOPERATIVE LIBRARY

i. Amendment to Inter-Governmental Agreement with Clackamas and Multnomah Counties, and Fort Vancouver Regional Library for Exchange of Library Services (CPO all) (PDF, 10K)

DISTRICT ATTORNEY

j. Accept Department of Justice Child Abuse Intervention Funds and Increase Budget Appropriations for the District Attorneys Office (PDF, 24K)

HOUSING SERVICES

k. Reappointment of Housing Authority Director to a Second Term (PDF, 9K)

l. Approve Agreement with Luke-Dorf, Inc. in Compliance with Economic Development Initiative Grant No. B-05-Sp-Or-0227. (PDF, 10K)

OFFICE OF COMMUNITY DEVELOPMENT

m. Approve Agreement with City of Hillsboro Regarding Community Development Block Grant (CDBG) Administration (PDF, 10K)

SUPPORT SERVICES

n. Increase the Number of Authorized Positions in the Department of Health and Human Services By 1.00 FTE, Senior Mental Health Services Coordinator (PDF, 9K)

o. Authorize Private Sale of County-Owned Property to Peter Testi (CPO 3) (PDF, 9K)

p. Authorize Issuance of Purchase Order for Remote Controlled Reconnaissance Robot for the Sheriffs Office (PDF, 11K)

q. Authorize Private Sale of County-Owned Parcel (CPO 9) (PDF, 9K)
r. Sale of a Portion of County-Owned Property to Tuefel Holly Farms, Inc (CPO 1) (PDF, 9K) 111
s. Transfer of County-Owned Property to Tualatin Valley Fire & Rescue (CPO 6) (PDF, 11K) 113
t. Accept Proposal/Award Contract for Voter Pamphlet Production (PDF, 19K) 117
u. Accept Bid/Award Contract for Traffic Signal Maintenance and Traffic Loop Replacement (PDF, 11K) 119
v. Accept Bids/Award Contracts for Printing Services (PDF, 9K) 121

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w. Form Assessment Area, Authorize Maximum Annual Assessment, and Impose a First Year Assessment for Miller Crossing No. 2 (CPO 1) (PDF, 47K) 123
x. Form Assessment Area, Authorize Maximum Annual Assessment, and Impose a First Year Assessment for Westland Farms (CPO 6) (PDF, 47K) 133

Board of Commissioners
Meeting Calendar

Tuesday, December 13, 2005
Worksession - 2:00 p.m.
Board Meeting - 6:30 p.m.

Tuesday, December 20, 2005
Worksession - 8:30 a.m.
Board Meeting - 10:00 a.m.

Tuesday, December 27, 2005
Meeting Canceled

Tuesday, January 3, 2005
Meeting Canceled