<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 a.m.</td>
<td>1. (A) Board of Commissioners and Leadership Staff Communication (B) Discussion of Formal Agenda Item</td>
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<td></td>
<td>2. Appoint Members to the Fair Board</td>
<td>Leah Perkins-Hagele, Fair Complex Manager</td>
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<td>3. Appoint Members to the Fairgrounds Advisory Committee</td>
<td>Leah Perkins-Hagele, Fair Complex Manager</td>
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<td></td>
<td>4. Review and Discuss Policy Revisions for the Fair Complex</td>
<td>Leah Perkins-Hagele, Fair Complex Manager</td>
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<td></td>
<td>5. Cornell Road (102nd to 113th) Project Sidewalk Width Review</td>
<td>Stephen Roberts, LUT Director; Joe Younkins, CPS Division Manager</td>
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<tr>
<td></td>
<td>6. Washington County Risk Management Update</td>
<td>Jack Liang, Interim Director of Support Services; Eva LaBonte, Risk Manager</td>
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<td>7. Executive Session (ORS 192.660 (2)(d))</td>
<td>Steve Sanford, Human Resources Manager</td>
</tr>
<tr>
<td>10:00 a.m.</td>
<td>CONVENE FOR REGULAR BOARD MEETING</td>
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<tr>
<td>11:00 a.m.</td>
<td>8. Noise Wall Policies for Transportation Improvement Projects</td>
<td>Stephen Roberts, LUT Director; Joe Younkins, CPS Division Manager; Michael Minor, Michael Minor &amp; Associates</td>
</tr>
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<td></td>
<td>9. Regional Transportation Funding Measure Update</td>
<td>Stephen Roberts, LUT Director; Chris Deffebach, Senior Policy Analyst</td>
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<tr>
<td>12:30 p.m.</td>
<td>LUNCH BREAK</td>
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<tr>
<td>1:30 p.m.</td>
<td>10. Introduction and Review of Draft Resolution on Diversity, Equity and Inclusion</td>
<td>Johnell Bell, President and Founder, Espousal Strategies, LLC; Elizabeth Mazzara Myers, Chief of Staff to Chair Harrington; Sia Lindstrom, Interim Assistant County Administrator; Amanda Garcia-Snell, Community Engagement Manager</td>
</tr>
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<td></td>
<td>11. Pay Equity Study – Update and Training</td>
<td>Jack Liang, Interim Director of Support Services; Steve Sanford, Human Resources Manager</td>
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<td>12. FY20-21 Budget Prioritization</td>
<td>Chair Kathryn Harrington</td>
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<tr>
<td>3:45 p.m.</td>
<td>13. Legislative Update</td>
<td>Erin Doyle, Jagjit Nagra, and Paige Spence, Government Relations Managers</td>
</tr>
</tbody>
</table>
WORK SESSION | ROUNDTABLE

WASHTINGTON COUNTY BOARD OF COMMISSIONERS

Session Date: December 10, 2019  Length of Time Requested: 5 minutes
Title of Topic: APPOINT MEMBERS TO THE FAIR BOARD
Department: Fair Complex
Presented by: Leah Perkins-Hagele, Fair Complex Manager

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
1. Fair Board members/applicant matrix
2. Applications of the candidates

PURPOSE & DESIRED OUTCOME:
To present the applications for two positions on the Fair Board to the board for review and direction for appointment.

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
Should the board authorize an action item for the December 7, 2019 board meeting to appoint Fair Board members?

SUMMARY OF TOPIC:
On March 16, 2010, a Memorandum of Understanding (MOU) between the Fair Board and your Board was executed. Per the terms of the MOU, the Fair Board’s primary function is to oversee the planning, preparation and production of the annual County Fair. The Fair Board develops both short and long term plans for the promotion and production of County Fairs and provides facilities input to the Fairgrounds Advisory Committee and your Board. Fair Board members generally serve terms of three years.

The Board-approved Bylaws provide that members will be representative of the community geographically, as well as in the following fields of interest: Agriculture, livestock, youth/education, exhibitors/vendors, urban agriculture, and other interests determined by the Board. One County Commissioner may service as a member of the Fair Board in lieu of appointing a lay citizen.

One position is scheduled to expire on December 31, 2019. Incumbent Bill Ganger is seeking reappointment. Additionally, a mid-term vacancy was created by the recent resignation of member Erin Carroll.

During the six-week recruitment period ending November 26, we received two interested applicants for these available positions.

Both positions terms are for 3 years and will expire December 31, 2022.
**Description:**
The Fair Board’s primary function is to oversee the planning, preparation and production of the County Fair. The Fair Board will develop both short and long-term plans for the promotion and production of the County Fair and provide input to the County’s Facilities Maintenance Plan of the Fairgrounds. The Fair Board meets every other month.

**Member Details:**
The Fair Board is comprised of seven members that are selected from a variety of interests determined by the Board of Commissioners, including: Agriculture, Livestock, Youth/Education, Exhibitors/Vendors, Urban Agriculture and other interests as determined by the Board of Commissioners. In lieu of a citizen representative, one member may be from the Board of Commissioners.

**Term Length:** 3 years
**Term Limit:** 2
**Vacancy Total:** 2

### Applicant Total: 2

<table>
<thead>
<tr>
<th>District*</th>
<th>First Appointed</th>
<th>Term Expires</th>
<th>Position</th>
</tr>
</thead>
</table>
| New Applicants
| Hal Ballard | 4 | |
| Members with Expiring Terms Seeking Reappointment
| Bill Ganger | 4 | 8/17/2010 | 12/31/2019 | Livestock |
| Other Applicants
| None |
| Current Members
| Andy Duyck | 4 | 1/1/2019 | 12/31/2021 | Agriculture |
| Bob Rollinger | 1 | 1/1/2016 | 12/31/2021 | Vendor |
| David Noyes | 4 | 1/1/2016 | 12/31/2021 | Youth |
| Gary Seidel | 4 | 1/1/2012 | 12/31/2020 | Public Safety |
| Jerry Willey *** | | | |
| Expiring Terms (Not seeking Reappointment) |
| Mid-Term Vacancies
| Erin Carroll | 4 | 1/1/2012 | 12/31/2021 | Technology |
| Other Vacancies
| None |

* For information purposes only; members are not appointed by Commissioner District.

***Appointed by position
SESSION DATE: December 10, 2019

TITLE OF TOPIC: APPOINT MEMBERS TO THE FAIRGROUNDS ADVISORY COMMITTEE

DEPARTMENT: Fair Complex

PRESENTED BY: Leah Perkins-Hagele, Fair Complex Manager

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
1. Fairgrounds Advisory Committee members/applicant matrix
2. Applications of the candidates

PURPOSE & DESIRED OUTCOME:
To present the applications for two positions on the Fairgrounds Advisory Committee to the board for review and direction for appointment.

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
Should the board authorize an action item for the December 7, 2019 board meeting to appoint Fairgrounds Advisory Committee members?

SUMMARY OF TOPIC:
The Fairgrounds Advisory Committee’s primary function is to provide input on the priorities and development of the Fairgrounds Master Plan, and other plans including: capital projects, maintenance, non-fair marketing and other strategic initiatives. As advocates, this committee works with local partners and the community at-large to communicate and encourage participation in Fairground developments.

The Board-approved Bylaws provide that members will be representative of the community geographically, as well as in the fields of interest and occupation. Two members are ex-officio: a member of the Board of Commissioners and the President of the Fair Board.

There are two available positions beginning January 1, 2020

During the six-week recruitment period ending November 26, we received five interested applicants for these available positions.

Both positions terms are for 3 years and will expire December 31, 2022.
The Fairgrounds Advisory Committee provides input on the priorities and development of the Fairgrounds Master Plan, and other plans including: capital projects, maintenance, non-fair marketing and other strategic initiatives. As advocates, this committee works with local partners and the community at-large to communicate and encourage participation in Fairground developments. The Fairgrounds Advisory Committee meets quarterly.

**Member Details:** Nine members who represent the County geographically and in fields of interest or occupation. Two members are ex officio: a member of the Board of Commissioners and the President of the Fair Board (or designee).

**Term Length:** 3 years

**Term Limit:** 2

**Vacancy Total:** #2

**Applicant Total:** #4

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<th>First Appointed</th>
<th>Term Expires</th>
<th>Position</th>
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<tbody>
<tr>
<td>New Applicants</td>
<td>Hector R. Hinojosa</td>
<td>4</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Melissa J. Del Balzo</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bill Ganger</td>
<td>4</td>
<td></td>
<td></td>
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<tr>
<td>Members with Expiring Terms Seeking Reappointment</td>
<td>Hal Ballard</td>
<td>4</td>
<td>1/1/2015</td>
<td>12/31/2019</td>
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<tr>
<td></td>
<td>Carolyn McCormick</td>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>Other Applicants</td>
<td>None</td>
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**Current Members**

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<th>Category</th>
</tr>
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<tbody>
<tr>
<td>Deanna Palm</td>
<td>2</td>
<td>4/23/2019</td>
<td>12/31/2021</td>
<td></td>
</tr>
<tr>
<td>Jennifer Rychlik</td>
<td>4</td>
<td>4/23/2019</td>
<td>12/31/2021</td>
<td></td>
</tr>
<tr>
<td>Daniel Pierson</td>
<td>1</td>
<td>1/1/2016</td>
<td>12/31/2020</td>
<td></td>
</tr>
<tr>
<td>Stephen Nagy</td>
<td>4</td>
<td>9/17/2013</td>
<td>12/31/2020</td>
<td></td>
</tr>
<tr>
<td>Carolyn McCormick</td>
<td>1</td>
<td>5/22/2012</td>
<td>12/31/2019</td>
<td></td>
</tr>
<tr>
<td>Steve Callaway</td>
<td>4</td>
<td>1/24/2017</td>
<td>12/31/2019</td>
<td></td>
</tr>
<tr>
<td>Hal Ballard</td>
<td>4</td>
<td>1/1/2015</td>
<td>12/31/2019</td>
<td></td>
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<tr>
<td>Gary Seidel</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Kathryn Harrington</td>
<td>At-Large</td>
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</tbody>
</table>

**Expiring Terms** (Not seeking Reappointment)

None

**Mid-Term Vacancies**

None

**Other Vacancies**

None

* For information purposes only; members are not appointed by Commissioner District.

***Appointed by position
WORK SESSION | ROUNDTABLE

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Session Date: December 10, 2019 Length of Time Requested: 10 minutes
Title of Topic: REVIEW AND DISCUSS POLICY REVISIONS FOR THE FAIR COMPLEX
Department: Fair Complex
Presented by: Leah Perkins-Hagele, Fair Complex Manager

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
Proposed Revised Fair Complex Policies

PURPOSE & DESIRED OUTCOME:
Last Spring staff sought input from the board on revisions and additions to the Fair Complex policies to reflect the addition of the Event Center and ensure that the policies adequately address the needs of the facility and its users. The attached proposed revisions reflect the feedback provided by the board.

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
Should the revised Fair Complex Policies be approved to provide clarification and direction to staff in operating the facility and executing Use Agreements at the Fair Complex including the Event Center?

SUMMARY OF TOPIC:
The four revisions/additions* to the policies are:

1. Free and Reduced Facility Use (excludes the Event Center)
2. Allowing Gun and Gun Related Events to occur at the Fair Complex and Event Center
3. Excessive Noise Events
4. Booking Considerations (excluded Event Center)

*Please note there are some other clean-up/clarification items included in the revisions
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# FAIR COMPLEX 
**PROVISIONS & POLICIES** 

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20.130 Use of Electronic Sign 
20.140 Emergency Use 
20.150 Reduced Rate or Non-Paid Use of Facilities 
20.160 Advertising, Canvassing, Soliciting, and Protesting 
20.170 Gun Shows and Gun Related Events, Weapons and Outside Alcohol 
20.180 Fair Complex RV Area 
20.190 Excessive Noise Events 
20.200 Booking Considerations
I. GENERAL PROVISIONS

10.100 Definitions

Washington County has established policies to address the use of the Fair Complex during all times except the annual County Fair. (NOTE: The Fair Board sets its own policies for the annual County Fair.)

The following definitions apply to all Fair Complex Policies:

A. **Board**: The Washington County Board of Commissioners.
B. **CAO**: Washington County Administrative Office liaison assigned to the Fair Complex.
C. **County Fair**: The annual Washington County Fair (including 4-H Horse Fair) inclusive of time to set for public use and reasonable time for set-up and tear-down.
D. **Employee/Staff**: An employee of Washington County who is assigned to the Fair Complex.
E. **Event Center**: The newly constructed Event & Conference Center at the Fair Complex opened in 2020.
F. **Excessive Noise**: Any event that negatively impact the neighborhoods surrounding the Fair Complex due to noise.
G. **Facilities**: Those portions of the Fair Complex property that are available for rent (rentable space).
H. **Fair Complex/Fairgrounds**: All property including all buildings owned, leased, used or controlled by Washington County located at 873 NE 34th Ave, south of Cornell Rd, north of the Max blue line tracks, east of 28th Avenue and west of Brookwood Parkway in Hillsboro Oregon. Fair Complex can also mean the Washington County department that manages the Fair Complex property.
I. **Venue Manager/Fair Complex Manager**: The person designated by Washington County to manage the Fair Complex.
J. **Maintenance Plan**: An annual plan that defines the maintenance needs and priorities of the Fair Complex property.
K. **Permit**: A permit issued by the Fair Complex Manager, or designee, that is required for RV parking or protesting, advertising, canvassing, soliciting or signature gathering activities.
L. **Prohibited Use**: Any use of the Fair Complex that is not approved by the Fair Complex Manager or designee or as otherwise allowed by these policies.
M. **Use Agreement**: The Fair Complex Facility Use Agreement. An agreement
between a User and Washington County to use the Fair Complex facilities.

N. **User:** Any person, non-profit, business, corporation or other entity that rents, occupies or otherwise uses the Fair Complex at any time other than during the annual Washington County Fair. User does not include individuals attending an event put on by a User pursuant to a Fair Complex Facility Use Agreement. All Users shall enter into a Fair Complex Facility Use Agreement or a Permit.

O. **Tentative Hold:** A space hold in which an Event Producer has been extended a hold on the date. A Tentative Hold is not bound by a Use Agreement or a deposit, and only becomes a Define Hold with an Executed Use Agreement and, until that time, is subject to change or cancellation.

P. **Definite Hold:** Confirmed space hold with an Executed Use Agreement and initial deposit in place.

Q. **Executed Use Agreement:** An Executed Use Agreement is an agreement that has been fully signed by the County and the User, and the required deposit has been paid.

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**10.110 Non-availability of facilities for the annual County Fair**

During the month of July, the facilities are not available for use to Users other than the Washington County Fair Board for the annual Washington County Fair.

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**II. FACILITY POLICIES**

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**20.100 Maintenance Plan**

This policy is to define an official Maintenance Plan for the Fair Complex that provides a policy directive regarding the allocation of scarce resources to further the public safety and welfare, provides the priorities for maintenance, and guides budgeting decisions for the Fair Complex.

A. At least annually, Fair Complex Manager will develop and submit to CAO the Fair Complex Maintenance Plan.

B. CAO will review the plan and approve or deny the plan.

C. If the plan is denied, CAO will provide reasons for denial and staff will resubmit the plan for reconsideration within a reasonable period of time.

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**20.110 Security of Facilities**

This policy is to govern the conditions of use and access to Fair Complex facilities both
during and after normal business hours in order to maintain the integrity and security of the facilities, to protect the users and public who are using the facilities and to protect the employees who work within the facilities. Washington County considers the security of the facilities, the users and public using those facilities, and security of its employees, to be a priority and implements these measures to protect critical infrastructure.

A. During time periods when no activities or events are scheduled at the Fair Complex, all gates and access points within the facility will be locked. Those wishing to gain access to the facility are required to check with the Administrative Office during regular business hours. All individuals at the Fair Complex without permission to enter the Facilities shall be considered trespassers.

B. Individuals are not allowed to access areas of the Facility not directly related to scheduled activities or events underway.

C. Staff has the authority to refuse entry or eject individual(s) from the Fair Complex in order to maintain the integrity and security of the facilities, to protect the user and public who are using the Facilities, and/or to protect Employees who work within the Facilities.

D. At all times, commercial and private sales are prohibited in parking lots and other areas outside the fenced portions of the Fair Complex unless a Fair Complex Use Agreement is in place.

E. Staff shall contact law enforcement if an individual or individuals enter the Fair Complex without permission and/or refuse to leave the Fair Complex upon being ejected by staff.

F. At certain times Staff may opt to restrict access to certain areas based upon the needs of the Fair Complex and Users.

20.120 Acceptance of Donations – Materials and Skilled Services

This policy is to define the parameters under which the Fair Complex can accept donation of materials or skilled services in support of the Fair Complex facility.

A. Community members sometimes wish to donate to the Fair Complex. This most often takes three forms:
   a. Donation of materials and supplies (e.g., gravel, lumber);
   b. Donation of professional or skilled services (e.g., maintaining a fountain or painting a building); or
   c. A combination of donated materials and professional/skilled services (e.g., installing a new roof or building a greenhouse).

B. Criteria and procedures will ensure the donations are needed by the Fair Complex, can be supported by the Fair Complex after the donation is complete, are conducted safely while in process, and are completed to the standards and specifications of the County. Acceptance of a donation will be based on the following criteria:
   a. Is it a priority need of the Fair Complex as defined by the Maintenance Plan;
b. Does the Fair Complex have the ability to maintain it (this is both a logistical and a resource question);

c. Will it meet all requirements of Washington County, City of Hillsboro, and other applicable jurisdictions (e.g., Clean Water Services); and

d. Other criteria as defined by the Fairgrounds Advisory Committee and/or the CAO.

C. Donation of volunteer time for projects that do not require a specialized skillset (e.g., raking leaves, weeding) are not covered by this policy and may be assessed/approved by the Fair Complex Manager.

D. The procedure for donations shall be based on the following criteria:

a. Donor completes a donation acceptance form and submits it to the Fair Complex Manager. Information must be specific enough to determine whether the criteria for acceptance (above) are met. If information is insufficient, the Fair Complex Manager will return the form to the donor with a request for additional information. Donor may use a letter in place of the form as long as similar and sufficient information is included.

b. Fair Complex Manager reviews donation against criteria listed above, makes a determination, and forwards for concurrence by the CAO.

c. If the final determination is to refuse the donation, the Fair Complex Manager notifies the donor with thanks and a thorough explanation for the reason that the donation is being refused. If the donor wishes to dispute the determination, s/he may submit a request for reconsideration to the CAO.

d. If the final determination is to accept the donation:

i. For materials or supplies, the Fair Complex Manager makes arrangements with the donor for receipt of the goods.

ii. For professional services or a combination of materials and services, the Fairgrounds Manager must bring the donor under a zero-cost County contract that includes insurance requirements. The contract must go through the usual review and oversight that all County contracts receive in order to ensure that County specification and standards are met.

iii. The provision of any material or labor component by the County required to complete a donation shall be done in compliance with the Washington County Purchasing Rules and Procedures.

20.130 Use of Electronic Sign

This policy is to define the use of the electronic sign located at the Fair Complex on the corner of Cornell Road and 34th Avenue.

A. Exclusive use of the Electronic Sign is reserved for staff to publicize the events and activities held at the Fair Complex under a User Agreement and for the Annual Washington County Fair.
B. An exception may be granted by the CAO to communicate with the public in an emergency and must be specific to internal County department emergencies and under the following conditions:
   a. Messages will be added into the rotation of existing messages.
   b. Programming of the electronic sign is only available during Fair Complex regular office hours.
   c. Messages may be text only. Text space is limited by text size and number of characters.
   d. Messages may take no longer than three screen rotations to complete.
   e. Messages must comply with the City of Hillsboro sign code.

20.140 Emergency Use
A. Fair Complex facilities may be used in case of a public emergency by Washington County departments and divisions only, unless a Use Agreement with another agency or organization has been approved for emergency-specified purposes.

20.150 Reduced Rate and Non-Paid Use of Facilities
Use income from the Fair Complex Facility and equipment is a primary source of revenue for the Fair Complex. Periodically, the Fair Complex receives requests to waive use fees for use of the Facility and equipment. This policy establishes the process, criteria and conditions by which requests for reduced rate or non-paid use will be processed and the portion of the Facility and equipment accessed and used.

Organizations granted reduced rate or non-paid usage of Fair Complex Facility is limited to 501(c)3 or 501(c)6 non-profit organizations doing business in Washington County and whose activities directly support the mission and goals of the Fair Complex. Requests for reduced rate or non-paid use of Fair Complex Facility will be reviewed and approved/denied by the Fair Complex Manager in concurrence with the CAO. Approval may be for a recurring or one-time event. A list of approved organizations will be maintained by the Fair Complex Manager.

Reduced Rate or Non-paid usage of Fair Complex Facility may be granted under the following conditions:

   A. 501(c)3 or 501(c)6 organizations in good standing. Must provide current filings with the IRS and Oregon Department of Justice.
   B. Reduced rate or Non-paid use is limited to the use of the portion of the Facility and/or equipment as designated by the Fair Complex Manager. Equipment must be used on-site and for the approved purpose. Fair Complex may charge for incidental costs including but not limited to: garbage removal, janitorial services and supplies, additional or excess utilities usage, staff time to set-up, tear-down
or load-out event, and staff overtime to cover extended event hours. Only actual costs will be charged and invoiced. If the organization does not pay the invoice within thirty days of issuance, the Fair Complex Manager may remove the organization from the list of approved organizations until such time outstanding invoices are paid in full.

A. The Event and Conference Center facility is not eligible for reduced rate or non-paid use unless specifically granted by the Fair Complex Manager for the benefit of the facility and Washington County.

B. The use of Fair Complex Facilities is not permitted until a Fair Complex Use Agreement is signed, in advance, by the authorized representatives of both parties. Insurance requirements must be met as part of the Use Agreement.

C. Approved organizations shall not use Fair Complex Facility for the purpose of raising funds unless said funds directly support activities associated with the mission and goals of the Fair Complex and are pre-approved by the Fair Complex Manager.

D. Approval for reduced rate or non-paid usage shall be based upon availability of Facility.

E. The Fair Complex Manager reserves the right to assign reduced rate or non-paid usage to a different room or portion of the Facility, or reschedule an alternate date or time if a paying User requests the use of the assigned portion of the Facility location. Unless the event is a regularly scheduled and recurring meeting, such changes by the Fair Complex Manager shall not occur within 30 days of the organization’s scheduled event. If withdrawal is for a regularly scheduled and recurring meeting, the Fair Complex Manager will provide as much notice as possible, and will attempt to provide an alternative portion of location on the Facility, or alternative dates and times for the reduced rate or non-paid usage.

F. Organizations duly authorized to use the Fair Complex Facilities and/or equipment shall return the Facility and/or equipment in the same or better condition than received from the Fair Complex. Should the Fair Complex Manager determine that its property and/or equipment were not returned in the same or better condition, the Fair Complex Staff may make necessary repairs or replace the equipment at the organization’s expense and the organization will be invoiced. If the organization does not pay the invoice within thirty days of issuance, the Fair Complex Manager may remove the organization from the list of approved organizations until such time outstanding invoices are paid in full.

G. Approved organizations may not sublet their usage.

H. Following each reduced rate or non-paid event use, the organization shall file a report with the Fair Complex Manager or designee noting the total number of individuals attending the non-paid event and the total funds raised, if any.

I. The Fair Complex Manager may limit the number of reduced rate or non-paid events approved for each organization.

J. Staff shall periodically report reduced rate and non-paid usage to the County Administrative Office (CAO). Such report shall include the fair market value of the portion of the Fair Complex Facility and/or equipment used. The CAO may
request further information on reduced rate and non-paid usage from the Fair Complex Manager.

20.160 Advertising, Canvassing, Soliciting, Protesting
This policy is to govern and define the conditions for advertising, canvassing, soliciting, protesting and dissemination of materials at the Fair Complex for the benefit of the Users of the Fair Complex and the public.

A. Collection of donations, selling of goods or services, solicitation of funds is strictly prohibited. Placing pamphlets, leaflets, or other material in or on any vehicles in the parking lots is prohibited.

B. Protected First Amendment freedom of speech activities, solicitation of signatures for initiative petitions, and advertising, canvassing, soliciting, and dissemination of written materials are allowed at the Fair Complex by Permit only and must be conducted in accordance with the following conditions:
   a. Fill out an application for Permit and submit it along with a copy of each item to be distributed, petition to be signed, or any other materials to be used to the Fair Complex, 873 34th Avenue, Hillsboro, Oregon, 97124, at least 24 hours prior to such activity. Application and issuing of permits occur during normal business hours.
   b. The Fair Complex Manager may control such activities with respect to time, place and manner of the activity.
   c. Loudspeakers, bullhorns and other sound devices are prohibited.
   d. Activity causing a crowd to gather is prohibited.
   e. Placing pamphlets, leaflets, or other material in or on any vehicles in the parking lots is prohibited.
   f. Active obstruction of any person against their will is prohibited.
   g. Abusive language and actual or threatened physical harm is prohibited.
   h. Any violation of these conditions shall be subject to removal and trespass from the Fair Complex. Staff shall contact law enforcement if the individual or individuals refuse to leave the Fair Complex.

C. All non-First Amendment protected activities are subject to a Fair Complex Use Agreement, insurance requirements, and User fees.

D. Non-permitted users are subject to removal and trespass from the Fair Complex Facility.

20.170 Gun Shows and Gun Related Events, Weapons and Outside Alcohol
A. During events and activities at the Fair Complex, no person is allowed to possess a loaded firearm(s) at the Fair Complex unless the person:
a. is a law enforcement officer performing his/her official duties; or
b. has a concealed weapon license, can verify the license, and handles the firearm in conformance with concealed weapon license requirements.

B. Firearms or other weapons may be sold or raffled off at the Fair Complex at gun shows, and auctions and other events so long it is part of an approved Event and specifically described in the Use Agreement and complies with all federal, state and local laws pertaining to Gun background checks.

C. During Gun shows held at the Fair Complex, all vendors, dealers, and individuals selling guns at the Fair complex shall comply with all federal, state and local laws pertaining to gun background checks and shall ensure that all weapons are secured.

D. During Gun Show and Gun related events or activities, no person shall point a firearm, even unloaded, at any person.

E. During events and activities at the Fair Complex, no person shall be allowed to bring any outside (non-contracted/permitted) alcohol into the Fair Complex.

F. Except as otherwise provided above, guests found in possession of the above-mentioned weapons or outside alcohol will be asked to remove the item from the Fair Complex or dispose of it. Staff and/or Security shall not confiscate any items, nor is security to store or check the above described weapons.

G. Pursuant to ORS 166.370, it is prohibited for any person to intentionally possess a loaded or unloaded firearm or any other instrument used as a dangerous weapon (as defined in ORS 161.015) in any of the Fair Complex buildings at all times, year round unless the person is:
   a. a law enforcement officer acting within the scope of employment;
   b. a person summoned by law enforcement and engaged in assisting the officer;
   c. a member of the military when engaged in the performance of duty;
   d. possessing a firearm and is licensed to carry a concealed firearm; or
   e. authorized by the Fair Complex Manager to possess a firearm or dangerous weapon in the building.

H. Violation of this policy shall result in denial of entry into the Fair Complex or ejection from the Fair Complex. Staff and/or Security shall contact law enforcement if the individual or individuals refuse to leave the Fair Complex.

20.180 Fair Complex RV Area

This policy is to define use of the Fair Complex’s 14 RV spaces located adjacent to the Main Parking lot off Cornell Rd and 34th Avenue.

A. Spaces are available by Permit only.
B. During the annual County Fair, all RV spaces are to be used for the sole discretion of the Fair Board.
C. During non-County Fair time:
   a. First priority for the RV spaces is reserved for Users with a Use Agreement and those associated with the User's event or activity. Reservations will be taken in this instance and payment must be made at the time of reservations.
   b. Any User with a Use Agreement has an option to reserve, for Users exclusive use, all 14 spaces for the event. This must be done in advance as part of the Use Agreement, paid for in advance, and the occupants of the RV space shall be issued a Permit upon arrival.
   c. For the general public not associated with a User or User event or activity, the spaces are available on a first come, first served basis.
D. Fair Complex Staff will issue window permits on arrival.
E. Vehicles and trailers that are not properly parked are subject to removal by towing.
F. Fair Complex has the right to refuse reservations or limit access as deemed necessary.
   G. Failure to pay for a permit or overstaying a permit is trespassing and will result in Staff contacting law enforcement.

20.190 EXCESSIVE NOISE EVENTS
The Fair Complex strives to be a good neighbor with our residential neighbors and the City of Hillsboro and recognizes that excessive noise events such as outdoor concerts has a negative impact on the surrounding neighborhoods. Therefore the Fair Complex will not schedule excessive noise events outside of the annual County Fair. During the annual Washington County Fair the Fair Complex will comply with the City of Hillsboro Noise Ordinance as it applies to the Fair Complex.

20.200 BOOKING CONSIDERATIONS (Excludes Event Center)
A. A User may be granted a Tentative Hold up to three years in advance of the event, but a Use Agreement will not be extended to establish a Definite Hold until 13 months out from the first proposed event day.

B. A Definite Hold is secured with an Executed Use Agreement, when both the County and the User have signed the agreement and the required deposit has been paid.

C. During the Tentative Hold period, events may be offered alternative dates or be subject to cancellation to accommodate Event Center events that need to use other areas of the Fair Complex.

D. Fair Complex staff will work with the User to determine the size and configuration of space to best accommodate the event. The Fair Complex staff reserves the right to impose minimum space requirements and configurations based upon operation experience.
E. Fair Complex may schedule with other events in parts of the Fair Complex which are not part of the Users Use Agreement.

F. Fair Complex staff acknowledge the importance of the spacing for public events that are similar in nature, and as such are competitive with each other. The determination of whether events are similar or competing will be determined at the sole discretion of the Venue Manager.

G. The Fair Complex may charge for parking at the sole discretion of the Venue Manager.

H. Deposits are required to fully execute a Use Agreement. The full Use Fee and other associated costs are payable in advance and due prior to move-in. 25% due upon execution of the Use Agreement and the remaining 75% is due 30 days prior to the first move-in day. The Fair Complex may require a contingency deposit on certain types of events. This deposit shall be determined by the Venue Manager based on potential risk assumed by the County. This shall apply, but is not limited to, first time Users with no history of success, Users with no adequate references, Users with no prior event history, or a User with a record of slow payment, may be required at the discretion of the Venue Manager to pay up to 100% of the anticipated Use Fees, and or a contingency fee to cover event related costs.

I. The Fair Complex shall accept business checks, major credit cards, and wire transfers for payment of fees. Certified funds may be required depending on the event at the discretion of the Venue Manger.

J. Users may not reassign the facilities or any rights under the Use Agreement.

K. Event use period is 7:00 a.m. to 11:50 PM. Event hours cannot be schedule prior to or after this period with out approval. If approved, those hours will be subject to a different rate schedule.

L. The Fair Complex rates will be reviewed and approved annually by the Board of Commissioners.

M. The Fair Complex will not allow events or Users that advocate the use of violence, or discriminate explicitly or implicitly against any race, gender, sexual orientation, religious or ethnic group.
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# WORK SESSION | ROUNDTABLE

## Item #5

### Washington County Board of Commissioners

**Session Date:** December 10, 2019  
**Length of Time Requested:** 15 minutes

### Cornell Road (102nd to 113th) Project Sidewalk Width Review

**Department:** Land Use & Transportation  
**Presented by:** Stephen Roberts, Director of Land Use & Transportation; Joe Younkins, Capital Project Services Division Manager

### List of Additional Documents or Presentations:
A presentation will be provided at work session.

### Purpose & Desired Outcome:
- Review prior Board discussions and decisions that informed current Cornell Road improvement project cross sections, including buffered on-street bike lanes and 8-foot wide sidewalks
- Discuss property impact concerns and request for reduced sidewalk width from several adjacent residents
- Seek Board direction on potential sidewalk width adjustments

### Policy Questions for the Board to Consider:
- Does the Board want to consider reducing the proposed sidewalk width to less than 8 feet?
- Does the Board need more information in order to provide direction to staff on potential sidewalk width adjustments?

### Summary of Topic:

#### Project Background:
The Cornell Road (102nd to 113th Avenues) improvement project was initially selected for funding by the Board in 2012 as part of the MSTIP 3d program. The existing roadway is predominantly 2 lanes with limited shoulders, no bicycle facilities, and no sidewalks. Current traffic volume on this segment of Cornell Road is about 16,000 vehicles per day, and it is expected to increase to 19,000 by 2035. Three public parks and Cedar Mill Elementary School are located adjacent to, or within a short walking distance of the project.

#### Prior Board Direction on Bicycle and Pedestrian Facilities:
In November 2017, LUT staff briefed the Board on potential cross-sections for this project. Staff initially recommended a design with on-street buffered bike lanes and 8-foot wide sidewalks. Given the presence of parks and an elementary school in the area, the wider-than-typical sidewalks were intended to provide adequate space for inexperienced or less-than-fearless cyclists to ride on the sidewalk, rather than having to use the on-street bike lanes. The Board directed staff to pursue a cycle-track alternative.

Staff and the project's design consultants identified significant engineering, safety and user experience concerns with the proposed cycle track, due to the relatively steep grades and number of driveways and cross streets found along various segments of the project.

(continued)
SUMMARY OF TOPIC: (continued)

In Summer 2018, LUT staff briefed three of the then-current Commissioners regarding the cycle track concerns. All three commissioners agreed to proceed with the original staff recommendation, including on-street buffered bike lanes and 8-foot wide sidewalks. Staff and the design consultants have implemented that guidance, and the project plans are now at 90 percent design.

Resident concerns/request:
In Summer 2019, a group of residents abutting Cornell Road expressed concerns about the project’s impacts on their properties. Commissioner Treece met with the residents on site in late August. The residents are requesting that the County reduce the sidewalk width from 8 feet to 5 feet. They have noted that the existing sidewalks at either end of the proposed Cornell Road improvement project are 5 feet in width, and curb tight.

County sidewalk standards/policies:
The County’s Road Standards have evolved over time to place increased emphasis on bicycle and pedestrian facilities that support active transportation and “safe routes” initiatives (to schools, parks and transit). Sidewalks west of the current project were constructed in the late 1990s under a prior set of County road standards that allowed 5-foot wide curb-tight sidewalks. Sidewalks to the east were “interim” improvements constructed by the Urban Road Maintenance District about four years ago. The 5-foot width was necessary to facilitate construction of the sidewalks within existing right-of-way, to keep project costs down. Staff anticipates that in the future, wider sidewalks will be incorporated into the Road Standards for future County road improvement projects and will eventually be constructed at either end of this project – Cornell, 102nd to 113th.

The Arterial road cross section in the Washington County Road Design and Construction Standards (WCRDCS) indicates a minimum 5-foot wide sidewalk is required, in conjunction with a minimum 4-foot wide planter strip between the sidewalk and the roadway. Section 340.060 Sidewalks of the WCRDCS specifies that “the standard five (5) foot wide sidewalk shall be constructed a minimum of four (4) feet from the back of curb to the front edge of the sidewalk except as specified in the special area road section.” County policy has been to construct curb-tight sidewalks on major roadways to a minimum width of 6 feet, as recommended by AASHTO along with a County design exception to improve pedestrian safety and comfort. Eight-foot wide sidewalks are currently required on Canyon Road, TV Highway and Beaverton-Hillsdale Highway. In other areas where higher pedestrian traffic is anticipated, wider sidewalks, often incorporating tree wells, are required.

Cost implications:
LUT staff reviewed the potential project cost impacts of reducing the sidewalk from 8 feet to 6 feet (consistent with the current policy for minimum width of curb-tight sidewalks on major roadways). After considering reduced construction and right-of-way costs, and offsetting increases in design costs to implement the reduced sidewalk width, a relatively minor net cost reduction is anticipated. Several additional months of design work would be needed.

LUT recommendation:
For the reasons noted above, LUT recommends proceeding with the currently proposed design, including on-street buffered bike lanes and 8-foot wide curb-tight sidewalks. Staff will continue to work with affected property owners to minimize project impacts to the extent practicable (i.e. retaining walls vs. slopes). Should the Board recommend reducing the sidewalk width below 8 feet, LUT does not recommend reducing the planned sidewalk width to less than 6 feet.
**Title of Topic:** WASHINGTON COUNTY RISK MANAGEMENT UPDATE  
**Department:** Support Services  
**Presented by:**  
- Jack Liang, Director of Support Services (Interim)  
- Eva LaBonte, Risk Manager / Assistant Director of Support Services (Interim)

**LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:**  
Washington County Risk Management PowerPoint Presentation

**PURPOSE & DESIRED OUTCOME:**  
To provide an overview to the Board of County Commissioners on the County’s Risk Management operations and status

**POLICY QUESTIONS FOR THE BOARD TO CONSIDER:**  
N/A

**SUMMARY OF TOPIC:**  
The Risk Management Division of Support Services practices an Enterprise Risk Management (ERM) strategy, working on Hazard, Operational, Financial and Strategic risks across the County. There are six professionals working in the Division taking on the Safety program, liability and workers’ compensation claims, HIPAA, and many other projects. The County manages financial risk through a combination of self-insurance and high retention insurance policies.
Risk Management Update
November 2019
Defining Risk
Risk = Uncertainty of outcomes
What is Risk Management?

Operational
Daily work, HIPAA, and security breaches

Financial
Self-insurance, Contract Review and insurance

Hazard
Safety, workers’ comp, and liability

Strategic
Partnership with departments, the CAO, and County Counsel
Risk Management at Washington County

The Risk Management Division proactively mitigates risks by providing cost-effective resources and services that empower our organization to serve the community and maintain public trust.
RISK MANAGEMENT

Key Initiatives 2019/20

✓ Hire Risk Management Analyst to work exclusively with the Sheriff’s Office, which currently produces over 60% of workers’ compensation and auto claims

✓ Produce detailed and summarized reports to highlight departmental successes and challenges

✓ Develop strategies with key leaders to reduce claim frequency/severity and promote a culture of safety

✓ Develop and implement an electronic Claim Intake Form and HIPAA incident/breach form to allow easier reporting and more timely, effective risk mitigation
Safety Program

- Safety Committees
- Emergency Response Team
- Ergonomic Evaluations
- Hearing Conservation
- Personal Protective Equipment
- MSDS Program
- Defensive Driving
- Pedestrian Safety

The goal is that each employee goes home the same, or better, than when they arrived
Workers’ Compensation

• The County is self-insured and reports quarterly to the State of Oregon
  ➢ Actuarial studies are done each year to ensure proper funding
• There is a $1,000,000 excess insurance policy once a single claim reaches $750,000
• Claims administrator: CorVel
• 24/7 Call Center to report claims - interpreters are available
  ➢ Employees speak to a registered nurse and receive advice on appropriate care
• Since implementing the Call Center, claim volume has dropped 51%
Workers’ Compensation

• The County has an active Return-to-Work program
  ➢ Partnership with all Departments
• Employer-at-Injury Program (EAIP)
  ➢ An optional program offered by the State
  ➢ Reimburses 50% of an employee’s wages when they are on workers’ comp modified duty
  ➢ The County returns this money directly to the Departments

✓ After 12 years of participation the County just reached $1,000,000 in reimbursements
Workers’ Compensation Data
Paid in FY 2019

- Sheriffs Office: $723,931.92
- Land Use and Transportation: $289,398.89
- Other: $52,672.95

Legend:
- Sheriffs Office
- Land Use and Transportation
- Other
Liability and Property Claims

- **General Liability**
  - Any claim made by the community where the County is alleged to have caused injury or property damage or loss
- **Car Accidents**
  - Whether or not the County is at fault
- **Employment Practices**
  - Lawsuits filed by employees or former employees
- **Property**
  - County property is lost or damaged

**Risk Management is Everyone’s Responsibility**

We all need to manage Risk
Liability and Property Claim Funding

- Property claims are fully funded through Travelers Insurance
  - Deductibles range from $25,000 to $100,000 depending on the type of claim
  - The County insures just over $414,000,000 of real and personal property
- Liability claims are managed through the Orgon Public Entity Excess Pool (OPEEP)
  - 4 entities pool losses and purchase insurance
  - $1,000,000 deductible with $14 million of coverage per claim
  - No aggregate
  - Washington County Risk Manager will always be on the Board as a founding member of OPEEP
5 YEAR TOTAL LIABILITY/PROPERTY PAYMENTS

- Sheriff's Office, $3,718,941.75
- Juvenile Services, $747,439.27
- Land Use & Transportation, $954,949.39
- Health & Human Services, $48,033.38
- Community Corrections, $1,657,601.87
- Support Services, $1,033,462.93
- Other, $19,127.78
Questions and Conversation
Title of Topic: NOISE WALL POLICIES FOR TRANSPORTATION IMPROVEMENT PROJECTS

Department: Land Use & Transportation

Presented by: Stephen Roberts, Director of Land Use & Transportation; Joe Younkins, Capital Project Services Division Manager; Michael Minor, Michael Minor & Associates

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
A presentation will be provided at work session.

PURPOSE & DESIRED OUTCOME:
- Provide an overview of existing noise wall policies and procedures for County-funded capital transportation improvement projects
- Discuss and seek Board direction on potential policy adjustments

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
- Does the Board want to amend existing noise wall policies?
- Does the Board need more information in order to provide direction on potential noise wall policy adjustments?

SUMMARY OF TOPIC:
When the County improves major roads in a way that will likely result in significantly increased noise impacts on noise-sensitive properties, noise analysis is conducted. If determined warranted, noise mitigation measures, including noise abatement walls, may be considered.

Current policies exclude properties where structures were built after the affected roadway being classified as an arterial in the County Transportation System Plan (TSP). In most cases, major roads that are currently classified as arterial streets were originally given that classification in 1988.

At the work session briefing, staff will provide an overview of current noise assessment and abatement policies, discuss potential amendments to the policies, and seek Board direction.

Noise consultant Michael Minor will provide technical background information. Mr. Minor has consulted on numerous road, light rail and airport projects throughout the Pacific Northwest.
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Session Date: December 10, 2019  
Length of Time Requested: 20 minutes

Title of Topic: REGIONAL TRANSPORTATION FUNDING MEASURE UPDATE

Department: Land Use & Transportation

Presented by: Stephen Roberts, Director; Chris Deffebach, Senior Policy Analyst

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
A list of proposed amendments to Metro staff recommendations for corridor project funding is attached.

PURPOSE & DESIRED OUTCOME:

• Update the Board on amendments proposed by Get Moving 2020 Task Force members on Metro staff’s draft funding recommendations for corridor projects in Metro’s Regional Transportation Funding Measure and the schedule for recommendations.

• Provide direction to Commissioner Treece, co-chair of the Get Moving Task Force, regarding corridor project funding and clarify if and when the Board would like to submit written comments to the Metro Council.

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:

• Do the proposed project and funding levels reflect your priorities for Washington County projects and/or the region?

• Is there any more information you would like to have to inform your direction to the Task Force on corridor project and funding levels?

SUMMARY OF TOPIC:

The Get Moving Task Force has been charged with developing recommendations to Metro Council for corridors, project and programs to include in a Regional Transportation Funding Measure for the Nov. 2020 ballot. The Board reviewed Metro staff’s initial recommendations for corridor projects and funding on Oct. 29 and shared comments with Commissioner Treece. The Task Force reviewed the recommendation on Oct. 30, submitted amendments to the draft recommendations and discussed them on Nov. 20. The Task Force is scheduled to recommend corridor projects and funding to Metro Council on Dec. 18. After a public hearing on the recommendations on Jan. 9, the Metro council is scheduled to take action on the recommendation on Jan. 14. Metro staff recommendations are available here. The proposed amendments are available here and attached.

Final Metro Council action on the potential Regional Transportation Investment Measure is scheduled for May 2020.
Following the Transportation Funding Task Force meeting on Oct. 30, 2019, members were invited to submit proposed amendments to Metro staff's recommendations for project investments on Tier 1 corridors via a brief online form.

Eight members of the Task Force submitted proposed amendments, with some proposed amendments or similar proposed amendments made by multiple members. Most proposed amendments concerned a handful of corridors. The Task Force will consider these proposed amendments as it refines its Tier 1 project recommendations to the Metro Council in November and December.

Proposed amendments included:
- funding projects that were not included in the staff recommendation
- increasing funding for projects that were included in the recommendation
- removing projects that were included in the staff recommendation
- modifying projects that were included in the staff recommendation
- other process requests or comments

On Thursday, Nov. 14, staff collated the members’ proposed amendments and organized them by type and corridor. The proposed amendments are listed below in simplified format. At the Task Force meeting on Nov. 20, members will have the opportunity to discuss proposed amendments. Task Force members may vote on proposed amendments at their Dec. 18 meeting.

**Proposed amendments to add projects to recommendation**
- Enhanced Transit investments in all funded corridors
- E 181st Ave. Enhanced Transit investments
- E 162nd Ave. Enhanced Transit investments
- Powell: Safety projects
- McLoughlin
  - Reedway Bike/Ped Overcrossing
  - Portland Ave Streetscape, Gladstone
- TV Highway
  - Canyon Rd safety improvements, West Slope to Camelot
  - Council Creek Trail

**Proposed amendments to increase funding for projects in recommendation**
- TV Highway: Increase investments for safety and transit
- McLoughlin
  - Increase investments for safety and transit
  - Fully fund Trolley Trail bridge
- 82nd Ave.
  - Increase investments for safety and Bus Rapid Transit
  - Increase funding for MAX station access project planning
Proposed amendments to remove projects from recommendation
- 82nd Ave./Airport Way intersection
- Sunrise Corridor planning
- 185th Ave/MAX Overcrossing
- Clackamas-to-Columbia:
  - New Connector Road, SE 172nd to 190th Ave.
  - Roundabout at SE Foster Road and 172nd Ave.
- McLoughlin:
  - I-205 ramp access
  - Park Ave. Park & Ride

Proposed amendments to modify projects in recommendation
- Sunrise Corridor:
  - Modify project per updated concept developed by Clackamas County (attached to this memo)
  - Plan and build as "transit-ready": bus-only lanes or BRT, or bus-ready shoulders
- Clackamas to Columbia:
  - 190th/Highland Bridge replacement: Remove roadway expansion, active transportation improvements only
- Central City – MAX Tunnel: Ensure study focuses on climate and equity outcomes; adjust cost estimate if needed
- SW Corridor: Share how OHSU and Hillsdale will be served by light rail project; elevate climate and equity outcomes in project

Other amendments/comments on recommendation and Task Force process
- Burnside Bridge: Do not list as regional project in investment summaries
- McLoughlin: Concerns about fulfilling project goals on ODOT-owned road
- 82nd Ave: Concerns about ODOT financial contributions to improve roadway
- Request for full modeling of impacts of corridors and projects on greenhouse gas emissions and vehicle miles traveled, prior to final Task Force recommendation
- Request to accelerate decision-making on which Programs will be in a referral
- Request to know funding mechanisms before Task Force recommendation
- Modify Clackamas to Columbia funding table to reflect additional $40M in local leveraged funds
- Modify Sunrise funding table to reflect additional $10M in leveraged funds – right-of-way acquisition

Request to elevate projects in Tier 2 corridors, specifically Oak Grove/Lake Oswego Pedestrian/Bike Bridge (aka Willamette River Crossing) and Highway 43 Ped/Bike Improvements – These will be discussed by the Task Force as part of a Tier 2 discussion in February 2020.
**Critical for current residents and the future of our region**

The 13,400 residents in the Sunrise Gateway Corridor are underserved and need safe connections and multi-modal options.

**Improves Safety:** With 42,900 average daily trips, Highway 212 has segments in the top 10% of ODOT's safety priority ranking system. The Sunrise Gateway Corridor improvements will increase the safety of these high crash intersections.

**Creates multi-use connections:** Unique opportunity to establish a world-class on- and off-road trail system
- Support the regional Mt. Scott/Scouters Mt. Trail Loop Master Plan that would connect the Springfield Corridor to the Clackamas River and Industrial Area (162 miles of proposed new trails within 5 miles of the Sunrise Gateway Corridor)
- Protected multi-use path from the Clackamas Town Center to 172nd Avenue

**Supports Housing Affordability:** Happy Valley is taking steps to provide the necessary multi-modal corridors to service the undeveloped southeast area of the Metro UGB.

**Supports Metro's 2040 Growth Concept:** Happy Valley cannot implement the growth concept without having the transportation infrastructure to address the existing mobility barriers in this corridor.

**Climate Smart Project:** The proposed Sunrise/212 Concept will reduce greenhouse gasses by .1 ton during the daily 5 to 6 p.m. peak hour. This decrease is attributed to a reduction in congestion and the addition of mode options.
Regional connector project: 122nd Ave to 172nd Ave
Improving regional connections (shown in blue)
- Design: $51 million
- Construction: $186 million (additional two lanes: $20 million)
- Right of way: $70 million
Total: $327 million

By providing better regional connectivity, the Sunrise Gateway Corridor will decrease congestion by keeping our residents moving. Construction of this project will reduce trips on existing Hwy 212 to allow full conversion to an urban arterial. The proposed design will be transit ready including bus on shoulder and some potential locations for park and rides.

This project will include: (cross section on front side)
A: 2-lane section with right of way reserved for two possible Bus Only/ HOV lanes from 122nd Ave to 172nd Ave
B: Separated multiuse path
C: Bus on shoulder
D: Build new pedestrian bike bridge

Safety and local connections project
Increasing safe local access and mode options
- Design: $9 million
- Construction: $49 million
- Right of way: $72 million
Total: $130 million

By optimizing local connections, this project will increase safety and transform a significant portion of Hwy 212 from a dangerous state highway to a safer, slower corridor with new mode options including protected bike lanes and pedestrian facilities. We aim to improve the quality of life by residents by enhancing access, slowing speeds and reducing congestion.

This project will include:
E: Signal modification to reflect rerouting of 135th
F: Convert Hwy 212 from 122nd Ave to 135th Ave to urban arterial complete street
G: New local connections consolidate intersections
H: Transit readiness including right of way for potential future park and ride location
I: Grade-separated intersection to reduce congestion and improve safety with overpass allowing bicycles and pedestrians to cross without needing to stop at signals
J: Rebuild section of Hwy 212 from 135th Ave to 152nd Ave including a roundabout to reduce speeds and improve access to mobile home park. New section will include protected bike and pedestrian amenities where currently there are none.
K: Potential amenities access, including possible waterfront park
L: New pedestrian connection to provide safe access under Hwy 212 to Rock Creek and Verne Duncan schools

Rock Creek employment area connections project
Closing service gaps and planning for growth
- Design: $2 million
- Construction: $10 million*
- Right of way: $8 million
Total: $20 million

Safety will increase by reducing speeds and improving sight distance for regional trips. This project will also create multimodal access to schools and employment lands, especially for the areas south of Hwy 212.

This project will include:
M: Roundabout at Rock Creek Junction to reduce speed, reduce congestion and improve safety
N: New local connection with underpass to allow safe access under Hwy 212 to Rock Creek and Verne Duncan schools
O: Roundabout to access Rock Creek Blvd
P: Starting point of Clackamas to Columbia (C2C) corridor north to Gresham

*This project would be built first
*Cannot be built until other two projects are complete

Metro T2020 desired outcomes
- Improves safety
- Prioritizes support for communities of color
- Increases access, especially for people of color
- Supports resiliency
- Supports economic growth and system connectivity
- Protects clean air and reduces carbon emissions
- Is regional in nature
- Leverages housing, open space investments
- Reduces congestion

Full corridor (all projects)
Regional
Safety
Rock Creek

Total project: $477 million
- Total design: $62 million
- Total construction: $265 million
- Total right of way: $150 million
INTRODUCTION AND REVIEW OF DRAFT RESOLUTION ON DIVERSITY, EQUITY AND INCLUSION

Department: County Administrative Office

Presented by: Johnell Bell, President and Founder, Espousal Strategies, LLC; Elizabeth Mazzara Myers, Chief of Staff to Chair Harrington; Sia Lindstrom, Interim Assistant County Administrator; Amanda Garcia-Snell, Community Engagement Manager

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
- Draft Equity Resolution and addenda
- Draft Community Engagement Plan

PURPOSE & DESIRED OUTCOME:
- Board review and feedback on a draft of the Equity Resolution and addenda before the County releases the documents for community and employee engagement and input.
- Board review and feedback on the proposed Community Engagement Plan.

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
1. Does the draft Equity Resolution reflect the Board’s policy intentions for advancing diversity, equity and inclusion?

2. If not, what changes need to be made before the draft Resolution is released for public comment?

3. What changes, if any, would the Board make to the proposed Community Engagement Plan?

SUMMARY OF TOPIC:
After two years of extensive community engagement and relationship-building, the Coalition of Communities of Color released its “Leading with Race: Research Justice in Washington County” report in the fall of 2018. Following the report’s release, the County’s Think Tank produced a series of equity-related recommendations which were presented to the Board on March 19, 2019.

(continued)
In August 2019, the County hired Espousal Strategies to:

1. Enrich the leadership capacity of the Board and department heads with executive coaching, including an assessment of the current leadership’s capacity for advancing diversity, equity and inclusion.

2. Recommend additional leadership-development opportunities for the Board.

3. Provide technical assistance that supports the Board’s creation of a County-wide equity resolution and policy.

4. Assist the Board as it develops criteria for its request for proposal(s), and assessment and selection of the consultant(s) who will deliver an organizational assessment of the Washington County government and provide specific policy, budget and staffing recommendations to the Board.

During the Board’s October 17th Round Table, Espousal Strategies worked with the Board to generate key policy elements and intentions for this draft Equity Resolution. That process was in addition to one-on-one meetings with the Chair and Commissioners, conversations with internal and external stakeholders, and a review of Equity resolutions and programs throughout the region and nation. Based on Board and other input, Espousal drafted the attached Equity Resolution and addenda, and the draft Community Engagement Plan, for the Board’s review.
Whereas, the government of Washington County is of and for all the people of Washington County; and

Whereas, Washington County is one of the most racially and ethnically diverse counties in the State of Oregon, and this diversity fuels innovation and supports robust communities and a rich cultural life in the County, the State of Oregon, and the nation; and

Whereas, areas and regions of the country that are more racially and ethnically diverse enjoy stronger economies – and often, better social and health outcomes – than those that are less diverse; and

Whereas, we, the Washington County Board of Commissioners, recognize Oregon’s and America’s long history of racial discrimination, and the many barriers in our County that impede diversity, equity, and inclusion; and

Whereas, Washington County residents of color, on average, experience higher rates of poverty and unemployment, and have lower median incomes, than the County’s White, non-Hispanic residents; and the 2018 “Leading with Race” report from the Coalition of Communities of Color noted, among other findings, that:

- Lenders in Washington County are more likely to reject home-loan applications from high-income African Americans and Latinos 86% and 125% respectively, compared to those from high-income White (non-Hispanic) home loan applicants.
- 68% of Native American single mothers with children are in poverty in Washington County, a rate even higher than the national poverty rate of 48% for Native American single mothers.
- Despite these and other challenges, racial and ethnic communities in Washington County continue to build and nourish thriving families, businesses, and neighborhoods; and

Whereas, these inequities can and must be addressed as Washington County has a moral and legal responsibility to provide all its residents with equitable access to the County’s public resources; and

Whereas, we recognize and reaffirm the County’s commitment to creating an inclusive culture that values and celebrates the diversity of the County’s residents and employees; and

Whereas, we will lead the equitable delivery of County’s services to every County resident, and will provide equitable opportunities for growth, development, and access to resources; and

Whereas, the government of Washington County is committed to dismantling long-standing systems, programs, policies, and practices that have, unintentionally or not, created and continue to cause harm to people of color, members of ethnic communities and any marginalized group; and
Whereas, the Washington County government has yet to ensure that its staff in frontline and management roles mirrors the population of the community it serves; and

Whereas, the Board of Commissioners is taking a systematic approach to diversity, equity, and inclusion and will proceed with care and thoughtfulness; and

Whereas, we acknowledge the diligent efforts and commitment to improving diversity, equity, inclusion, and effectiveness provided by County frontline employees and leadership staff, including members of the DEI Think Tank and the staff Equity Committee; and

Whereas, the Board of County Commissioners values and will be responsive to the community’s evaluation of and feedback about the County’s diversity, equity, and inclusion initiative; and

Whereas, Washington County government procures goods and services through the issuance of contracts and purchase orders with taxpayer funds yet does not know if enterprises owned by minorities or women are accessing these contracting and purchasing opportunities; and

Whereas, we strive to act with humility and openness as we evolve new and better insights and solutions to achieving a more equitable Washington County and that this is a journey with a long continuum that will require a long-term and ongoing commitment from this and future boards.

NOW, THEREFORE, BE IT RESOLVED, that on this __ day of February 2020, that the Washington County Board of Commissioners will:

1. Commit to:
   a. Fostering, supporting, and strengthening equity and inclusion in the County’s programs, practices, and policies; and
   b. Continuing to develop our understanding of inequities to more effectively dismantle any systemic and systematic harm that – intentionally or unintentionally – County policies, programs, and practices may cause; and
   c. Continuing to provide the leadership to make Washington County more equitable and inclusive; and
   d. Ensuring that we spend the public’s dollars in a way that maximizes benefit to the community and provides equitable access for all suppliers & contractors; and
   e. Developing workforce training programs that provide economic empowerment and career advancement opportunities for our employees and those we serve; and,
   f. Structuring our organization to model services, practices and engagement approaches that equitably meets the needs of all residents.

2. Direct the County Administrator to:
a. Allocate and provide the resources needed to advance diversity, equity, and inclusion in Washington County, and ensure the County’s new Office of Equity, Inclusion and Community Engagement receives a budget commensurate with those of equity and inclusion offices for counties with similar populations and numbers of employees.
b. Develop an organizational action plan in FY19-20 to create:
   i. The Washington County Office of Equity, Inclusion and Community Engagement, which will be housed in the County Administrative Office;
   ii. The Chief Equity Officer position, which will report to the County Administrator;
   iii. A staff Leadership Equity Council;
   iv. A Communities of Color Advisory Board;
   v. A purchasing policy that provides for access and opportunity for minority and women-owned firms to contract with Washington County; and
   vi. A workforce pipeline and training program.

**LET IT FURTHER BE RESOLVED** that the Board of Commissioners adopts and certifies that the attached addenda (Attachments A&B) are integral parts of this resolution and shall be used as a guide for implementation.
Per the adopted Equity Resolution, the County Administrator shall:

- **Create the Washington County Office of Equity, Inclusion and Community Engagement**, which will be housed in the County Administrative Office;

- **Create the Chief Equity Officer position**, which will report to the County Administrator. The Chief Equity Officer is responsible for:
  
  - Managing implementation of Washington County’s diversity, equity, and inclusion (DEI) and community engagement strategies, activities and staff;
  
  - Developing and presenting to the Board of County Commissioners a three- to five-year DEI Strategic Plan for Washington County, including department action plans, no later than August 31, 2021.
  
  - Delivering regular status reports to the Board about the development, implementation, and outcomes of the Strategic Plan, including the progress of each department’s action plans.
  
  - Directing the implementation of Washington County’s DEI strategies and efforts, including coordinating the Leadership Equity Council.

- Ensuring the successful implementation of the Chief Equity Officer’s charge, resourcing the Office with a budget commensurate with those of successful equity and inclusion offices for counties with similar populations and number of employees.

  - In addition to the Chief Equity Officer, create and fund the following positions in Year 1 (FY20-21)
    
    - **Civil Rights Officer**: Compile and report federal data related to the County’s compliance with, for example: Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964 and The Americans with Disabilities Act of 1990.

    - **Data Analyst**: Compilation and analysis of data related to the implementation and success of the County’s DEI initiative and related activities.

    - **Policy Coordinator**: Training, education, and affinity group formation, coordination and support.

    - **Supplier Diversity Coordinator**: Enrich and monitor the County’s COBID and other activities to increase the diversity of the County’s contractors, suppliers, and consultants.
• Move or create the following roles and functions to or in the Office of Equity, Inclusion and Community Engagement:
  • Federal Civil rights compliance including:
    ▪ **Title VI**: Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance
    ▪ **EEO/Affirmative Action**: Title VII of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in any aspect of employment
    ▪ **ADA**: The Americans with Disabilities Act prohibits discrimination on the basis of disability or perceived disability
  • The Office of Community Engagement
  • Employee affinity group coordination
  • DEI data analysis and reporting

• **Empanel a staff Leadership Equity Council**, which will be co-chaired by the County Administrator and a member of the Board of County Commissioners, selected by the Board for a period that the Board deems appropriate. The council is tasked with fostering interdepartmental coordination and assisting the Chief Equity Officer with implementation of Washington County’s:
  ▪ Strategic plan and department action plans for DEI;
  ▪ Contracting, purchasing and procurement strategy for its DEI supplier diversity plan;
  ▪ Hiring and recruitment strategies to increase DEI;
  ▪ DEI training and education plans; and
  ▪ Employee affinity groups

• The Council shall meet at least once every other month and will require mandatory participation of the following:
  ▪ County Administrator (Council Co-Chair)
  ▪ Member of the Board of County Commissioners (Council Co-Chair)
  ▪ Chief Equity Officer
  ▪ Washington County Sheriff
  ▪ Washington County District Attorney
Direction to Staff

- Department Directors/Managers from Assessment and Taxation, Cooperative Library Services, Community Corrections, Community Development, Health and Human Services, Housing Services, Juvenile Services, Disability, Aging and Veterans services, Land Use and Transportation, Human Resources and Purchasing.

- **Empanel** a community-led Communities of Color Advisory Board, appointed by the Board of Commissioners, comprised primarily of county residents and community partners with lived experience of racial and or ethnic inequality, and supported by the new Office of Equity, Inclusion and Community Engagement.
Adopt and use, from this day forward, the following definitions to guide the County’s internal and external diversity, equity, and inclusion (DEI) efforts:

- **Diversity**: In an organization, the ways in which people differ. Diversity encompasses all of the different characteristics that make one individual or group different from another.

- **Equity**: The result of fairness and justice in the creation and delivery of public policy. Equity in Washington County will exist when every county resident participates fully in the region’s economic vitality, has access to the County’s services and other resources, and has the opportunity to reach their full potential.

- **Inclusion**: Welcoming and supporting the active engagement and participation of diverse individuals in decision-making process of an organization or group.

- **Inclusive Workplace**: A workplace that provides equal access and participation, skill utilization, assignments, learning and growth opportunities, compensation and benefits, career opportunities and promotions, work-life balance, recognition, respect, and supportive workplace interactions regardless of race, ethnicity, gender, gender identity, age, sex, sexual orientation, physical ability, or other personal characteristics.

- **Inequity**: Differences in health, well-being, socio-economic status, and similar outcomes that privilege one or more groups at the expense of others. Inequities are not random; they arise from the implementation of historical and current policies and systems of power and privilege. Persistent, systematic, and unfair policies, practices, and outcomes are the result.

- **Racial Equity**: The condition that results when race no longer determines one’s socio-economic outcomes. Resources contributing to racial equity include strategic investments, policies, and practices that reverse racial disparities, eliminate institutional racism, and ensure that outcomes and opportunities for all people are no longer predictable by race.
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Responsible parties</th>
<th>What</th>
<th>Where</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed. Dec 4</td>
<td>12pm</td>
<td>Internal, Dept. Directors</td>
<td>Input on Draft Resolution</td>
<td>CAO</td>
</tr>
<tr>
<td>Thurs. Dec 5</td>
<td>11am</td>
<td>Espousal, CAO staff, Staff Equity Committee</td>
<td>Input on Draft Resolution</td>
<td>WSCC</td>
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<tr>
<td>Mon. Dec 9</td>
<td>11am – 1pm</td>
<td>Espousal, CAO staff</td>
<td>DEI Leaders Roundtable</td>
<td>Murray</td>
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<tr>
<td>Tues. Dec 10</td>
<td>Afternoon</td>
<td>Espousal</td>
<td>Resolution Draft &amp; Addendum to BoC</td>
<td>Board Roundtable</td>
</tr>
<tr>
<td>Mon. Dec 16</td>
<td>9am</td>
<td>Chair Harrington</td>
<td>Letter to WashCo Employees</td>
<td>Online</td>
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<tr>
<td>Mon. Dec 30</td>
<td>3pm – 4pm</td>
<td>Chair Harrington, Espousal, CAO staff</td>
<td>DEI Monthly Check-in</td>
<td>CAO</td>
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<tr>
<td>Mon Jan 13; Wed/Thurs 15/16 (TBD)</td>
<td>6pm – 8pm</td>
<td>Espousal, CAO staff</td>
<td>Community Forums with CCC &amp; Centro Cultural</td>
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<tr>
<td>Tues. Jan 14</td>
<td>Morning, TBD</td>
<td>Espousal</td>
<td>Resolution Draft updates to BoC &amp; general progress report</td>
<td>Work Session</td>
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<tr>
<td>Mon. Jan 27</td>
<td>3pm – 4pm</td>
<td>Chair Harrington, Espousal, CAO staff</td>
<td>DEI Monthly Check-in</td>
<td>CAO</td>
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<tr>
<td>Tues. Feb 11</td>
<td>Morning, TBD</td>
<td>Espousal</td>
<td>Resolution Draft <em>final</em> to Board of Commissioners</td>
<td>Work Session</td>
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<td>Mon. Feb 24</td>
<td>3pm – 4pm</td>
<td>Chair Harrington, Espousal, CAO staff</td>
<td>DEI Monthly Check-in</td>
<td>CAO</td>
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<td>Tues. Feb 25</td>
<td>Evening, TBD</td>
<td>Espousal</td>
<td>Board of Commissioners approves resolution</td>
<td>Board Meeting</td>
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<td>March/April</td>
<td></td>
<td></td>
<td>DEI Purchasing Policy</td>
<td>Board Meeting</td>
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</table>
PURPOSE & DESIRED OUTCOME:
Provide a brief training session and an update of the progress of the pay equity study work that is being conducted by Innova Legal Advisors in accordance with provisions of House Bill 2005 (Oregon Pay Equity Act of 2017).

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:

SUMMARY OF TOPIC:
On June 1, 2017, Governor Kate Brown signed into law House Bill 2005 (also known as the Oregon Pay Equity Act of 2017) which expanded pay equity protections to Oregonians in protected classes and created new obligations for Oregon employers. While not required by HB 2005, it is highly encouraged that employers conduct a comprehensive pay equity study and analysis of compensation.

In August, your Board accepted the proposal and authorized a contract with Innova Legal Advisors to conduct the pay equity study for Washington County. The pay equity study and analysis will include the roughly 400 classifications that are currently used in the County and will be conducted in accordance with the requirements of federal and State laws concerning pay equity, including the Oregon Pay Equity Act of 2017 and the corresponding administrative rules that are to be implemented.

Innova Legal Advisors has begun the preliminary work of the study, which includes gathering relevant data in order to conduct the analysis. Heidi Mason from Innova Legal Advisors will be providing an update and brief training session and discussing the progress of the pay equity study.
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WORK SESSION | ROUNDTABLE

WASHINGTON COUNTY BOARD OF COMMISSIONERS

Session Date: December 10, 2019  Length of Time Requested: 60 minutes
Title of Topic: FY20-21 BUDGET PRIORITIZATION
Department: Board of Commissioners
Presented by: Kathryn Harrington, Chair

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS:
Budget Wish List for FY20-21
Budget Needs by Commissioner

PURPOSE & DESIRED OUTCOME:
Following up on their December 5th work session discussion, the Chair will lead a conversation with Commissioners regarding prioritization of the budget and the board’s “Budget Wish List.”

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
What are the Board’s priorities for the FY20-21 budget cycle?

SUMMARY OF TOPIC:
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The following is a draft wish list of Board Budget requests. The purpose of this is to collect the budget requests of the five Board members and in light of the budget realities for FY20-21 and the 5 year budget forecast, come to a consensus on final Board Budget Direction for input to staff. Recall that the staff is actively developing the budget for FY20-21 with the 5 year forecast in mind for a final proposed budget to the Board and the full Budget Committee in April. (See the budget calendar.)

Next Steps:

- Note: It is imperative that in reviewing this next step list, that the Rolling Agenda and the Workplan for CAO hiring be utilized.
- 11/26/19, Email from Chair: Draft Board Budget Direction Wish List initiated and distributed to Commissioners
- 12/03/19, BOC Roundtable: Discuss the Board Initiatives and Brainstorm Draft Board Budget Direction Wish List
- 12/10/19 – 12/17/19, Commissioners finalize submissions for Draft Board Budget Direction Wish List
- 01/09/20, BOC Roundtable: Board discussion of Board Budget Direction
- 02/06/19, BOC Roundtable: Last opportunity for BOC finalization of Board Budget Direction in advance of proposed budget development and release in April.

DRAFT FY20-21 BUDGET DIRECTION WISH LIST

Note: A simple collection, not yet prioritized and very much under discussion.
Note: Recall budget forecast of revenue sustaining from General Fund 10 to 15 FTE range.

New Chief Equity Officer and associated staffing (2.5)
Proposal underway as part of the Equity Initiative out of the BOC office, for creation of appropriate Washington County Equity and Diversity efforts as well as effective operational consolidation.
Next step: BOC Work session 12/03/19 and into 01/20, Chair Harrington (Board Liaison)
Summary: New Chief Equity Officer (1 FTE), consolidation of Civic Rights officer (1 FTE), Data Analyst (1 FTE total, 0.5 new + 0.5 transferred from Office of Sustainability), procurement, training, HR = tbd, Proposal does not yet propose $$ for CBO engagement to advance equity work.

New Economic Development Manager, 1 FTE
Proposal underway as part of the new County Economic Development project.
Next steps:
a. 01/09/20 BOC Roundtable Proposal review, Commissioner Willey (Board Liaison) & Consultant
b. 01/09/20 BOC Roundtable, Commissioner Willey (Board Liaison)

Government Relations & Public Affairs Manager
Proposal underway as part of BOC office needs and reality of Government Relations staffing needs.
Next Step: 01/09/20 BOC Roundtable, interim CAO & Chair Harrington (Board Liaison).
New CAO office assistant as of July 1, 2020 (1H FY20-21), 1 FTE
We should anticipate something like this. ‘Things moving forward will not be the same as they have been.’ The new CAO may wish to structure the CAO office.

Next Step: 01/09/20 BOC Roundtable, Interim CAO & Chair Harrington (Board Liaison)

New Board Policy Assistant as of 2021 (2H FY20-21), 1 FTE
The BOC support needs to be reviewed in light of the needs of the Board. In 2021 we may likely need another Board Assistant to support the second pair of Commissioners.
Next Step: 01/09/20 BOC Roundtable, Chair Harrington (Board Liaison)

Trails Coordinator, 1 FTE
Commissioner Willey is thinking that the nature for trail extension in rural Washington County may necessitate a new staff coordinator.
Next step: 01/09/20 BOC Roundtable, Commissioner Willey (Board proposal owner)

Other Factors to keep in mind:

FY 20-21

- Public Safety May 2020 Levy Passage (impact of negative result)
- WCCLS May 2020 Levy Passage (impact of negative result)
- $$ Sourcing for 100 units of Permanent Supportive Housing
- $$ Sourcing for implementation of Affordable Housing Bond Program
- Event Center business launch (FY Q4 2020, FY 20-21 as 1st budget year of operation)
- Fair Grounds Master Plan implementation plan (FY 21-22) as part of Facilities Master Plan (1H 2020 work)
- Staff Recruiting given retirement demographics
- Development of County-wide strategic plan (will need consultant resources)
- FTE growth of WA CO staff to align with population growth
- Pay Equity $$ (2017 and 2019 legislation)
- ? Proposals for additional community support services (Housing, HHS, Juvenile Justice, Community Correction, Sheriffs office)

FY 21-22

- ? Proposal for new County Courthouse
- ? Proposal for CaresNW Washington County Facility (DA Barton proposal)
- ? Proposals for additional community support services (Housing, HHS, Juvenile Justice, Community Correction, Sheriffs office)
- Equity Program
  - Development of a DEI Strategic Plan county wide
  - CBO $$ investment for Equity Program and addition right-sizing of organizational needs.
- Pay Equity $$
- Paid leave, 2023 (HB2005, New Parent, Family Care, Safety, Systems for $ collection...)
<table>
<thead>
<tr>
<th>BUDGET INFO NEEDS BY COMMISSIONER</th>
<th>What part(s) or aspect(s) of WA Co budget would you like to better understand?</th>
</tr>
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<tbody>
<tr>
<td>CHAIR HARRINGTON</td>
<td>Gain Share &amp; SIP funding use – what the actual implementation plans are/have been</td>
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<td></td>
<td>Lottery Fund use</td>
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<td>General Fund distribution – better understanding</td>
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<td></td>
<td>Management: Understanding of how programs are reviewed for elimination/reduction versus just continuous ‘base budget’ escalation</td>
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<tr>
<td></td>
<td>Event Center business model discomfort – action plan for 1H CY2020 review with Commissioner Wiley in place</td>
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<tr>
<td></td>
<td>Oregon State Employment Labor changes necessitating policy and budget adjustments – better handled through management plan briefing. Includes:</td>
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<td></td>
<td>• Budget adjustments needed for Pay Equity – better handled through management plan briefing.</td>
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<tr>
<td></td>
<td>• Budget adjustments for Paid Family Leave – better handled through management plan briefing</td>
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<tr>
<td>COMMISSIONER ROGERS</td>
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<td>COMMISSIONER SCHOUTEN</td>
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<tr>
<td>COMMISSIONER TREECE</td>
<td>County revenue forecasts for 2 and 5 years out</td>
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<td>FTE growth for the past 5 years and projected FTE growth for 2 and 5 years out</td>
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<tr>
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<td>SIP and Gainshare impacts until expiration</td>
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<td>COMMISSIONER WILLEY</td>
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THIS PAGE IS INTENTIONALLY BLANK
Session Date: December 10, 2019  Length of Time Requested: 60 minutes
Title of Topic: LEGISLATIVE UPDATE
Department: County Administrative Office
Presented by: Erin Doyle, Government Relations Manager; Jagjit Nagra, Government Relations Manager; Paige Spence, Government Relations Manager

LIST OF ADDITIONAL DOCUMENTS OR PRESENTATIONS: (will be available at the work session)
PowerPoint presentation
Memo related to process for communication

PURPOSE & DESIRED OUTCOME:
• Update on current status of County legislative issues
• Update on legislative “Hot Topics”
• Review proposed schedule for Government Relations check-ins with BoC

POLICY QUESTIONS FOR THE BOARD TO CONSIDER:
• Are there any legislative issues not covered today that the Board would like more information on or would like Government Relations to track?
• Is the Board satisfied with the proposed level of interaction & check-in with the Government Relations team?

SUMMARY OF TOPIC:
As you recall, at the November 14, 2019 work session, your government relations team provided an overview of potential guiding legislative principles, possible legislative priorities, and asked questions about how the Board wanted to work on legislative issues. This conversation was not finalized at that meeting. To continue that conversation, the Board needs more information related to the upcoming 2020 state legislative session.

First, there are some updates related to some of the potential priorities raised at the November 14 meeting. However, there are other policy that the legislature will bring to the 2020 session – “hot topics” – that the Board will receive updates on.

Second, the conversation needs to continue about the timing, content, and purpose of updates that will occur as the state moves through the legislative process. A short session is only six weeks, so the legislative process moves quickly. Any plan for ongoing communication about the session and the legislation that is moving needs to reflect the Board’s desire to be better informed about and more engaged in the legislative session. Building the right process will meet those goals for the Board.