

**Washington County Committee for Community Involvement (CCI)
Meeting Summary
Tuesday, June 20, 2017**

ATTENDANCE

CCI members:

Virginia Bruce, CPO1
Stan Houseman, CPO3
Kathy Stallkamp, CPO4K CCI Co-Chair
Jim Long, CPO4M CCI Co-Chair
Ray Eck, CPO6
Fran Warren, CPO6*
Leslie Shaw, CPO 6*
Liles Garcia, CPO 6*
Marty Moyer, CPO7
*Alternate CCI member

Washington County staff:

Kari Herinckx, Dan Schauer – Community Engagement Program Coordinators

Public guests: None

WELCOME

Kathy Stallkamp opens the meeting at 7 p.m.

May CCI meeting draft summary approved as submitted, all voting members in favor (motion by Moyer, second by Garcia).

Follow up on subjects raised with Chair Andy Duyck, and replies from County staff

Kathy briefly runs down the questions for Chair Duyck that were handled through staff replies, not directly addressed by the Chairman. See the item included in this meeting's packet: <http://www.co.washington.or.us/CAO/CPO/CCI/upload/CCI-Responses-to-Chair-Duyck-Questions.pdf>

Some members (Kathy, Jim Long and Fran Warren) indicated they would have interest if CCI were to take up public involvement plans of a County effort, to give comments.

Governance and urban unincorporated areas – Bruce Bartlett mentioned the citizen-authored report that was a collaboration with Virginia Bruce, "Urban Needs, Rural Government," and Fran Warren asked for a link to be included in the minutes. The report is maintained online by Virginia at <http://cedarmill.org/news/UrbanNeeds/>. (Coordinators note: Washington County convened a formal process called the Urbanization Forum in 2008, which included cities and special service districts, to form consensus on the County's policy on governance of urban unincorporated areas.)

Discussion took place on the response from Chair Duyck to the question about CPOs. CCI is interested in taking the conversation forward individually with each Commissioner to learn more about each official's views and perspectives on CPOs.

Subcommittee Reports:

Marketing Subcommittee

Following the Subcommittee Chair's oral report, from Stan Houseman, dialog took place about the process for deciding what funds will go to, and how the funds will be utilized. In addition, the need for proposals with metrics and clarity on oversight is to be articulated.

Kathy addressed Stan about the need for the Marketing Subcommittee to produce a budget to the CCI.

Coordinators explained that the \$10,000 fund, which was first offered in this 2016-2017 fiscal year, will be carried forward and made available in the upcoming 2017-2018 fiscal year.

Kathy and Coordinators noted that the CCI is to be the budget authority on these funds, and Washington County is the fiscal agent.

Motion: The CCI will be the decision maker on the budget. Jim carries the motion, Ray Eck seconds.

Kari Herinckx asks to clarify: Is the Marketing Subcommittee to create a budget detail? Bruce agrees and proposes an amendment.

Amended Motion: The CCI will be the decision maker on the annual CPO Marketing budget. The Marketing Subcommittee is to produce a recommended budget with details (e.g. line items). Bruce carries the motion, Leslie Shaw seconds. Dan Schauer reads the motion aloud before the members are asked to vote by Kathy and Jim.

Vote – 7 for, 1 against, 1 abstain

Land Use Code & Ordinance Subcommittee

Ordinance 820-Infill: Subcommittee Chair Mary Manseau gave in advance her report to Kathy, and Marty Moyer and Virginia gave some background details. A draft letter from the subcommittee was distributed and discussed. Kathy points out the deadline to get input in before the Board of Commissioners hears the ordinance. Minor clarifications and questions were discussed by CCI.

Motion: For CCI to approve the letter, with Kathy to work with Mary on the final edits to this proposed draft that will address tonight's points. Virginia carries the motion, Marty seconds.

Vote – 9 for, 0 against, 0 abstain

Bylaws Sub-committee

Time given to prior agenda items did not allow this report to be given. The report, with a discussion draft provided in this meeting's packet, is tabled for the next meeting. Link to draft:

<http://www.co.washington.or.us/CAO/CPO/CCI/upload/CCI-Bylaws-Discussion-6-20-17.pdf>

Note on subcommittee recruiting: Kathy and Coordinators pointed out that each subcommittee has a responsibility to write its own recruiting message. Staff will then send out the messaging in CPO communications.

Emerging Issues: Virginia noted URMD SIP map and public input.

Meeting adjourned at around 8:30 p.m.

Draft meeting summary respectfully submitted by Dan Schauer