

# Washington County Committee for Community Involvement (CCI)

[www.co.washington.or.us/CAO/CPO/CCI](http://www.co.washington.or.us/CAO/CPO/CCI)

## CPO Mission

Community Participation Organizations in Washington County encourage and empower public involvement.

[www.co.washington.or.us/cpo](http://www.co.washington.or.us/cpo)

## CCI Vision

Individuals and their Washington County communities will be meaningfully engaged in collaborative, dynamic processes of open and responsive government.

## CCI Values

Civility, Community, Compassion, Diversity, Education, Equity, Improvement, Inclusiveness, Information, Learning, Process, Respect, Transparency

Washington County recognizes CCI as a resource committee devoted to the success of community participation in government decision-making processes. The CCI serves to assist the County in complying with Goal 1.

## Tuesday, June 19, 2018

7:00 - 9 p.m.

Edward's Center Inc.  
4375 SW Edwards Place  
Aloha, OR 97078-2116

- 7:00 Welcome, Introductions, Prior Meeting Summary
- 7:05 Neighborhood Clean Up Events  
Eva Carlson, Waste Reduction Outreach Specialist
- 7:25 Community Engagement Program Update  
Mike Dahlstrom, Community Engagement Manager, Washington County  
Topics to include:
- Review of Program (CPO and Non-CPO) Activities
  - Review of CPO Program Support
  - CPO Agenda and Newsletter
  - Use of Social Media
  - Staff Replacements
- 8:25 County Code for Stand Alone Cell Towers
- 8:30 CPO Bylaws Review and Update
- 8:40 Emerging Issues: Relevant, request for help, spark an idea
- 8:50 Public Comment
- 9:00 Adjourn

### CCI Steering Committee

Meets 2-4 (*New time!*) pm fourth Mondays, Tualatin Valley Fire & Rescue, 13730 SW Butner Rd., Beaverton

### CCI Subcommittees

- Code & Ordinance – Meets monthly, typically second Wednesdays
- Legislative
  - CPO Marketing

Contact the Community Engagement Program for more information.  
Call 503-846-6283 or visit [www.co.washington.or.us/CAO/CPO/CCI](http://www.co.washington.or.us/CAO/CPO/CCI).

**CCI Meeting Summary  
May 15, 2018  
Edwards Center, Aloha**

**CCI Members Attending:**

Kathy Stallkamp  
Marty Moyer  
Jim Long  
Stan Houseman  
Lars Wahlstrom  
Gary Virgin  
Paul Johnson  
Lisa Hamilton  
Leslie Shaw

**County staff:**

Dyami Valentine  
Melissa DeLyser  
Steve Franks  
Todd Watkins  
Kari Hernickx  
Mike Dahlstrom

**Visitors:**

Representative of Sundown Way

**Prior Meeting Summary**

Meeting summary accepted

Motion to approve, Lars motion, Paul second, unanimous approval

**Moving Forward TV Hwy Public Involvement Plan – Dyami, LUT – see handouts**

- PI Plan – ask for digital version overview and detailed
- CPO6 key stakeholder
- Builds on AR Study, Aloha Tomorrow
- Holding corridor engagement focus groups (business focus and resident/user focus) invitation due to space allotment.
- Gary – mass transit enhancements would benefit from loading/unloading off the roadway.
- Lars – opposition from bus drivers due to slow down, re-merge. Read background summary – hoped for TV Hwy widening, didn't see it.

**Off agenda: Cooper Mtn. Transportation Study – Melissa, LUT**

- CCI is seeing the first release of information about this project
- Will be presented to CPO6 on June 7.
- There is currently no end date set for comments.

**URMD Bike/Ped Improvement Prioritization – Steve Franks, LUT – see handouts**

Steve Franks described the history, funding and project selection criteria for projects.

- 2017 selected eight projects for a total cost of \$7M
- Still over 100 candidates on the list
- Noted candidate (project) submittals and process.
- Acknowledged Marty as long term member of URMDAC
- Three criteria: Safety, Location, Small Scale (<\$500K)
- 49 projects over 7 years, 46 sidewalks, 1 bike path, 1 guardrail, 1 ADA ramp
- Attempts to avoid projects involving ROW and stormwater, trees – adds costs and time.
- Public awareness and engagement have increased – some targeting of areas that haven't had much investment.

- County always looking for collaborative opportunities across projects (and agencies like CWS, ODOT, etc.)

### **Development Notification Rules – Melissa D, LUT**

- Diagram with development distances – notice sent from each corner of parcel to circumference to 1,000 feet.
- State requires 250 feet outside UGB, 100 feet inside the UGB.
- Notice sent to property owners (not tenants)
- Neighborhood meetings are responsibility of developer – this is part of the requirements pre-development application. Without evidence a meeting was held application is considered incomplete. Neighborhood meeting notes are taken by the developer and included in the application.
- County does not provide additional notification of a neighborhood meeting – this is pre-application and county is not responsible for that.
- Differences between neighborhood meeting information and ultimate outcome may be the result of input from the meeting, but should be consistent with application. No additional community meetings are required.
- Question/comment: how long are property development notices required to stay up? Signs should be required to stay through onset of development. Also signs are too small to read.
- Question/comment: are cities required to notify CPOs? Have on going difficulties trying to get ahold of development applications from cities. Response: Cities are not required to notify CPOs, the County has no authority to make them do so. Some provide notice as a courtesy.
- Question/comment: why aren't safe routes to schools prioritized? Response: Starting in 2016 Board began dedicating \$2M/year for school safety. Projects are identified in schools transportation safety plans.

***Action Item: CCI explore whether there is a legal requirement by cities to send all development applications upon request by a CPO chair?***

### **Candidate Forums Recaps and Program Announcements**

Paul Johnson accepted on Rural Transit Committee.

David Shettles withdrew from CCI Steering Committee.

Candidates forums: Overall 9 forums, close to 300 participants, about 30 new signups.

### **Marketing Sub-committee Report**

Handout of marketing proposal

***Action Item: Jim: Expect to have refined proposal with budget request next month for approval***

Melissa – wants to understand FB “pay for clicks” or impressions?

Stan presents some ideas:

- Name badges,
- A-frames,
- Banners,
- Business cards,
- Mounted poster exhibits with references to county departments/contacts/other information
- Process timelines poster

- A-B message testing process (further testing across urban vs rural areas) may result in various messages per CPO/geographies. Still look for consistency across the CPO program.

Question/comment: Paul, likes rural/urban distinction but suggests considering other possible distinguishing demographics.

Question/comment: Lisa, is the objective to have a toolbox for every CPO with similar look/feel?

Question/comment: Lisa suggestion: each CPO have a binder of templates with standards for mailings, etc. Response: Stan yes, this is to set branding standards and provide CPOs templates for consistency of the public perception.

### **Emerging Issues**

Jim CPO: issues interacting with cities regarding applications; boundary changes (3 proposals to go before 4M steering committee);

Stan CPO3: looking for leaders

Gary/Lars: CPO10 family promise; pipeline project along roads – construction impacts

Lisa: CPO4B City of Tigard planning issues

Marty: CPO7; moved meeting location Bethany Pres. Church, full participation – catering to new residents.

Kathy: CPOK; Urban reserves discussion

Kari: CPO12F – coming online June

### **Public Comment:**

Representative of a group of residents on Sundown Way. (Leahy Road)

CPO1 resident: topic telecommunications towers. Ord 826 approved last year. Some rules were removed for further discussion: standalone towers in ROW. Why not have development review process? Currently few rules. Would like to see reasonable set backs to prevent location in proximity of houses. No visual impact exemptions.

***Action Item: Kathy will support evaluation and analysis. Bring this issue back for discussion for future ordinance discussion.*** Representative already coordinating with Bruce Barlett, CPO1.