

CORNELIUS – DAIRY CREEK WEST CPO 12C

1-12-16 MEETING MINUTES

CPO 12C Officers: Joseph Auth (Chair), Sarah Jackson (Vice Chair), Margaret Banks (Secretary)
OSU Extension Support: Dan Schauer

Introductions

Sarah Jackson opened the meeting with introductions.

Sheriff's Update (Mike Alexander, Cornelius City Police)

- Mike brought a current Crime Map showing property crime calls for service in the Cornelius area.
- Cornelius is still dealing with squatters occupying vacant homes. If you see people living in vacated homes, please report it ASAP. It only takes a few days for squatters to build up "residency", which makes it harder to evict them. Some vacated homes become "drug houses". The City of Cornelius has a code that requires banks to notify them when a house is vacant, but banks don't always do so.
- Refer to the attached handouts. They include Mike's business card, Crime Map, information on when to call 911 and the Sheriff's Office Newsletter.

Please contact Mike if you have any questions. He will be glad to talk with you.

City of Cornelius Handouts (Rob Drake, City Manager)

- **CUP-05-15 Type II** Conditional Use application for the conversion of a commercial space to create 4 new first floor apartment dwelling units at 1250 Baseline Street. This proposal will be reviewed administratively. Therefore, no public hearing concerning this request will be held unless the decision is appealed. **Written comments may be made to the Community Development Director by January 12, 2016.**
- **NOTICE OF PUBLIC HEARING.** A Public hearing will be held **Tuesday, Jan 26, 2016 at 7:00 PM** in the City of Cornelius Council Chambers, 1310 N. Adair Street, to consider a Type III Conditional Use/Planned Unit Development (**CUP/PUD-01-15**) & subdivision Preliminary Plat (**SUB-01-15**) application for a new 17 lot single-family dwelling subdivision, west of the existing Real Life Christian Church parking lot at 423 N. 10th Avenue.

Brainstorming Session on How to Help CPO 12C Grow

It was suggested that we don't get hung up on attendance numbers, but remember our objective and ask if we are serving our CPO area. The reality seems to be that Cornelius residents don't know about the CPO – the meetings are primarily attended by some in the new NE UGB area. The desire is to make this organization known to increase active participation and serve the area better. The CPO's goals include helping residents communicate with and participate in their government (State Goal 1) as well as to be educational.

It was also pointed out that more people will be on the CPO's mailing list than will attend meetings regularly. So the CPO has a greater outreach than may be apparent at the meetings. The website, newsletters and meeting minutes all help inform people.

Suggestions

Rob Drake noted several ways the City might be able to help:

- suggested a CPO Officer attend the next Cornelius Council meeting (Mon, Feb 1st, 7 p.m.) to introduce the CPO – Sarah will confirm with Joseph

- City officials might be able to schedule time for drop-in talks with citizens in coffee shops. This could be a chance to also promote the CPO.
- include info in the Gazette which is mailed with Cornelius utility bills
- put CPO 12C meetings in the City newsletter and calendar
- place info at public places, like Fred Meyer. Rob Drake will ask the manager (Dan Schauer may be able to help man a table, with enough advance planning)

Dan Schauer – in addition to extension’s other support:

- can print door card hangers to advertise in additional neighborhoods if we choose to do this type of canvassing
- is committed to going to 1 or 2 activities in Cornelius every month to promote the CPO

Other:

- town hall forum
- work with other neighborhood organizations and Centro Cultural
- keynote speaker to draw a crowd and focus on local issues
- develop topics in advance and advertise a teaser for the next month’s topic at CPO meetings
- provide a welcoming atmosphere, including refreshments
- continue to concentrate on hot, relevant and interesting topics
 - ballot initiatives (both sides) - forum
 - school safety
 - rural fire initiatives
 - elected State/County officials & City official at same meeting to help balance topics (City updates have been informative)
 - police/fire topics
- send out meeting minutes – need mailing/email list

Action Plan

1. Sarah will confirm with Joseph about attending the next City Council meeting
2. Rob will look into advertising our CPO within Cornelius by various methods
3. Dan will talk to Centro Cultural, work & plan with Joseph and Rob and will send an action plan to CPO officers

CPO Transition Report (Dan Schauer)

CPO support is transitioning away from OSU. Washington County is developing a plan to provide future support. In order to make a decision they will need specifics on staffing (County & contractors, job descriptions, etc.) & cost options soon.

It is important for CPOs to have input. CPOs that have provided input to date have said they like the CPO program and want robust staffing that will meet needs. It is important for CPO 12C to also provide input from its perspective. CPO 12C needs support to grow, make contacts, outreach, website provision & maintenance, etc.

CPO 12C Opportunities for input:

- CPO 12C should send an officer to the next CCI meeting, Tuesday, Jan 19th in Aloha. County administrators will be there to answer functional & structural questions. Dan & Sarah will discuss with Joseph.
- CPO 12C needs to draft a letter to send to Washington County Commissioner Terry and the Chairman of the Board. The sooner the letter is sent, the better. Sarah will work with Joseph on the letter. If possible, a draft of the letter needs to go out with the February CPO 12C meeting announcement, but a draft can also be brought to the meeting with an agenda note to members that it’s to be considered. The plan is to ratify it at the February meeting.