

ENVIRONMENTAL REVIEW CHECKLIST

The following checklist must be completed prior to submittal of your project application and will be used by Washington County Office of Community Development (OCD) for purposes of review during our visit to your project site. Please note that all the information you provide in this checklist will be subject to confirmation by OCD staff. This checklist was also provided in electronic form on the CD insert of the packet you received at the Application Workshop. If you have questions about any of the required information, please contact the Office of Community Development at 503-846-8814.

Name of Applicant: _____

Name of Project: _____

Project Location/Address: _____

Township/Range/Section: _____

I certify that this checklist has been accurately completed to the best of my knowledge.

Preparer Name (printed)

Preparer Signature

Date

Title of Preparer

A. Site/Area Maps

Maps must be attached to as indicated in the checklist when it is submitted for review by Washington County Office of Community Development staff.

1. In addition to map requested in the application, please attach a map that identifies the location of your project site in relation to its surrounding uses. The lists below note those things that must be identified, or that is helpful for you to identify if that information is also readily available.

Required for identification:

- Location of any airport within 15 miles
- All railroad lines within 3,000 feet
- Four-lane roads or highways within 1,000 feet

Optional for identification:

- Hospital, police and fire departments
- Social service agencies/facilities
- Recreational facilities
- Shopping/professional services
- Schools

2. A copy of the pertinent flood plain map for your project site. FEMA floodplain maps are available at <https://msc.fema.gov>

B. Existing Structures

1. Are there other structures on your site that will not be included in the project you are proposing?

Yes/No _____

2. If "Yes," are there plans to demolish any structures?

Yes/No _____

Please describe, noting which if any will be demolished:

C. Soil Suitability (*Answer only if your project consists of acquisition and/or new construction*)

1. Is your site level, or sloped? _____

If sloped, give the range of degrees of slope (if known): _____

2. Are there any signs of unstable soils on or in the vicinity of your site? (e.g., cracked foundations, sinkholes)

Yes/No _____

3. Are soils on or around your site highly erodible (subject to removal by water or wind)?

Yes/No _____

4. Describe the soil type and bearing:

5. Have you had a soils report completed for your site?

Yes/No _____

If yes, please provide a copy.

D. Site/Surrounding Hazards

1. Are there any natural hazards on or in the area of your site? (e.g., dangerous trees, sinkholes, ravines, avalanche-prone slopes, etc.)

Yes/No _____

Information Source: _____

If "Yes," please describe in detail:

2. Are any non-natural hazards present on or in the area of your site? (e.g., above ground storage tanks within one mile, high pressure petroleum or natural gas pipelines, power substations, high voltage power transmission lines through or adjacent, overgrown buildings or property, abandoned buildings, unfenced commercial/industrial property, drainage ditches, open wells, deteriorated streets or sidewalks, sources of excessive vibration, sources of odors or dust, field crops, or livestock).

Yes/No _____

Information Source: _____

If "Yes," please describe in detail and attach a map showing where the hazards are located relative to your site:

E. Hazardous Materials

1. If your project would consist of rehabilitation or demolition of an existing structure, was the structure built prior to 1978?

Yes/No _____

If "Yes," have you had the structure(s) evaluated for the presence of lead-based paint?

Yes/No _____

2. Are you aware of any asbestos-containing materials present on or in the structure?

Yes/No _____

If "Yes," have you had the structure(s) evaluated for the presence of asbestos?

Yes/No _____

Please describe how you evaluated the structure for the presence of lead-based paint and/or asbestos. If you have had the structure evaluated by a professional inspector, please note the name of the inspector/firm, and include a copy of their inspection report's summary, findings and recommendations.

3. Have you completed "environmental due diligence" for your site through a Phase I or II environmental assessment?

Yes/No _____

If "Yes," please provide a copy of the assessment's summary, findings and recommendations.

4. Is there any evidence of contamination or potential contamination on your site? (e.g., are any of the following present today, or have they been present at any time in the past: landfills, chemical storage facilities, gasoline service stations, vehicle storage, wrecking or repair businesses, chemical processors, plating plants, dry cleaners, underground storage tanks, odors, pipes sticking out of the ground, oil drums, distressed soil or vegetation, fill, contaminated wells, transformers, power transmission lines, power substation.)

Yes/No _____

EPA Enviromapper: <http://www.epa.gov/emefdata/em4ef.home>

If "Yes," please describe.

5. Is there evidence of any of the contamination or potential contamination sources listed above on any of the properties near your site?

Yes/No _____

If "Yes," please describe.

6. Is there any evidence of fill having been placed on your site?

Yes/No _____

If "Yes," does documentation exist to demonstrate that the fill was engineered and is appropriate for the intended use?

Yes/No _____

If "Yes," please attach your engineer's certification of suitability.

F. Site Safety

1. Is your site located in a Runway Clear Zone - an area immediately beyond the end of an airport runway?

Yes/No _____

(Note: No site located in a Runway Clear Zone is eligible to receive CDBG funding.)

2. Are there any above-ground tanks (other than residential fuel oil tanks of less than 100 gallons in size) visible from any part of your site?

Yes/No _____

If "Yes," do they contain explosive or flammable materials, or have they contained such materials in the past without being decommissioned? Examples of such tanks include commercial propane tanks, fuel oil depots, gasoline storage, or industrial solvent storage.

Yes/No _____

3. Are there any tanks of the type described above within one mile of your site that are not visible, but are shielded only by other buildings and not by topography?

Yes/No _____

If "Yes," do they contain explosive or flammable materials, or have they contained such materials in the past without being decommissioned?

Yes/No _____

Information Source: _____

If you answered "Yes," that there are tanks, either visible or not visible but within 500 feet, please provide a map and describe the approximate location in relation to the project site and contents:

G. Noise

1. Is the project for new construction, purchase or resale of existing, modernization, or rehabilitation of noise sensitive use (i.e., housing, mobile home parks, nursing homes, hospitals, and other non-housing uses where quiet is integral to the project's function, e.g. libraries)?

Yes/No _____

(If No, STOP, the project is not subject to noise standards)

2. If Yes, is any part of your site within 3,000 feet of a railroad?

Yes/No _____

3. Is any part of your site within 1,000 feet of a highway or other road with four or more lanes?

Yes/No _____

4. Are there any other noise generators located nearby (such as heavy industrial facilities, rail yards, fire stations)?

Yes/No _____

If you answered "Yes" to any of the above noise questions, please describe the sources of the noise and their proximity to your site and hours of the day when the noise is most likely to occur:

H. Air Quality Screening *(New construction or major rehabilitation projects only)*

1. Is your site subject to air quality impacts not generally shared with the entire community? (e.g., proximity to a gravel pit, pulp mill, processing plant, or other source generator of air pollution).

Yes/No _____

If "Yes," please describe the air pollution source.

I. Historic Preservation

1. Does the project include repair, rehabilitation or conversion of existing properties; new construction; the acquisition of undeveloped land; or any activity that requires ground disturbance (defined as one cubic foot of disturbed soil)?

Yes/No _____

If Yes, explain: _____

2. Is any part of your site in an established or proposed historic district? Yes/No _____

3. Is your site or any structure on it listed in a local historic or cultural resources inventory or the National Register of Historic Places?

Yes/No _____

4. Are any immediately adjacent sites or structures listed in a local historic or cultural resources inventory or the National Register of Historic Places?

Yes/No _____

5. If your project will require any ground disturbance, are there any known or suspected archaeological resources on your site, on adjacent sites, or in the vicinity of your site?

Yes/No _____

If "Yes" to any of the four questions above, please explain:

6. List the year each existing structure on your site was built, or attach other documentation:

7. Describe the sources of information you used to answer the historic preservation questions above and include copies of documentation you have gathered.

J. Flood Plains

Federal funds may not be used for construction activities occurring within the 100-year flood plain as mapped by the Federal Emergency Management Agency (FEMA), or within a 500-year floodplain, except under limited circumstances.

[For Flood Plain Maps from FEMA.gov CLICK HERE](#)

1. What is the FEMA Map Number for your site? _____ Map Date _____

2. Is any part of your site located within the **100**-year flood plain according to the FEMA map?

Yes/No _____

3. Is any part of your site located within the **500**-year flood plain according to the FEMA map?

Yes/No _____

If Yes, Does your project involve a critical action, defined as an activity for which even a slight chance of flooding would be too great because it might result in loss of life, injury or property damage? Specific examples include:

- Structures or facilities that produce, use or store highly volatile, flammable, explosive, toxic or water-reactive materials.
- Structures or facilities that provide essential and irreplaceable records or utility or emergency services that may become lost or inoperative during flood and storm events (e.g., data storage centers, generating plants, principal utility lines, emergency operations centers including fire and police stations, and roadways providing sole egress from flood-prone areas).
- Structures or facilities that are likely to contain occupants who may not be sufficiently mobile to avoid loss of life or injury during flood or storm events, e.g. persons who reside in hospitals, nursing homes, convalescent homes, intermediate care facilities, board and care facilities, and retirement service centers. Housing for independent living for the elderly is not considered a critical action.

K. Wetlands

1. Does the project include new construction, rehabilitation that expands the footprint of the building, or ground disturbance? Yes/No _____

If no, STOP here.

2. Has any part of your site (including off-site construction areas) been identified as potentially being or containing a jurisdictional wetland?

Yes/No _____

Please refer to and print a Wetlands Map:

<https://www.oregon.gov/dsl/WW/Pages/Inventories.aspx>

2. If no wetlands or potential wetlands have been identified on your site, does the site have any of the following characteristics:

Wetland vegetation (e.g. cattails, rushes, reeds, sedges, reed canary grass, creeping buttercup)	Yes/No _____
Hydric Soils (Soil & Water Conservation District Service Maps)	Yes/No _____
Seasonally saturated conditions	Yes/No _____
Water table within 18 inches of the surface	Yes/No _____
Wetland wildlife (ducks, salamanders, frogs, nutria, etc.)	Yes/No _____

Please list the sources you used to document your answers to the wetland questions above.

L. Vegetation and Wildlife

1. Have any endangered, threatened or candidate plant or animal species been identified on your site or within a 1/4 mile radius of your site?

Yes/No _____

Access Endangered Species list by County at:

<https://www.fws.gov/oregonfwo/Documents/OregonSpeciesStateList.pdf>

If "Yes," please describe:

2. If you answered "Yes" above, have you had a consultation with the state or federal agency that has jurisdiction over the identified endangered, threatened or candidate species?

Yes/No _____

If "Yes," please describe and provide copies of any written materials provided to you through the consultation process.

3. Describe the predominant ground cover and any wildlife noted through field observation.

4. Will your project add any new impervious surface, or expand the footprint of a structure?

Yes/No _____

Note: If your project will add any new impervious surfaces, please consult with OCD staff to discuss plans for stormwater management on the project site.

M. Environmental Justice

1. Will the proposed site be suitable for its proposed use? Yes/No _____

2. Is there an adverse environmental impact caused by the proposed action? Yes/No _____

3. Is the proposed action subject to an adverse environmental impact? Yes/No _____

4. If yes, is the impact disproportionate on minority or low income populations? Yes/No _____

5. Can you provide written evidence of outreach, public participation, and community involvement in the planning of the project to minimize environmental impact? Yes/No _____

Identify the affected population(s), including demographics and all adjacent land uses (attach a separate sheet if necessary):

(For more information refer to: <http://www.epa.gov/compliance/environmentaljustice/index.html>)

Please submit this checklist to:

**Washington County
Office of Community Development
328 West Main Suite 100, MS 7
Hillsboro, OR 97217-3967
(503) 846-8814**