



Certification of Utility Allowance

Project Name: _____

This certifies that as of _____ (date) a notice to all tenants was posted to inform them of the utility allowance that will be in effect at the property as of _____ (date).

Utility Type:

- Gas
 Electric

Methodology Utilized:

- Utility Company Estimate
 PHA UA – *Only for projects awarded funds before 2013*
 HUD Utility Schedule Model
 Energy Consumption Model Estimate (Engineer Model)

Current Allowance: Owner Paid Utilities (rates not required, please proceed to verification)
 Tenant Paid Utilities

Studio \$; 1BR \$; 2BR \$; 3BR \$; 4BR \$

Recommended Allowance:

Studio \$; 1BR \$; 2BR \$; 3BR \$; 4BR \$

Interim changes to a property's UA amount (as long as still utilizing the same methodology) need not be reported to OCD. If there is a change in UA amount only, documentation showing proper tenant notification must be provided at time of next audit. If the interim change includes a methodology change it must be submitted for OCD review and approval 90 days prior to implementation. UA's should be submitted to OCD for approval before notifying the tenants.

Authorized Signature: _____ Date: _____

Title:

OCD Approval: _____ Date: _____