



**EARLY LEARNING WASHINGTON COUNTY (ELWC)
STEERING COMMITTEE MEETING**

**Wednesday, November 28, 2018
2:00 - 4:00 pm**

**Northwest Regional Education Service District
5825 NE Ray Circle, Hillsboro**

MEETING MINUTES

In Attendance:

Phone: HMW providence Cate, Rebecca Colette (ELWC), Luis Nava (PAC President)

Staff: Rene Bruce, Leslie Moguil, Maureen, Amy, Donalda, Amanda, Katie, Martin, Juana, Sabi, Dunia, Marilyn, Adam, new assistant, Evan, Nancy Ford, Ron, Brittany, Genevieve, Begona, Lacey, Rolanda, olga, Bridget.

What was Discussed:

- **Welcome and Introductions**
- **Director's Briefing**

Action Item: Hub Directors will review ELC Strategic Plan review next week. Where the State is headed and moving in that direction.

Action Item: Adam will send a final version (after formatting).

- We are not meeting until end of January so please spend some time understanding the mission crafted by the state. A lot of community engagement used to inform the plan. Very aggressive, robust plan. It is an integrated approach (social determinants of health) and brings partners on board. A cross sector budget is rooted in this plan.
- **Donalda introduction by Marilyn:** She served on the State level Early Learning Council and represents an organization that works statewide.

Housekeeping:

- Before January meeting we will be able to roll out both the CYF and ELWC websites.
 - We will upload and post minutes on line.
 - We will do a soft roll out about navigation. ELWC website had a couple of glitches but they are being fixed.
 - Restructure of HHS leadership staff. Desire for Marnie to be more on the community. Assistant Director Role to support Marnie on day-to-day work and it will free Marnie (Myra).
- Ron first time, Encore Fellow. Bringing corporate lens and a lot of experience with business sector. It will help us with improvements. Contract through the end of next year, 2020.
- Internally working on our budget and we will present them to you next year.

- Advocacy. Because we are not meeting until January we will be using email to communicate/review initiatives (like Children's Institute).
- Do collective decisions, some of them have a quick turnaround. We will start developing processes to work in this way.
- ELD Surveys. Staff have developed the list of partners that need to be included. 3 SC, partners and parents (very targeted).

Action Item: When you receive a copy, please fill it out.

*Indication of how active hubs are. Standardized questions (how is the hub doing?).

Committee & Workgroup Reports

- Any highlights? For those that are new. We have been attaching minutes. Anything important?

Headlines and Highlights

- Charter Implementation Update (page 2). Implementation Update. Steps are getting clear.
- November-December groups have to select participants (PAC, OT, EAC).
- January 2019. Orientation. We will be learning from them about the support needed for full participation (timing, translation, interpretation).
- Parent engagement is complicated; we see it being implemented in stages.
 - First one is having parent reps in SC (ELWC will provide and sustain support they need).
 - Second one, increase level. Parent liaisons
 - Third one, full goal of 1/3 of meeting members being parents.
- February 2019 we may have a discussion about resources
- Role of members has to be established before other phases of the implementation of the charter take place

Lynne England Award goes to....

- *Given to individual to the ELC in recognition of dedication to early learning. Lynne was a strong advocate, Childcare council and she was in a fatal car accident. Because of her dedication, this award was created.*
- One of our members has received this award: Adelante Mujeres. There were many applicants; we need to have an outstanding recommendation.
 - The recognition can be seen online (public meeting). Two representatives from Adelante received the award.

Black Student Success Plan update

- Contract
 - Hightlights: lack of trust, more languages
 - Meeting in Salem

Preschool Promise

- TeachStone training. Simultaneous interpretation in two locations.
- 20 teachers in one cohort. We were not able to fill cohort.
 - MNCI training.
- This year we rolled out CLASS observation. Teachers get a score and with the coaching they will be able to build their tool kit about the different dimensions they are getting feedback on.
 - 16 classrooms YMCA. Open new classroom.

Approval: Steering Committee Initial Membership (see Attachment B)

- Initial list to be solid. Easy to add folks.
- The commitment is that 80% attendance for each organization over the course of the year (alternates count). There needs to be consistency, only 11 meetings per year.
- The version that I sent by email has been altered. See document provided (added AFSCME Oregon Child Care Providers Together). What about SD? They are intrinsically part of early learning system.
 - What we are proposing is a different category is will be organizations that have a vote but that vote doesn't count for the quorum. Public Health will be more an outstanding invitation but we can add them to the group. When you look at the organizations, they should look familiar to you.
- Bottom of page 3 is reps from other governance bodies. Their groups send their reps. The
- number seems to be off. It is actually 25 instead of 26. We want to approve this (approving yourself). Two people from each governance body? Yes.
- **Vote: Approved (13)**
 - Excluding Staff: 11 people present for approval vote
 - Cate-Providence representative? Yes.
 - Phone: 2 approvals.

Parenting Education Update & Next Steps

- For those that are new, we are taking you through the journey of learning about PTWC plus reflection.
 - Collins, Meyer Memorial,
 - Timeline on page 5
- Last month conference we heard a different message about sustainability. Decided to fund 3 years of existing hubs. We know that we can commit until 2022.
- Page 15. Programming overview.
 - OPEC provides for parenting hubs by researchers. OSU is the evaluator. Online system. This is the snapshot of the impact.
- A&D funds three series for teens and parents and two early state series. Funding 5.
- KPI funds: Beaverton SD match parenting education series (X1). We leverage double.

Page-by-Page Review:

- Page 16. Reviewing trends
 - Steering Committee is the decision making body for PTWC

- Page 17: Demographics.
 - An increase on the percentage on Race/ethnicity is because of the work IRCO did with Nepalese community.
- Page 7: SWOT analysis
 - Threats: Programming grants. For small amounts of money to support a particular population (YC and VG) have programming grants.
 - Really helped increase OPEC impact that allow more evidence-based curriculum. After this year, these grants won't be funded.
- Page 8: A&D Threats: We don't know about the A&D prevention priorities on 2020.
- Space issue (in-kind) in some school districts. Beaverton SD are holding on contracts because they want to be sure about who is responsible for cleaning-up after workshops. It is at the facilities level. Real struggles, Adelante Chicas cannot happen.
 - Classes are generally held in the evenings.
 - Parent's survey, libraries and school
- Page 10: Opportunities and Weaknesses
- Page 11: Weaknesses; utilization went down.
- Performance standard Head Start. Collaboration
 - OPEC supports parenting classes for 0-6. School age, we use A&D funds.

What are we missing? Pair and Share (5')

- **Global Sharing:** Strength in partnerships
 - To be more inclusive replace the name of a specific name with SDs.
 - Add Early Intervention as an entity.
 - Also, add their programming to the calendar.
 - Maybe blending/braiding.
- Weaknesses. Deficit mindset. I see them as opportunities. Can they be labeled as additional opportunities?
- Challenges:
 - Partnerships with SDs. Staff turnover.
 - Racism, Risk in participating. People are working long hours. Kids have less time with their parents. This is a challenge and concern for families.
 - Potential stereotypes around parent ed. Parent vs parenting education.
- Opportunities:
 - What people that are parenting want and try to provide that. Modifying programs (Do not have to show up to the whole series).
- For SD will be ideal to have outreach and ed starting at an early age. It may look different from a series (one night). A way to connect families/parent and the schools to start together early. Menu of options.

Potential Future Strategy Focus/Potential Strategies (page 14)

Partner Announcements

- Public Charge proposal. We need to provide input. It closes on the 12/10. Families are withdrawing from WIC (even if it is not part of the proposal). Federal mandate. Some of the recommended parts are retroactive or it may not wait until 2020 to be implemented.
- METRO Housing bond passed. 1,300 units in the Tri-County area. METRO wants to see it happen sooner than later. The focus is 0-30% of the median income. Each jurisdiction has the freedom to work in projects. WA, city of Beaverton and Hillsboro are working together.
- WCCLS. It has received the Catalyst from UW. Starting StoryTime in multiple languages.

Year-End Reflections

- Charter. Get ourselves foundational document. Really excited to see members.
 - Variety of people we have in our governance bodies.
- Much stronger connection with our committees. Hear their voices directly.
 - Exciting to see it from PAC to Steering Committee. Hear from much they want parent's voice. Get more diversity in this group eventually.
 - Direct staff normally isn't invited, having the lens working with families brings a different perspective.
- Successful collaboration UW/HHS around mental health for young children and their families. Effort to get out the message.
- Trauma Informed Care Best Practices in staff and governance meetings.
- I feel I have learned a lot, safe space to raise concerns/questions.
- All the different things we have been able to do through partnerships, information, and knowledge. Our partnership with early learning providers Head Start, childcare providers... every year we are able to grow collaborations.
- Governor's budget: Preschool 10k Slots, Universal Home Visiting, Reduced class size, Baby Promise, Increase in ERDC... it shows an opportunity to be collective.

Adjourn