

# Automated External Defibrillator Maintenance Checklist

Date \_\_\_\_\_ Location \_\_\_\_\_

Inspection Performed by \_\_\_\_\_

Criteria	Status	Corrective Action / Comments
<b>AED</b>		
Placement visible, unobstructed and near phone		
Verify battery installation		
Check the status/ service indicator light		
Note absence of visual/ audible service alarm		
Inspect exterior components and sockets for cracks		
<b>Supplies</b>		
Two sets of AED pads in sealed package		
Check expiration date on pad packages		
Pocket mask with one-way valve		
Examination gloves		
Razors		
Absorbent gauze or hand towels		

*Please refer to manufacturer's User's Manual for more information and proper annual maintenance procedures.*