

REQUEST FOR PROPOSALS
**TO CREATE NEW OR EXPAND PERMANENT SUPPORTIVE AND RAPID REHOUSING
SERVING HOMELESS PERSONS, DOMESTIC VIOLENCE BONUS FUNDS FOR RAPID
REHOUSING (RRH) AND COORDINATED ENTRY, AND
RENEWAL OF COC PROGRAM FUNDED PROJECTS**

OR-506CoC Washington County Annual Renewal Demand (ARD): **\$3,752,858**
Domestic Violence (DV) Bonus: Up to **\$196,706**
Permanent Housing CoC Bonus: Up to **\$187,643**

This announcement is provided in compliance with 24 CFR 578.9 to design, operate and follow a collaborative process for the development of applications and approve the submission of the applications in response to a NOFA published by HUD.

July 11, 2019

Washington County, Oregon, serving as the Collaborative Applicant for the local homeless continuum of care (CoC) planning process under the governance of the Washington County Housing and Supportive Services Network (HSSN) announce the request for new and renewal projects. Organizations that have not previously applied for CoC Program funding are encouraged to submit applications to provide housing and services to include Permanent Supportive Housing (PSH) for homeless/chronically homeless individuals and families with disabilities, projects to provide Rapid Rehousing (RRH) or Coordinated Entry serving survivors of domestic violence coming directly from the streets or emergency shelters, DedicatedPLUS, expansion of permanent housing (PH) projects, and Joint TH and PH-RRH. This performance-based RFP serves as notice for selection of renewal project applications from organizations receiving CoC Program funds to continue serving homeless individuals and families. A copy of this Request For Proposals (RFP) with local FY2019 CoC Program application documents is available online at <http://www.co.washington.or.us/Housing/EndHomelessness/homeless-programs-and-events.cfm>.

The HSSN scoring will prioritize selection of project applications based on how the project delivers housing and services to underserved populations and promotes racial equity, improves system performance as outlined in Section VII.B.1.a of the HUD NOFA, and supports the CoC Gaps Analysis for increased permanent housing and priorities outlined in *A Road Home: Community Plan to Prevent and End Homelessness* and *Home, Together: Federal Strategic Plan to Prevent and End Homelessness*.

The U.S. Department of Housing and Urban Development (HUD) policy and program priorities focus resources to: 1) End homelessness for all persons; 2) Create a systemic response to homelessness; 3) Strategically allocate and use resources; 4) Evidence-based approach; 5) Increased employment; and 6) Providing flexibility for Housing First with service participation requirements. All project applicants are encouraged to read the Federal FY2019 CoC Program NOFA available online at <https://www.hudexchange.info/resource/5842/fy-2019-coc-program-nofa/>

Overview:

On July 3, 2019, HUD announced approximately \$2.3 billion available in the FY2019 CoC Program Competition to create new and renew high-performing projects, including up to \$50 million for Domestic Violence Bonus projects. Project applications must demonstrate the extent to which the applicant:

- (1) **Prioritizes Highest Need Populations:** The project addresses the needs of marginalized populations (racial/ethnic minorities and people with disabilities). The project serves chronic homeless and other vulnerable homeless persons as outlined in HUD CPD-16-11, adopted by HSSN on August 3, 2016.
- (2) **Increased Employment and Mainstream Services:** The project identifies strategies to increase the economic stability of program participants.

- (3) Performance-based Projects: New projects describe objectives that will be taken to produce performance-based system outcomes. Renewal projects demonstrate post-performance data outcomes supporting system-level performance objectives.
- (4) Housing First: The project follows a Housing First model as defined in Section II.A.6 of the NOFA and demonstrates experience in operating a Housing First program.
- (5) Leveraging: The project leverages resources to develop a comprehensive project that will meet the needs of the target population and ensure successful program outcomes. Written statement of cash or in-kind leveraged commitment is required at time of application.

Washington County, acting as the Project Applicant (recipient), will work in partnership with the Project Sponsor Agency (subrecipient) to submit applications in the CoC Consolidated Application. The Project Sponsor Agency must meet applicant eligibility standards, demonstrate fiscal capacity to administer the project, and statutory deadlines regarding the obligation of grant funds as stated in the HUD Appropriations Act. HUD will review eligibility as part of the threshold review process.

Domestic Violence Bonus Project:

Total Funds: Up to \$196,706 (Budget limits include 7% maximum in Administration that is split 50/50 between Project Sponsor Agency and Washington County).

Funding Match: 25% cash or in-kind, in compliance with CoC Program 24 CFR 578.73.

Term of Project: Maximum term is 1-year.

Permanent Housing CoC Bonus Project:

Total Funds: Up to \$187,643 (Budget limits include 7% maximum in Administration that is split 50/50 between Project Sponsor Agency and Washington County).

Funding Match: 25% cash or in-kind, in compliance with CoC Program 24 CFR 578.73.

Term of Project: Minimum term is 1-year. Exception, capital project term minimum is 3-years. Capital projects must meet Section 3. See HUD NOFA Section VII.B.6.p.

Transparent Application Process: Review, Scoring and Selection Timeline:

This RFP outlines the application process with point values and ranking criteria in policy 578.9-OR506 Application and Award online at <https://www.co.washington.or.us/Housing/EndHomelessness/hssn.cfm>

- 7/11/2019 Public notice of the Request For Proposal (RFP) to the CoC HSSN and public at-large.
- 7/23/2019 Project Sponsor Agency will schedule new project presentations on the 8/7/19 HSSN agenda. To schedule, contact Annette Evans Annette_Evans@co.washington.or.us
- 8/5/2019** New and renewal project applications are due in HUD e-snaps grant management system by 5 p.m. A listing of renewal projects is found in Appendix A.
- 8/7/2019 HSSN will score project applications. Project Sponsor Agencies will present new projects to HSSN members (10 minute with question/answer period), and provide 45 copies of the project proposal – See Appendix B. The proposal will be a summary of the CoC Project Application. Scoring will include One (1) vote per eligible agency or individual.
- 8/9/2019 HSSN Workgroup (the CoC Board) will review the applications and HSSN project scores, perform ranking and final project selection for CoC Priority Listing. Project Sponsor Agencies for new and renewal project applications are encouraged to attend this meeting.
- 8/15/2019 Collaborative Applicant will notify all new and renewal project applicants in writing of the selection or denial of applications for the CoC Consolidated Application.
- 9/07/2019 CoC Consolidated Application and CoC Priority Project Listing posted online for 10-day public review and comment period. Collaborative Applicant will submit in e-snaps on September 25, prior to HUD deadline on September 30, 2019.

National Proposal Review, Scoring and Selection Process:

Applications will be scored by HUD in accordance with the criteria set forth in the NOFA. It is the project applicant’s responsibility to review the NOFA and submit projects that support the NOFA requirements.

OR-506CoC Washington County Annual Renewal Demand (ARD): \$3,752,858

HUD will continue to require CoCs to rank all new and renewal projects, except CoC Planning, in two funding tiers.

- Tier 1 is equal to the greater of the combined annual renewal amount for all projects eligible for renewal for the first time up to 94 percent of the FY2019 Annual Renewal Demand (ARD), with new and renewal projects eligible for Tier 1 ranking.
 - Tier 1 estimate = \$3,527,687 (94% of \$3,752,858 ARD)
- Tier 2 is the difference between Tier 1 and the ARD plus any amount available for the Permanent Housing CoC Bonus (not including amounts available for DV Bonus and CoC Planning grant).
 - Tier 2 = \$225,171 (6% of \$3,752,858 ARD)
- Domestic Violence Bonus to create new rapid rehousing and coordinated entry projects serving survivors of domestic violence up to 10 percent of the CoCs PPRN.
 - Domestic Violence Bonus (new) = \$196,706
- Permanent Housing CoC Bonus to create new or expansion of renewal project up to 5 percent of the CoCs PPRN.
 - Permanent Housing Bonus (new/expand) = \$187,643

On April 11, 2019, the CoC Collaborative Applicant submitted to HUD the Annual Renewal Demand (ARD) valued at \$3,752,858 for CoC Program-funded projects as follows:

Housing Type	Project Title	Project Sponsor Agency	FY2016 HUD Award (Renewal \$)
PSH	Hillsboro Graduated Independent Living	Luke-Dorf, Inc.	\$100,081
PSH	Shelter Plus Care Renewal (includes consolidation of Tri-Haven)	Washington County Department of Housing Services	\$2,485,419
RRH	CoC Rapid Re-Housing for Families	Community Action	\$481,388
RRH	Housing Stabilization Program	Good Neighbor Center	\$31,618
RRH	Sojourner's House	Domestic Violence Resource Center	\$195,443
TH	Transitional Living Program	Boys & Girls Aid	\$121,741
SH	Safe Haven	Luke-Dorf, Inc.	\$297,426
HMIS	Homeless Management Information System	Washington County Department of Housing Services	\$39,742

Total Annual Renewal Demand: \$3,752,858

PSH = Permanent Supportive Housing
 RRH = Rapid Re-Housing
 TH = Transitional Housing
 SH = Safe Haven
 HMIS = Homeless Management Information System

FY2019 Project Proposal to HSSN

(Limit 2 pages)

Project Name

HUD Funds Requested

\$ XXX.XX

Legal Applicant Information

Legal name, address, and agency contact name with email/phone information

Note: Applicant/Project Sponsor (subrecipient) will need to have Data Universal Numbering System (DUNS), Employer/Taxpayer Identification Number (EIN/TIN), and compliance with Civil Rights Matters, and Certification of Consistency with the Consolidated Plan upon submittal of application.

Experience of Applicant, Sponsor(s) and Other Partners

- Describe the basic organization and management structure, financial accounting system demonstrated by fiscal audits, evidence of coordination with the CoC and support of system performance outcomes.
- Describe experience of the applicant, sponsors, and partners in serving marginalized populations to include racial and ethnic minorities and people with disabilities.
- Describe agency experience in managing federal grants to include federal regulation compliance and list any outstanding monitoring/findings, experience drawing funds, and bed/unit utilization rate.
- Acquisition/Construction/Rehab Funding Requests – Describe agency experience meeting timely construction or rehab projects and compliance with Section 3.

Project Narrative

- Describe scope of the project activities to include: prioritizing how you will serve marginalized populations and the highest need vulnerable homeless, implement a flexible housing first model, increase employment and/or mainstream resources, and how your program will leverage resources to address the supportive service needs of the homeless.
- Include total number of units and beds, services provided, etc.
- Describe the estimated schedule for implementing the project activities, the management plan, and the method for assuring effective and timely completion of the project.
- Will participants be required to live in a particular structure, unit or locality – and if yes, explain how and why this requirement? Will more than 16 persons with disabilities live in one structure?
- Describe the outreach and referral plan to bring homeless into the project.
- Describe data collection, participation in HMIS and performance-based objectives.

Project Budget and Funding

- Describe commitment to provide 25 percent cash and/or in-kind match for HUD funds.
- Describe leveraging public and private funds to support the total project budget.
- Provide budget by activity component: Acquisition/Construction/Rehabilitation, Leasing, Rent Assistance, Services, Operations, and Administration costs for both HUD and non-HUD funds:
Note: Total Project Cost = HUD CoC Funds + Matching Funds + Leverage Funds

Performance Measurements

- Describe how the project will demonstrate system performance to: 1) Reduce length of time homeless; 2) Recidivism or returns to homelessness; 3) Reduce the number of people homeless; 4) Increase employment and income growth; 5) Reduce first time homelessness in the CoC; and 6) Increase placement or retention in permanent housing from street outreach and permanent supportive housing.
- Describe how the project will maintain 90% or higher bed utilization rate.