

Washington County Local Implementation Planning Committee  
October 8, 2020  
2 pm – 4 pm  
Virtual Meeting via Zoom

Welcome	Anita Yap
Introductions LIP Committee/Check-in September 24, 2020 Meeting Minutes	Anita Yap (5 minutes)
Final Geographic Equity map	Heather Lyons (10 minutes)
Racial Equity Data Review	Heather Lyons (20 minutes)
Definitions	Anita Yap/Heather Lyons (15 minutes)
Gaps Analysis & Priorities Review	Heather Lyons (15 minutes)
Community Engagement Sessions Update	Anita Yap (10 minutes)
Burning Issue(s) committee members would like to see addressed	Anita Yap (5 minutes)
Committee Communication	Anita Yap (5 minutes)
Closing Thoughts and Comments	Anita Yap (5 minutes)

Attachments:

Local Implementation Meeting Agreements  
Fist for Five Decision-making  
Housing and Service Intervention Priorities  
September 24, 2020 Meeting Minutes

Additional information on the Metro Supportive Housing Services *Local Implementation Plan* is available online at [www.co.washington.or.us/Housing/SupportiveHousingServices/index.cfm](http://www.co.washington.or.us/Housing/SupportiveHousingServices/index.cfm)

To receive future meeting notices with Zoom link, please contact [Vara\\_Fellger@co.washington.or.us](mailto:Vara_Fellger@co.washington.or.us)

## Local Implementation Committee Meeting Agreements

- Keep one's video on whenever possible but respect that it isn't always possible due to technology limitations and home situations.
- Use the "Raise Hand" option to ensure the facilitator can manage input in an efficient manner.
- Give everyone an opportunity to speak, but in the interest of time, use Thumbs Up/Thumbs Down feature or chat to indicate agreement when comments are similar.
- Be conscious of and give space for people to speak especially those who don't always voice their opinion (Step Up/Step Back).
- Ideas to share/thoughts to convey may come after a meeting. It's okay to share those thoughts with facilitators via email or another format.
- Lead with racial equity. Facilitator and committee members should be conscious of and raise the issue, if and when they become aware of/observe individual experiences that call attention to systemic patterns.
- Strive to understand someone else's perspective when there is disagreement on an issue. Given the limitations of virtual meetings, Washington County staff will assist the facilitator to be aware of cues conveying disagreement.
- Practice "Safe Space," by not sharing stories or experiences outside of the group.
- Recognize and uplift other communication styles such as those using a circular "storytelling" rather than the more typical linear method
- Listen to understand and be willing to do things differently and experience discomfort, recognizing discussion will not always lead to closure.
- Maintain a virtual "Parking Lot" list of ideas/questions/topics for future meetings.

Revised 9.10.2020

## FIST FOR FIVE DECISION MAKING

Voting will be done through the chat box by typing in “Fist,” “One,” “Two,” “Three,” “Four,” “Five.” Consensus would be achieved at a minimum of three fingers and members voting with less than three fingers should expect to voice their concerns.

- Fist = No
- One finger = Additional discussion needed/Suggest changes
- Two Fingers = More comfortable with proposal/Need to discuss minor issues
- Three Fingers = Not in total agreement/Feel comfortable to let it pass
- Four Fingers = Good Idea/Will work
- Five Fingers = Great Idea/I will assist in any capacity



**METRO SUPPORTIVE HOUSING SERVICES  
LOCAL IMPLEMENTATION PLAN (LIP) COMMITTEE MEETING MINUTES  
SEPTEMBER 24, 2020, 2:00 P.M.  
Virtual Meeting via Zoom**

The Local Implementation Planning Committee is a 21-member committee convened to advise the Washington County Board of Commissioners on the County's plan to implement the Metro Supportive Housing Services Measure. The purpose of the Committee is to provide strategic planning support and to ensure focus and direction of programs and services in accordance with the Supportive Housing Services Measure.

**COMMITTEE MEMBERS PRESENT**

Brooks, Bridget – City of Tualatin  
Cohen, Megan – City of Beaverton/SWS-Beaverton  
Duyck, Ignolia – Virginia Garcia Memorial Health Clinic  
Evans, Annette – WC Dept of Housing Service  
Galian, Katherine – Community Action Organization  
Hartye, Chris – City of Hillsboro  
Hille, Marcia – Sequoia Mental Health Services, Inc.  
Kalevor, Komi – Housing Authority of WC  
Johnson, Ellen – Citizen At-Large  
Mena, Javier W. – City of Beaverton  
Pero, David – Forest Grove School District  
Soneoulay-Gillespie, Toc – Care Oregon  
Stoullil, Vera – Boys & Girls Aid  
Taylor, Rosemary "Rowie" – DVRC  
Trinh, John – Luke-Dorf, Inc.

**COMMITTEE MEMBERS ABSENT**

Curran, Brendan – FG-United Church of Christ  
Huggins-Smith, Sarah – SOS Shelter  
McCrea, Erroll – WC Sheriff's Office/Jail  
McGough, Andrew – Worksystems, Inc.  
Salvador, Nelli – Immigrant & Refugee Community Org (IRCO)  
Schnitzer, Cole – U.S. Department of Veteran Affairs

**STAFF MEMBERS PRESENT**

Ruth Osuna – County Administrative Office  
Jennie Proctor – Office of Community Development  
Josh Crites – Department of Housing Services  
Mari Valencia-Aguilar – Office of Community Development  
Kristin Burke – Health & Human Services  
Marni Kuyl – Health & Human Services

Facilitators: Anita Yap, Multicultural Collaborative  
Heather Lyons, Corporation for Supportive Housing

Meeting called to order at 2:05 p.m.

**I. INTRODUCTIONS**

**II. BUSINESS ITEMS**

**A. Local Implementation Plan Template – Heather Lyons**

Heather reviewed the components of the LIP noting the template was developed by Corporation for Supportive Housing (CSH) for use by all three counties and limited to 25 pages. She committed to providing gaps analysis information, including racial disproportionality for review prior to the next meeting and an opportunity to review the outcomes set by Metro at a future meeting.

**B. Geographic Equity – Heather Lyons**

Heather provided a map of the Metro boundary with markers indicating where Washington County services were provided as well as areas to be included in the Supportive Housing Services measure and part of the LIP. She also provided a map marked with services currently provided within Washington County overlaid within the Metro boundary to provide a visual of the geographical distribution of services within the county. She committed to providing more detailed information about the service areas marked on the Washington County map and



agreed that a clear definition of supportive housing was critical in moving forward with the development of the LIP. She also reviewed a bar chart of Point-In-Time data indicating areas in Washington County where unsheltered usually stayed noting 12.4% stayed outside of Washington County.

**C. Regional Coordination – Heather Lyons**

Heather provided a chart of HMIS data from the *Tri County Equitable Housing Strategy to Expand Supportive Housing for People Experiencing Chronic Homelessness* report of February 2019 showing the percentage of homeless seeking services in other counties reflecting the movement of the homeless population within the Tri-County area. She posed questions regarding the current level of regional coordination experienced by agencies in Washington County, solicited ideas for improved systematic coordination and effective methods of regional coordination by those already coordinating regionally.

**D. Racial Equity – Heather Lyons**

Heather initiated the racial equity conversation noting local racial disparity, gaps analysis and other HMIS data specific to Washington County will be provided prior to the next committee meeting. She reviewed a bar chart developed by CSH that displayed statewide racial disparity data using a disparity index that measured disparity by comparing a racial group's rate of representation in a system with all other groups.

**E. Planned Investments – Heather Lyons**

Heather reviewed housing and service-based interventions and asked members to rate the top two priorities of the categories provided based on their knowledge noting it was just for her to get a “gut check” and also that it was not an exhaustive list and members could add other services that they felt should be provided. Supportive Housing received the highest number of votes as a top priority for housing interventions while Outreach and Tenancy Support Services/Housing Case management were high on the priority list for service interventions. Complete results will be presented along with the gaps analysis information at the next meeting.

**F. Community Engagement – Anita Yap**

Anita reviewed the community engagement requirements within the Metro Ordinance, the LIP plan elements for community engagement and the approach that she proposed to use to gather community engagement information. She reviewed a list of scheduled listening sessions and commitments from partners to hold focus groups and written surveys. She committed to sending out a draft of questions for the online survey, focus groups and written survey for member review and comment and noted the community engagement piece needed to be completed by mid-October.

**III. ADJOURNMENT**

The meeting adjourned at 3:54 p.m.

Minutes prepared by Vara Fellger, Washington County Housing Services

To be added to the Metro SHS LIP Committee email listserv, contact Vara Fellger at [Vara\\_Fellger@co.washington.or.us](mailto:Vara_Fellger@co.washington.or.us).

# Planned Investments

1. Choose your top two priorities for housing interventions.							
	Supportive Housing	Long-Term Rent Assistance	Short-term Rent Assistance	Housing Placement Services	Eviction Prevention	Shelter and Transitional Housing	Comments
Ellen Johnson		1				2	Long Term Rent Assistance--too many people have barriers to permanent housing that cannot be resolved quickly resulting in evictions after the short term rent assistance ends.
Vera Stoullil	2					1	Transitional Housing for Transitional Age Youth.
Marcia Hille	1					2	
Megan Cohen		2				1	Permanent Shelter
Rowie Taylor	1	2					
Toc Soneoulay-Gillespie	2	1					
David Pero					2	1	Severe weather shelter for families in Western Washington County.
Javier Mena	1			2			
Annette Evans	2	1					Housing First; Supportive housing to support people in accessing services that support stability.
Bridget Brooks	1					2	
John Trinh	1	2					
Katherine Galian	1			2			
<b>1st Priority</b>	<b>6</b>	<b>3</b>				<b>3</b>	
<b>2nd Priority</b>	<b>3</b>	<b>3</b>		<b>2</b>	<b>1</b>	<b>3</b>	

## Planned Investments

2. Choose your top two priorities for service-based interventions.							
	Outreach	Culturally Specific Services	Tenancy Support Services/Housing Case Management	Behavioral Health (includes Mental Health and Addictions)	Employment and Benefits Income		Comments
Ellen Johnson			2	1			
Toc Soneoulay-Gillespie		1		2			Sees culturally and linguistically specific services as an element that is woven throughout all services and not a "service."
Chris Hartye	1			2			
Rowie Taylor		2	1				
Marcia Hille			1	2			
John Trinh	1		2				
Katherine Galian			1	2			
Javier Mena		1		2			
Vera Stoullil			1	2			
David Pero	1	2					Family Outreach; Culturally specific services for all ages.
Annette Evans	1		2				Outreach to develop relationships with those least likely to engage in services to end their chronic homelessness
Bridget Brooks				1	2		All should be culturally specific.
Megan Cohen	1			2			Culturally specific services should be offered across the board.
<b>1st Priority</b>	<b>5</b>	<b>2</b>	<b>4</b>	<b>2</b>			
<b>2nd Priority</b>		<b>2</b>	<b>3</b>	<b>7</b>	<b>1</b>		