



# WASHINGTON COUNTY OREGON

## **BUILDING SERVICES PLAN REVIEW TIMELINES AND PRIORITIES (PRG-3):**

**Scope:** As part of the Building Services commitment to partner with prospective building permit applicants by facilitating permit issuance while ensuring that life safety requirements of the code are met, the following project categories and timeframes are to be followed by all plan review staff. All timeframes listed below are working days, and begin from one day after the permit setup date, except when the project is flagged as incomplete.

### **Part-1: RESIDENTIAL PROJECT CATEGORIES AND TIME FRAMES:**

All residential reviews, both prescriptive and engineering reviews, shall be completed within **10 working days**.

**Revisions to Approved Projects under Construction:** Complete life safety and engineering review shall be done within 5 working days.

### **Part-2: COMMERCIAL PROJECT CATEGORIES AND TIME FRAMES:**

1. **New Relatively Large Projects:** Complete plan review comments for both life safety and engineering review shall be sent no later than **20 working days**.
2. **New Additions/Smaller Projects and Deferred Submittals:** Complete plan review comments for both life safety and engineering review shall be sent no later than 10 working days.
3. **Revisions to Approved Projects Under Construction:** Complete life safety and engineering review shall be done within 5 working days.

**MEP/Suspended Ceilings, Equipment, Retaining Walls, Fences, Signs and Other Similar Projects:** Complete plan review comments for both life safety and engineering review shall be sent no later than 7 working days.

**NOTE:** These plan review project time frames are expected to be met unless a prior alternative time frame mutually acceptable to Building Services Section Supervisor and the project design team have been arranged.