



WASHINGTON COUNTY
 Dept. of Land Use & Transportation
 Planning and Development Services
 Current Planning
 155 N. 1st Avenue, #350-13
 Hillsboro, OR 97124
 Ph. (503) 846-8761 Fax (503) 846-2908
<http://www.co.washington.or.us>

Development Application

PROCEDURE/CATEGORY TYPE: _____

CPO: _____ COMMUNITY PLAN: _____

EXISTING LAND USE DISTRICTS: _____

ASSESSOR MAP: _____ TAX LOT NUMBER(S): _____

NOTE: Contiguous property under identical ownership will be reviewed as part of this application and may be subject to conditions of approval. List assessor map and tax lot numbers of all contiguous property under identical ownership:

SITE ADDRESS: _____

SITE SIZE: _____

Date of Pre-app. Conference: _____
Staff Member: _____
(Please attach copy of Pre-application notes)

CASEFILE #: _____ (to be assigned by county)

APPLICANT:

COMPANY: _____

CONTACT: _____

ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL ADDRESS: _____

APPLICANT'S REPRESENTATIVE: *NOTE: The Applicant's Representative will be the primary contact for the County.*

COMPANY: _____

CONTACT: _____

ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL ADDRESS: _____

OWNER(S): *(attach additional sheets if needed)*

NAME: _____

ADDRESS: _____

PHONE: _____

FAX: _____

E-MAIL ADDRESS: _____

ALSO NOTIFY:

NAME: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EXISTING USE OF SITE: _____

PROPOSED DEVELOPMENT ACTION: _____

We, the undersigned, hereby authorize the filing of this application and certify that the information contained in this application is complete and correct to the best of our knowledge. This also authorizes the designated Applicant's Representative (if applicable) to act on behalf of the Applicant for the processing of the request.

X
 OWNER CONTRACT PURCHASER _____ DATE _____

Print Name: _____

X
 APPLICANT _____ DATE _____

Print Name: _____

X
 OWNER CONTRACT PURCHASER _____ DATE _____

Print Name: _____

X
 APPLICANT _____ DATE _____

Print Name: _____

PLEASE NOTE:

- o This application must be signed by ALL the owners or ALL the Contract Purchasers of the subject property.
- o If this application is signed by the Contract Purchaser(s), the Contract Purchaser is also certifying that the Contract Vendor has been notified
- o The Applicant or a Representative should be present at all Public Hearings.
- o No approval will be effective until the appeal period has expired.
- o Corporations require proof of signature authority for that entity according to their Articles of Incorporation or as registered with the State of Oregon Corporation Division at <http://www.filinginoregon.com>



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Current Planning Services Application Submittal

NOTICE TO APPLICANTS: To speed the processing of applications, the following format for submittals must be used.

Application Packets

Submit _____ copies

(see matrix below or ask Planner)

- ✍ Application Forms (Development Review Supplemental Application form if necessary)
- ✍ Supporting Information
- ✍ Plans

Application on top (one must have original signature of property owners).

Support Information.

Plans (folded to 8½ "x 11 ")

Secure with a paper clip, binder clip or rubber band depending on size.

Tax Map

Submit one copy of the most current official Assessment & Taxation Tax Map. You can print this from the Washington County website (Intermap) or obtain an 8½" x 11" copy from A&T in PSB Room 130.

NOTE: If the subject property is within 1000 feet (rural application) or 500 feet (urban application) of an adjacent county, submit official copies of the adjacent county tax maps, ownership names and mailing addresses (from official county records) of property owners within the corresponding notice radius.

Required Number of Application Packets*

	Urban	Rural	
		Districts other than EFC	EFC District
Type I	2	2	2
Type II	8	3	8
Type III	9	4	9

NOTE: * Include 1 (one) additional application packet for sites with Flood Plain, Drainage Hazard Area or Wetlands.

NOTE: * Include 1 (one) additional application packet for projects which generate 200 ADT or more.

200 ADT or more = 20 or more single-family residential units.
31 or more multi-family residential units.
5000 sq. ft. or more of most retail uses.
8500 sq. ft. or more of office uses.

Reduced Site Plan for the Public Notice.

In addition to the full size site plans in the application packets, submit one reduced copy of the site plan (using an even scale 1"=100', 1"=200', 1"=400') on a piece of paper preferably 8½" x 11", but no larger than 11" x 17". Please show property lines and setbacks.

Neighborhood Review Meeting (see CDC §203-3)

- ✍ Copy of Meeting Notice
- ✍ Copy of Mailing List
- ✍ Affidavit of Mailing
- ✍ Affidavit of Posting
- ✍ Affidavit of Minutes to CPO
- ✍ Copy of Meeting Notes
- ✍ Meeting Sign-In Sheet

Pre-Application Notes or Waiver

(Type II & III applications only).

Fee

Cash or Check or Money Order (made out to Washington County).