

Minor Boundary Application Submittal Check List

- Application Deposit of \$3,000 as of July 1, 2014 (R&O 14-65)
- Metro Mapping Fee of \$_____ Payable to **Metro**

A filing and mapping fee is changed by Metro for the annexation and boundary change applications according to the following schedule:

- \$150 Less than 1.0 acre
 - \$250 1.0 to 5.0 acres
 - \$300 5.1 to 40.0 acres
 - \$400 Greater than 40.0 acres
- Executed Agreement for the Payment of Fees
- Boundary Change Date Sheet
- Approval Criteria Narrative
- Executed Petition
- District & City or County Endorsement
- Certifications
- Legal Description
- Digital 1/4 Section map(s) from A&T Cartography
- Registered Voters Notice List (if double majority method)
- If property is adjacent or near areas located **outside** of Washington County please provide the following:

Property Owner Notice List and Mailing Labels

For all owners whose property is:

- within **100 feet** of the affected property if all or part of the subject property is within the UGB.
- -within **250 feet** of the affected property if the subject property is located outside of the UGB and not resource land; or
- within **500 feet** of the affected property if the subject property is outside of the UGB and on resource land (AF-20, EFU, and EFC).