MEETING:  WCCC Transportation Advisory Committee  
DATE: Thursday August 28, 2014  
TIME: 1:30 – 3:00 p.m.  
PLACE: Beaverton Library Cathy Stanton Conference Room  
12375 SW 5th St., Beaverton

AGENDA

1. Welcome and Introductions

2. Transportation Development Tax (TDT) Project List Amendments and Ordinance No. 793 Implementation  
   Purpose: Review updated timeline and guidance for submitting amendments to the TDT Project List. Summarize new TDT ordinance, discuss implementation of deferral rate lock-in at building permit issuance.  
   Presenter: Steve Szigethy, Washington County

3. Innovative Suburban Bicycle and Pedestrian System Evaluation, Design, and Application  
   Purpose: Review innovative approaches to evaluate, design and implement bicycle and pedestrian system improvements in Washington County.  
   Presenters: Shelley Oylear and Dyami Valentine, Washington County

4. Protected Intersections for Bicyclists  
   Purpose: Review potential new treatments for use at crossings of protected bike lanes designed to promote comfort and safety for users of all ages and abilities  
   Presenters: Nick Falbo, Alta Planning + Design

5. Other Business and Agency Updates  
   • RTO Timeline  
   • TPAC Agenda  
   • WCCC Agenda

* Material included in packet.  
# Material will be distributed at the meeting.  
^ Material available electronically and/or distributed in advance of the meeting.

Agenda Parking Lot  
Urban Growth Report  
Climate Smart Communities  
National ITS Corridor Designation
### WCCC Transportation Advisory Committee

#### 2014 MEETING SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, August 28</td>
<td>Beaverton Library / Cathy Stanton Conference Room</td>
</tr>
<tr>
<td>Thursday, September 25</td>
<td>Beaverton Library / <strong>Meeting Room A</strong></td>
</tr>
<tr>
<td>Thursday, October 30</td>
<td>Beaverton Library / Cathy Stanton Conference Room</td>
</tr>
<tr>
<td>Thursday, November 20</td>
<td>Beaverton Library / Cathy Stanton Conference Room</td>
</tr>
<tr>
<td>December</td>
<td>No meeting</td>
</tr>
</tbody>
</table>

For agenda and schedule information, call Dymami Valentine at 503.846.3821  
email: dyami_valentine@co.washington.or.us
Memorandum

To: WCCC Transportation Advisory Committee
From: Steve Szigethy, Senior Planner
Date: August 28, 2014
Re: Transportation Development Tax (TDT) – Project List Update, Continued

At the last WCCC TAC meeting, Steve Kelley led a discussion about updating the Transportation Development Tax (TDT) Eligible Project List.

Summarizing key points from last month:

- Eligible projects must be on the jurisdiction’s adopted Transportation System Plan.
- Per state statutes on SDCs, TDT is to be used only on capital projects that add capacity for future users.
- With a few exceptions, projects on the state system have generally not been included as a matter of policy. (The main exception has been TV Highway).
- For motor vehicle capital improvements SDC-eligible costs are based upon the proportion of the improvement that is related to capacity, and the proportion of that capacity that is attributed to a future need rather than an existing need.

If you are submitting changes, here is the information we need – this includes some new guidance compared to last time (new guidance in italics):

- Project List addition, deletion, or modification - Use cell highlighting or different fonts to indicate which is which. For example: green-add, yellow-change, pink-delete.
- Jurisdiction
- Project description and location - Facility, From, To, Description. For intersections, include the cross street in the From column.
- Estimated project cost (present dollars)
- Other (non-TDT) anticipated primary funding sources
- Other information relevant to the project – For “Proportion of Project Related to Capacity,” use Table 2 in the TDT Methodology Report (included at the end of this memo).

Additional guidance:
- I will be sorting projects alphanumerically by facility name, then from north-to-south or west-to-east. Feel free to do this before sending.
- You can remove projects that are complete, as long as there is no forseeable need to spend any more TDT on it.
Pedestrian/bicycle projects can be added, as long as they provide additional capacity to serve future users. The following types of projects would be eligible:

- On-street projects: Adding sidewalks and/or bike lanes to arterial or collector roadways. The project must meet or exceed the jurisdiction’s minimum standard for sidewalks and bikeways (no “throw-away” projects).
- Off-street projects: Trails that are “Pedestrian Parkways or “Bicycle Parkways” in the 2014 Regional Active Transportation Plan, or “Regional Trails” in the proposed Washington County TSP Pedestrian Element Map (Ordinance 783). The project should have a transportation focus (rather than recreation).

Proportion of Project Related to Capacity can be 100%. We recommend adding ped/bike projects carefully, focusing on those projects that are not likely to be funded any other way.

Based on last month’s discussion, here is a revised schedule for completing the project list update:

- July 24 – WCCC TAC discusses project list update process
- August 28 – WCCC TAC continues discussion on project list update process
- October 1 – Deadline for submitting projects to county staff for review (same as Annual Report)
- October 23 – WCCC TAC makes recommendation to the WCCC Policy Group
- November 4 – Board of County Commissioners reviews project list at Work Session
- November 10 – WCCC Policy Group makes recommendation to the Board of County Commissioners
- Mid-late November – Board action (Resolution & Order)
### TABLE 2
**GUIDELINE FOR DETERMINING PROPORTION OF IMPROVEMENT RELATED TO CAPACITY**

<table>
<thead>
<tr>
<th>Type of Improvement</th>
<th>Percent of Improvement Related to Need for Extra Capacity*</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>100%</td>
</tr>
<tr>
<td>Add through-lane</td>
<td>✓✓</td>
</tr>
<tr>
<td>Add turn lane</td>
<td>✓✓</td>
</tr>
<tr>
<td>Extend existing or construct new roadway</td>
<td>✓✓</td>
</tr>
<tr>
<td>Grade separate intersection</td>
<td>✓✓</td>
</tr>
<tr>
<td>Reconfigure intersection (e.g., roundabout)</td>
<td>✓✓</td>
</tr>
<tr>
<td>Add signal interconnect or adaptive signal system</td>
<td>✓✓</td>
</tr>
<tr>
<td>Add new signal, upgrade existing traffic signal, or change signal phasing</td>
<td>✓✓</td>
</tr>
<tr>
<td>Do minor lane widening requiring reconstruction</td>
<td>✓✓</td>
</tr>
<tr>
<td>Realign roadway</td>
<td>✓✓</td>
</tr>
<tr>
<td>Add backage road to improve access</td>
<td>✓✓</td>
</tr>
</tbody>
</table>

*For projects with multiple improvement elements, percentage of improvement related to extra-capacity need is equal to the element having the highest individual assigned percentage. Improvements not listed on this table have no significant extra-capacity element which would qualify them for SDC eligibility.*
# 2015-2017 RTO
## Draft Project Solicitation and Selection Timeline
*Updated August 12, 2014*

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
</tr>
</thead>
</table>
| September 2014 | **WCCC TAC**  
**September 25**  
Discuss project eligibility and evaluation criteria guidelines.  
WTA to present draft work scope. |
| October 2014  | **WCCC TAC**  
**October 30**  
Project sponsor presentations  
Advance DRAFT project list to WCCC for consideration |
| November 2014 | **WCCC**  
**November 10**  
Project sponsor presentations  
Take action on endorsement of MSTIP Opportunity Funds |
| December 2014 | Applications due to Metro by December 19                           |
| January 2015  | **WCCC TAC**  
**January (TBD)**  
Advance sub-regional prioritized project list to WCCC for consideration |
| February 2015 | **WCCC**  
**February (TBD)**  
Review TAC recommendation and  
advance sub-regional prioritized project list to Metro |
| March 2015    | **Metro**  
**March 2**  
Grant awards announced |