

URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE
Minutes of the Regular Meeting of May 15, 2019



Members Present:

Tim Connelly	Kimberly Goddard-Kropf	Marty Moyer
Blake Dye	Daniel Hauser	
Ray Eck	Mary Manseau	

Absent:

Michele Limas

County Staff Present:

Melissa De Lyser	Brian Irish	Marla Vik
Steve Franks	Sherri McFall	Todd Watkins

Guests: Melissa Laird, Mrs. Eck, and one other guest (man).

1. Welcome, Introductions and Approval of February and March Meeting Minutes

Chair Hauser called the meeting to order at 4:01pm. Members guests and staff introduced themselves.

The February 14 joint meeting minutes were moved for approval by Member Manseau and seconded by Member Dye. Motion passed unanimously.

Regarding the draft March minutes, Member Manseau stated that there was discussion that was not included in the minutes: the census data was too averaged and may not reflect areas of strong need, connectivity may need to be addressed in a different way, she had questions about the transit rating, and safety was seemingly not being recognized in context to speed limits for adjacent roads. Chair Hauser asked that references to these discussions be included in the minutes and brought back to the next meeting for approval.

2. Review Draft FY 2019-20 Road Maintenance Program and URMD Surface Treatments

Brian Irish distributed information on URMD surface treatments. It mirrors the information that was shared previously this year.

The Pavement Condition Index (PCI) range is 0 to 100. A freshly paved road is 100 and a gravel road is 0. The PCI range of the candidates for our URMD overlay this summer is 19 to 60. There are over 4,600 segments and over 1,300 miles of road in Washington County. This represents

about 8,200 tons of asphalt to be put down, with the estimated cost at approximately \$1.1 million. This will bump the PCI of Neighborhood Routes and Urban Locals, as it does each year.

Chair Hauser inquired about the price escalation. Brian said we have an escalation clause built into the contracts because the price of liquid asphalt affects cost. He offered to discuss this offline with Chair Hauser, if he had further questions.

Member Dye asked why there seem to be significantly fewer roads than on the list given in January? Brian shared that field inspections are done after the raw PCI data list is created. If inspections reveal a road to have a higher PCI and thus will not require surface treatment for 2-5 years, it is removed from the current list and flagged to be re-inspected at a later date.

3. Preparation for “Top Candidates” Public Comment Period (June 1-30)

Steve Franks reviewed the timeline outline of the 2019 selection process, which was shared with URMDAC last October. In January, the draft candidate list was shared with URMDAC. In March, URMDAC identified the top candidates. Today we'll review that list. The public comment period will begin June 1.

Member Manseau asked why these materials are not shared in time for committee members to comment prior to the meeting? Steve replied that materials are shared with URMDAC members before meetings when they are available and it is appropriate.

Chair Hauser asked when copies are provided before meetings, that electronic copies be provided, either via email or website. Steve stated that meeting materials are posted to the URMDAC website immediately after the meeting.

Steve reviewed the historic process for selecting URMD Ped and Biking Improvement Projects.

Member Manseau asked if there is a number that represents the maximum capacity for projects that can be completed in a year? Marla Vik indicated that in the past, the County has undertaken up to eight projects in one year. Member Eck shared that his belief is that prior LUT leaders wanted higher cost projects to be chosen by the Committee.

Member Manseau asked if URMDAC would be visiting the candidate sites? Steve said that in the last selection cycle, URMDAC took a field trip to some but not all candidate sites. At the end of that cycle, during the debrief for it, some URMDAC members felt visiting only some candidates may have been somewhat prejudicial. Thus, this cycle members are encouraged to visit candidates on their own. Chair Hauser discussed that during the last cycle many of the visited candidates were in close proximity to each other, and they were selected for funding. He emphasized the importance of parity among candidates and that visiting a site shouldn't lift its visibility as a candidate.

Member Dye indicated that he visited the candidates in his Community Participation Organization (CPO) boundaries. He stated that he doesn't have capacity to visit all candidates but it was

URBAN ROADS MAINTENANCE DISTRICT ADVISORY COMMITTEE
Minutes of the Regular Meeting of May 15, 2019

important to him to see those in his CPO. He believes Committee members can inform the overall conversation by doing their own due diligence and visiting candidates in their CPOs.

Marla shared that capital projects staff visited every candidate site to determine if there any unforeseen environmental or other issues that would significantly increase its estimated cost and prevent its completion. Member Dye commented that all but five candidates have landslide potential and asked Marla to elaborate on that. She shared that this data is determined by the GIS database. She will ask staff to look into the landslide potential and report back to URMDAC.

Member Eck asked about #603a on 185th from Farmington to Madeline. He noted that the \$1.7 million estimate for that project is the same now that it's been shortened to Madeline, as it was when it extended to Kinnaman. Steve indicated that he will look into this.

Member Eck commented that #402, Miller Hill Road, Serah Street to Wagner Lane, is adjacent to a Gain Share project that was already supposed to begin. He said that segment was on Miller Hill Road between Georgene Court and Wagner Lane. Steve will refer this issue to staff and report back on it.

Steve shared the following three cost changes resulting from the visits by Capital Project Management (CPM) staff to all 25 candidates:

- #277, Johnson Street: estimate of \$1,63,000 changed to \$1,775,000
- #439, 175th Avenue: estimate of \$1,990,000m changed to \$2,562,000
- #402, Miller Hill Road: estimate of \$769,000 to \$425,000 (distance was shortened)

Also, for candidate #309, Filbert Street, #350,000 of Gain Share funding is available, so if it is selected as a project, the cost to URMD would be \$957,000 instead of the full \$1,307,000.

The revised list with the three revised cost estimates will be posted to the website.

Chair Hauser asked about the cost increase in #439. Marla shared that 175th is very steep and has potential drainage issues and right of way issues. It would be one of the most difficult candidates on the list to construct.

Member Dye asked about #602. He stated he is surprised that the safety scale is medium, as it's a difficult road to traverse. There is a high volume of foot and auto traffic and he thinks it should be ranked higher than medium. Chair Hauser indicated that the safety factor was dictated by Metro's High Injury Corridor Dataset, and he feels this highlights Manseau's earlier comments about safety factor issues. He reiterated that this is why it is so important for URMDAC members to visit the candidates. Marla indicated that according to the database, almost all of the candidates are shown with landslide potential. She shared that County staff visited them and don't think it's a significant risk.

URBAN ROADS MAINTENANCE DISTRICT ADVISORY COMMITTEE
Minutes of the Regular Meeting of May 15, 2019

Chair Hauser asked if there were any further questions about the candidate list and the changes that were shared today.

Steve and Marla visited three of the candidates, as well as a ped/bike project that is currently under construction, the Bull Mountain Road Sidewalk project (from Grandview Lane to Nemarnik Drive). Steve and Marla shared a PowerPoint with photos of the project under construction and information about it. This \$1,500,000 project was selected in Fall of 2017, budgeted for the 2018/2019 FY, went to bid in January 2019, and began construction March 2019.

Steve asked Melissa De Lyser to share the communication plan for the comment period.

Melissa shared that we are duplicating the comment process that was used for the MSTIP 3E online open house in 2016. The pedestrian and bicycling improvements comment period will have its own website with an interactive map and a separate page and comment form for each project. Melissa has also prepared a robust communications plan including social media (Facebook, Twitter), media release, NextDoor posting and inclusion in the LUT News e-newsletters and CPO newsletters.

Member Manseau asked if commenters will see the comments others submit. Melissa said the only comments other can see will be submitted on NextDoor. Member Manseau asked Melissa to turn off comments on NextDoor; Melissa replied that this was standard procedure. Melissa shared the LUT > Open House/Comment Opportunities webpage, where users can see all the open house and comment opportunities.

Public comments received between June 1-30 will be shared with URMDAC by Steve Franks at the July meeting. The notification postcards will be sent beginning tomorrow.

Member Dye asked how the comment is matched to the candidate. Melissa said that each project has its own page and comment form. He also asked if there are ways to coach the reader about how to frame the comments for relevancy and usefulness? Melissa shared that an effort was made a few years ago to frame comments with another comment period and indicated that commenters ignored it. People comment however they wish.

Chair Hauser asked if our communications are also sent in languages other than English? Melissa explained that if communications were sent in a second language, it would be Spanish as indicated by the 6% population requirement in Title VI. She stated that LUT did a website, comment site, social media advertising and postcards in Spanish for the Aloha Tomorrow project. There was minimal response. If URMDAC wants this improvements outreach duplicated in Spanish, it would have to be done immediately, as the comment period begins June 1 and postcards sent before then.

Member Dye shared that much of his community would benefit from translation to Spanish and he strongly encourages it. Member Manseau asked to go on record stating she agrees, but understands there may not be enough time.

Chair Hauser shared that these citizens are paying taxes funding these projects, and he believes sending them items that they cannot read is a mistake. He understands the late timing may make it impossible now, but feels we should rectify this going forward.

Todd acknowledged the Committee's interest in translation and indicated that department and county standards also need to be considered. He asked for members' opinions on translating the outreach effort for this candidate selection public comment to Spanish. Members Dye, Manseau, Hauser, Eck, Goddard and Moyer indicated they were in favor, if there is time. Member Connelly indicated he is indifferent.

Member Manseau stated that she believes providing materials in languages other than English should be a broader issue, beyond this URMD-related process. Chair Hauser stated he generally agrees. Member Eck commented that cost needs to be a consideration. Member Manseau reminded everyone that the cost comes from URMD funds.

Melissa discussed translating street signs used for URMD paving projects into different languages. She checked with Oregon Driver & Motor Vehicle Services, and learned that signs are not printed in other languages because drivers need to be able to read signs in English to pass the Oregon driver's license test. Todd added that signs have a standard look and color, so they are familiar.

Member Dye asked if there is a way we can investigate being better than compliant. Todd replied that URMDAC members can absolutely pursue items of personal importance, as Washington County citizens. He indicated that URMDAC is required to focus on URMD work. Member Dye shared his concern that if URMDAC is not communicating with the public, the Committee is not serving the community. Melissa noted that if LUT were to provide signs in languages other than English, drivers would still need to understand all other signs in the county. Member Dye asked that we look at ways to improve our communication and that we find ways to do better.

Chair Hauser thanked URMDAC members for the robust discussion about serving the community and engaging community members on behalf of the county. He suggested that the Committee should consider where in its scope these types of issues can best be addressed. Steve added that Todd and Melissa are both part of the LUT Leadership Team, and they can share URMDAC's concerns.

4. Guest comments

Guest Melissa Laird commended the committee on its work and on seeking best practices. Getting the public to participate is always a challenge. She's impressed. Member Connelly shared that anyone can get involved and that we should encourage others.

Chair Hauser indicated that URMDAC has several vacancies and the Board will be acting on membership in the fall. He encouraged members to encourage others to volunteer.

Steve shared the names of members whose terms end in 2019: Tim Connelly, Daniel Hauser, Michele Limas, Marty Moyer.

Member Connelly stated that he will recruit a replacement for his seat at the next CPO meeting.

A guest commended staff on the interactive map. He complained about a lack of coordination with specific traffic lights. Melissa will contact him post-meeting to discuss.

Mrs. Eck said she appreciates the work of the committee.

5. Open forum – URMDAC members

Member Manseau shared that she attended the Open House for Springville Road.

Todd reminded URMDAC that ped/bike projects are intended to improve commuting for pedestrians and cyclists; however, they are not always the final/optimal solution.

Member Eck asked for an update on the ped/bike open houses being held in the County. Steve shared Open House details and explained that the information can be found on the WC-Roads website.

Member Eck asked Todd about criteria for having roads plowed. Todd shared that we have a standard route for plowing, based on various factors. Arterials and collectors are the primary roads plowed in winter. Route maps for snow plowing and ice control are available on our WC-Roads website at <https://www.wc-roads.com/>

Member Eck asked that a new URMD map be shared at the next meeting.

Todd announced that LUT Director Andrew Singelakis will be leaving the County in June. Stephen Roberts may serve as Interim Director until a director is hired. He also announced that Joe Younkins has been named manager of the new Capital Project Services Division (CPS) and Stacy Shetler has been named county engineer, managing the new Engineering, Traffic and Survey Division (ETS).

6. Meeting wrap-up: meeting follow-up, set next meeting's agenda

Todd informed URMDAC that Multnomah County will be closing their portion of Cornelius Pass Road soon and that we'll be also be recommending closure to the Board for certain segments within the county north of US 26.

Chair Hauser suggested that the next URMDAC meeting be held in July. The Committee agreed unanimously.

Topics will include:

- Pedestrian/Bike Candidates - Next steps and Public Comments

- URMD Budget and Bylaws

Member Manseau requested a presentation on First and Last Mile (Transit Access Strategies). Chair Hauser asked staff to consider this for a future meeting.

7. Meeting adjourned

Meeting adjourned at 6:05 p. m.