

URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE

Approved Minutes of the Regular Meeting of October 16, 2019



Members Present:

Blake Dye

Michele Limas

Marty Moyer

Daniel Hauser

Mary Manseau

Members Absent:

Ray Eck

Tim Connelly

Kimberly Goddard-Kropf

County Staff Present:

Steve Franks

Melissa Norman

Sherri McFall

Dyami Valentine

Guests:

Melissa Laird

Dick Steinbrugge

1. Welcome, Introductions and Approval of September Meeting Minutes

Chair Hauser called the meeting to order at 4:03pm. Members, guests and staff introduced themselves.

Regarding the September meeting minutes, Member Manseau indicated a grammatical correction under item 7, that a dash be added to “resolution and order 86-95.” She also requested that the language on page 4, 2nd paragraph be clarified. Minutes with aforementioned edits were moved for approval by Member Manseau and seconded by Member Moyer. Motion passed unanimously.

2. “First and Last” Mile Planning Project

This item was moved up the agenda.

Dyami Valentine, Long Range Planning, presented information about the “First and Last Mile” planning project, using a PowerPoint presentation (“First and Last Mile Washington County Transit Access Strategies”).

Member Limas emphasized that lack of transit service is the barrier. She shared that there was better bus service in the 1990s than there is now. She stated that she feels that Metro and TriMet are not held accountable for the changes made to service.

Member Manseau pointed out that tonight’s community summit begins just as the URMDAC meeting ends and that she believes the County does a poor job of scheduling these meetings. She

asked Dyami if what he just shared is a preview of what will be shared tonight at the community summit; Dyami confirmed that it is. Member Manseau suggested that we offer memorial street lights instead of benches or signs.

Member Limas asked if there is a plan to expand transit beyond Portland. She highlighted the need for extended public transit by sharing an example about a group of autistic adults near her that are unable to drive and require other strategies to get to work. Dyami responded that there are plans to expand over the next five years.

Member Manseau shared that there are upcoming TriMet open houses.

3. Annual Report on URMD Pavement Condition

This item was postponed to URMDAC's next meeting due to issues with the asset management system.

4. Annual Report on URMD Service Requests & Customer Satisfaction

Steve shared information about URMD service requests and customer satisfaction, which are two of the five annual reports staff is required to present to URMDAC. For the service request report, Steve showed a PowerPoint ("Report on URMD Service Requests, FY 2018-19"). He encouraged members and others to use the online "Request Road Services" request form when they have a service request. The number of service requests increased 29% in FY 2018-19, to 649 service requests. 92% of URMD service requests received a response within 7 days, and 87% of URMD service requests were closed within 30 days. Both achievements met LUT's service requests performance measure of 85%. He reminded that this reflects only the URMD area; the County also responds to rural requests as well.

For URMD customer satisfaction, Steve shared copies of a 2-page "2019 URMD Customer Satisfaction Report," and provided an overview of its key points. He displayed the green postcards that are left on doors as part of the URMD "doorhangers" when we do URMD surface treatment in an area. He shared that the most frequent complaint every year is related to the estimation of narrow time windows of when the work will be done.

Member Hauser asked if this is exactly what we place on the doors. Steve explained that it is. Member Hauser pointed out that it is in English only, and suggested there would be value in adding a line in Spanish directing people online for information in Spanish.

Member Manseau commented that the green card does not indicate specifically that people should not drive on closed roads; she believes it should be added for emphasis and clarity.

5. Annual Update on Neighborhood Streets Program

This item was moved up the agenda.

Melissa Norman, Engineering, Traffic & Survey, shared information about the Neighborhood Streets Program, using a PowerPoint ("Neighborhood Streets Program 2019 Annual Update"). Melissa noted the speed display trailers are intended to slow down traffic. Before they are installed permanently, neighborhood support is required. She also noted that on-street parking provides traffic calming by making streets seem narrower.

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Member Dye asked what the cost is per speed display sign. Melissa shared the cost is between \$500-1,500. She indicated that staff tries to bundle sign installations to get contractors to put them up in a cost effective manner. Melissa also indicated that there are speed yard signs that residents can request in order to raise awareness.

Member Manseau asked about narrow residential streets being set at 15 mph and which streets qualify. Melissa replied that alleys and streets under 18 feet wide qualify as narrow streets. Manseau stated she believes there are streets in her neighborhood that are less than 18 feet wide. She had additional specific questions about a change in a brochure regarding narrow residential roadways. Chair Hauser recommended Mary research ORS 801.368.

Member Dye asked about maintenance of the speed display signs. He also asked about a specific improvement in his community due to a blind curve. After some discussion, Melissa recommended that he submit a traffic request online, being sure to include specific information in his request.

6. Guest Comments

There were no guest comments.

7. Confirm Meeting Follow-Up and Set Next Meeting Agenda

Members agreed to hold the next meeting in November.

Member Manseau asked about the Springville Road URMD sidewalk project and how we could have avoided selecting and completing a project that will be reconstructed as part of a larger project. Chair Hauser requested that we discuss this at a future meeting and to have appropriate staff to be part of the conversation.

Member Manseau requested that Brian Irish should bring his URMD pavement condition report back to URMDAC at the November meeting.

Member Moyer asked if a commissioner will be assigned to URMDAC. Member Manseau stated that will happen if it is included in URMDAC's updated bylaws. She stated she thinks there would be value in URMDAC giving feedback for the updated bylaws.

Chair Hauser asked staff if the bylaw changes are only for administrative changes like length of term, number of terms, etc., or if it is also for scope and purpose. He believes there would be value in URMDAC giving feedback for that. Todd replied that all County boards and commissions bylaws are undergoing review for consistency and to include references to County priorities, such as to diversity, equity and inclusion.

Melissa Laird asked if LUT Operations staff forwards names to the Board of County Commissioners for committee appointments. Todd affirmed that is the process. Staff makes recommendations for appointments, but the Commissioners make the final decision.

Sherri shared that the committee vacancies can be found on the county website.

8. Meeting Adjourned

Chair Hauser adjourned the meeting at 5:53 p.m.