

## 2019 Work Program Development Schedule of Tasks and Milestones

December – Field inspection and data collection of surface treatment candidates. Very limited internal distribution (Ops Engineer, EAs, specific technicians)

Jan 14 – distribution of **Draft #1**. Deadline for content to Brian/Jeremy (Drainage, Striping, if any) - **Jan 7**

Jan 14 through Jan 25 - Operations staff reviews **Draft #1**

Jan 28 through Feb 1 – Asset Management reviews initial comments and edits work program

Feb 4 through Feb 22 - Other LUT Divisions, nearby agencies, utilities, RROMAC/URMDAC, other stakeholders review work program

Feb 25 through Mar 1 – Asset Management review comments from other divisions and edits work program

Mar 4 – distribution of **Draft #2**. Deadline for updated content to Brian/Jeremy (Drainage, Striping) – **Feb 25**

Mar 4 through April 12 - Publish to wc-roads for public review and comment

Apr 15 through Apr 19 – Asset Management Section review of comments from outside sources, edits, rounds out work program and ties up loose ends (**Draft #3**)

- Deadline for (effectively) finalized content to Brian/Jeremy - **April 12**

April 22 through May 10 – Continue revisions and formatting. Incorporate feedback from URMDAC and RROMAC into Work Program.

May 13 through May 17 - Document Printing, electronic version for web

May 20 through May 31 – Create the Work Program Tracker and upload Work Program to website. Link through wc-roads.

End of May - Submit Agenda item (needs to correspond with budget agenda item)

June Board Meeting - BCC adoption and corresponding press release