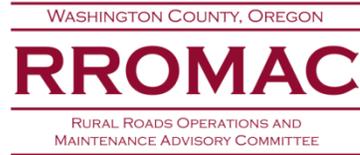


RURAL ROADS OPERATIONS AND MAINTENANCE ADVISORY COMMITTEE
Approved Minutes of the Regular Meeting of January 9, 2020



MINUTES

Members Present:

Loren Behrman
Marc Farrar
Jeff Hindley
Denny Hruby

Mike Jamieson
David McCoy
Dan Morgan
Ken Moyle

Matt Pihl
Doug Riedweg

Absent:

Mike Lyda

County Staff and Board Members Present:

Stephen Cruise
Melissa DeLyser
Cortney Duke-Driessen

Steve Franks
Keith Lewis
Sherri McFall

Stephen Roberts
Todd Watkins

Guests:

None

1. Welcome, Introductions and Approval of November 2019 Minutes

Chair Dan Morgan called the meeting to order at 7:30 a.m.

Member Jamieson moved to approve the October minutes. Member Moyle seconded.

All present introduced themselves. New members were welcomed: Loren Behrman, Marc Farrar, Jeff Hindley.

2. Guest Comments

No guest comments.

3. Election of Officers

Member Pihl moved to elect Member Jamieson as Chair. Member Moyle seconded. Motion passed unanimously.

Member McCoy moved to elect Member Pihl as Vice Chair. Member Moyle seconded. Motion passed unanimously.

Member McCoy asked about the current membership make-up of RROMAC. Todd answered that two members' terms expired, Gary Virgin and Lars Wahlstrom, and two members resigned, Gayle Ostgard and Allen Amabisca. Stephen Roberts added that RROMAC currently has one vacancy.

Member Pihl suggested that a rock pit representative be sought to serve on the committee.

4. Division Updates

Operations & Maintenance

Todd displayed the "Quarterly Activity Cost Summary Report – FY19/20." He shared that the county has 1,300 center line miles and they are balanced fairly evenly between rural and urban roads. and our budget is split approximately at 60% within the urban growth boundary and 40% rural areas. He explained that the county's population, however, is significantly higher in urban areas: about 95% in urban areas and 5% in rural areas. And while center line miles is one measurement of roads, arterials with multiple lanes require much more maintenance than roads with single lanes in each direction; maintenance of a mile of a five-lane road such as Murray Blvd. is much different than that of a mile of Dixie Mountain Road.

He shared that Cornelius Pass between Highway 26 and Highway 30 will transfer jurisdiction to ODOT this year.

Member Moyle asked about boundary roads along the county line, and considerable discussion followed. Stephen Roberts indicated that he will invite someone from Long Range Planning to speak about boundary roads and development at a future RROMAC meeting.

Member Jamieson moved that RROMAC send a letter of appreciation to Members Virgin and Wahlstrom to thank them for their wisdom and service on RROMAC. Member Pihl seconded. Motion was approved unanimously.

5. Training on Public Meetings, Ethics, Other Issues

Cortney Duke-Driessen, County Counsel, presented training on "Public Meetings and Ethics," using a PowerPoint with that title. Topics discussed included:

- Who is required to hold public meetings?
 - What is a public meeting?
 - Avoidance of serial meetings
 - Required notice for committee and subcommittee meetings
 - Definition of public meetings under Oregon Revised Statute (ORS 192)
 - Meeting control and recordkeeping
 - Public ethics laws
 - Who is a public official?
 - Announcing potential or actual conflicts of interest
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Cortney emphasized that it's important for each individual to maintain good practices to avoid breaking the rules.

Member Morgan discussed subcommittees. He shared that there are vacancies on both the Bridge and the Gravel Roads subcommittees. Member Behrman volunteered to serve on the Gravel Road Subcommittee.

6. Planning for RROMAC in 2020: Goals, Meeting Topics and Schedule

Member Jamieson stated some topics that come up during meetings are not followed-up on. He gave an example of RROMAC's request for information about the Board of Commissioners' definition of diversity, inclusion and equity (DEI). Staff replied that it had the requested information prepared for this meeting; staff then distributed it to committee members. The handout was the "Draft Equity Resolution" from the Board, requesting public and staff feedback. Member Jamieson shared that his wife is Latina and that he reflects her perspective in his comments during RROMAC meetings.

Stephen Roberts added that Board of Commissioners Chair Harrington is hosting public forums to discuss this DEI initiative and referred the group to the county website:

<https://www.co.washington.or.us/BOC/upload/Community-Forum-Flier.pdf>

Regarding follow-up to meetings, Steve said that the final agenda item at each meeting (the meeting wrap-up) is very important. That agenda item is for identifying the follow-up expected from the meeting and preparing the next meeting agenda and other future meeting topics. Staff uses the results of the discussion under that agenda item to know what follow-up RROMAC expects.

7. Meeting Wrap-Up: Follow-up Items/Next Agenda?

Discussion began regarding the frequency of RROMAC meetings. Todd stated that nothing says that RROMAC has to meet every or most months, and shared Article IV.A. of the Bylaws, which states "Meetings of the Committee shall be held at least quarterly." Todd noted that things are stable and currently it is pretty much business as usual. A one-page handout "2020 RROMAC Annual Meeting Topics" was shared. It identifies potential topics by four yearly quarters and some standard meeting topics and other potential topics.

Stephen Roberts referenced Member Moyle's question about border roads and shared that he will invite a representative from LUT Long Range Planning to present that topics.

Member Jamieson indicated that he'd like to receive updates about roundabouts, as the community cares about this topic. He requested that Joe Younkens or staff share information on an ongoing basis. Member McCoy requested data on emergency interagency planning. Todd shared that ODOT is still compiling information from counties to determine statewide emergency transportation routes. Member Jamieson requested to know what the Washington County routes will be. Todd stated that he will share this data with RROMAC after ODOT releases it.

Members agreed that it is not necessary to hold a joint meeting with URMDAC in 2020.

Members agreed that RROMAC's next meeting will be in February. Potential or future meeting topics mentioned included:

- Speed limit setting and enforcement – Stacy Shetler (after February)
- Border Roads – Long Range Planning (February or later)
- Subcommittee reports
- Capital Projects Services (CPS) update – Joe Younkings
- Roundabouts – CPS
- Seismic emergency transportation routes – Todd Watkins (undetermined future meeting)

8. Adjournment

Chair Morgan adjourned the meeting at 9:39 a.m.

Next meeting: February 13, 2020 at 7:30 a.m.
