

URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE

Approved Minutes of the Regular Meeting of October 21, 2020



Members Present:

Blake Dye	Melissa Laird	Dick Steinbrugge
Ray Eck	Michele Limas	Joe Wisniewski
Daniel Hauser	Mary Manseau	

Members Absent:

Bhaskar Aluru	Kimberly Goddard
---------------	------------------

County Staff Present:

Melissa De Lyser	Sherri McFall	Stacy Shetler
Steve Franks	Michael Nemeyer	Todd Watkins
Brian Irish	Shelley Oylear	Joe Younkins

Guests:

None

1. Welcome, Introductions & Approval of Minutes

Chair Eck opened the meeting at 3:47 p.m. and welcomed members and other attendees. He invited URMDAC members and staff to introduce themselves.

Member Manseau moved to approve the August 2020 minutes as submitted. Member Dye seconded. Motion passed unanimously.

2. Annual Report on URMD Pavement Condition (Brian Irish)

Brian Irish, Management Analyst II/Asset Manager, reported on the URMD Pavement Condition Index (PCI), using a one-page table showing URMD PCI for 2020, 2019, 2018, and 2017. He explained that the overall PCI for Neighborhood Routes is 80.87 and for Urban Locals is 82.90, both slightly elevated since last measured in March. Slurry seal was completed this summer and he is currently reviewing surface treatments for 2021.

3. Report on Capital Projects in URMD (Joe Younkins)

Joe Younkins, Capital Projects Services Manager, shared a presentation on Washington County capital projects within URMD that are currently in construction and planned for the future. Joe showed a one-page map titled "Current and Upcoming Projects within URMD" dated October 21, 2020.

4. Overview: Speed Limit Setting and Enforcement (Stacy Shetler)

Stacy Shetler, County Engineer/Engineering, Traffic and Survey Manager, shared an overview of traffic speed setting, limitations and enforcement. Stacy used a PowerPoint titled “Speed Limit Setting,” dated October 21, 2020.

5. Overview: Update of School Access Improvement Study (Shelley Oylear)

Shelley Oylear, Pedestrian and Biking Coordinator, shared information about the Washington County School Access Improvement Study, which was updated and expanded this year. Shelley used a PowerPoint titled “Washington County School Access Improvement Study – Updated and Expanded,” dated October 21, 2020. The study’s purpose is centered around identifying needs and issues for public school access, prioritizing projects that will create the most impact, inform funding opportunities, and coordinate with adjacent jurisdictions.

6. Guest Comments

No guest comments.

7. Meeting Wrap Up

Member Steinbrugge requested that staff deliver materials to committee members in advance of meetings in order to prepare. Todd and Steve responded, sharing thoughts about staff resources available, and especially challenges related to providing materials in advance of meetings when URMDAC meets monthly. However, staff will strive to provide materials in advance of meetings, particularly when topics relate to URMDAC decision making. A meeting schedule of not meeting monthly would assist with this.

Chair Eck referenced a pedestrian and biking improvement project on Filbert Street that was credited as “funded by HB 2017 and GainShare” and asked why URMDAC was not indicated as one of the selecting sources. Melissa DeLyser explained that the signage and press releases typically recognize a project’s funding methods, which in this case was HB 2017 and GainShare. Todd indicated that URMDAC’s involvement as the body that selects the projects is noted on the URMDAC website. Member Manseau requested that URMDAC be recognized in county materials for the projects they select, regardless of funding source.

Topics for future URMDAC meetings:

- Service request annual report
- Customer feedback annual report
- 2021 meeting schedule
- Outline for the pedestrian and biking improvements selection process
- URMD Budget

Schedule next meeting: December 16.

8. Adjournment

Member Manseau moved to adjourn the meeting at 6:06 p.m. Member Hauser seconded. Motion passed unanimously.