

URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE

Approved Minutes of the Regular Meeting of December 12, 2020



Members Present:

Bhaskar Aluru
Ray Eck
Daniel Hauser

Melissa Laird
Michele Limas
Mary Manseau

Dick Steinbrugge
Joe Wisniewski

Members Absent:

Kimberly Goddard-Kropf

County Staff Present:

Aaron Clodfelter
Steve Franks

Sherri McFall
Michael Nemeyer

Todd Watkins

Guests:

Tabitha Boschetti

Linda Feldhan

1. Welcome, Introductions & Approval of Minutes

Chair Eck opened the meeting at 3:47 p.m. and welcomed members and other attendees. He invited URMDAC members and staff to introduce themselves.

Chair Eck had a change to the draft October minutes: Under "Meeting Wrap-up," second paragraph, first sentence: change "URMDAC" (as a funding source) to "URMD."

Member Manseau moved to approve the October 2020 minutes with the change suggested by Chair Eck. Member Limas seconded. Motion passed unanimously.

2. Overview of "Oregon Walks" (Tabitha Boschetti)

Tabitha is a volunteer with "Oregon Walks" and an Assistant Planner for the City of Tualatin. She described the purpose of the Oregon Walks organization and indicated she is excited to discuss areas where our interests overlap, particularly in the Pedestrian and Biking Improvements recommendation process. Member Manseau invited her to return next year and lend her informed opinion to the selection process. More information about Oregon Walks can be found at their website: <https://oregonwalks.org/>.

3. Annual Report on FY2019-20 URMD Service Requests (Todd Watkins)

Todd explained the County's road service request process and shared information about the types of service requests received in FY 2019-20.

4. Annual Report on 2020 URMD Customer Satisfaction (Steve Franks)

Steve Franks shared the results of customer service survey postcards received regarding the 2020 URMD surface treatments (slurry seal). Responses were overwhelmingly positive. The URMD slurry seal Inspector followed up on the few responses that were less than positive about site-specific issues.

5. Discussion of URMDAC in 2021 Including Draft 2021 Pedestrian and Biking Improvements Recommendation Process (Steve Franks)

Steve opened a discussion of the 2021 Pedestrian and Biking Improvements Recommendation Process. Steve referred to a one-page outline, marked draft, titled "Outline, 2021 URMDAC Recommendation Process – URMD Pedestrian and Biking Improvements," dated December 11, 2020, that Steve emailed to members the previous Friday. The outline incorporates URMDAC's comments made at their three prior discussions of the 2019 process and future process (in 2021). In response to a question from Chair Eck about the staff-recommended top candidate/150% list, Steve said that, as the process outline indicates, URMDAC has the ability to add to staff's recommended list, eliminate candidates from it, or toss it out altogether and create their own top candidate list.

Member Manseau asked when the funding amount will be disclosed for the 2021 process. Todd replied that funding amounts are not yet available. Steve noted that in 2019, two sources of funds were available: URMD funds and House Bill (HB) 2017 funds.

URMDAC's 2021 meeting schedule was discussed. The 2021 process outline indicates meeting in January, March, May, July, August, and September. Steve stated that meeting every other month early in the process is crucial to enable staff to do the necessary work and provide materials to members prior to the meetings. Member Steinbrugge stated that he supports the recommended schedule and is confident that URMDAC has the discipline to maintain it. Member Hauser stated that he supports meeting as the draft outline indicates, and that he wants URMDAC to stay focused on its mission and avoid additional requests this year. Chair Eck indicated that he believes URMDAC needs to be flexible to add other items to agendas as needed. Consensus was to use the process outline, with some flexibility. Member Laird felt the worksheet given in 2019, that provided a tool for members to make notes about the top candidates, was extremely helpful.

6. URMDAC Member Roundtable

Member Laird commented that ADA ramps were replaced in her neighborhood and asked why the road needed to be cut to install the ramps. Aaron explained that was to make sure the slope of the ramps met ADA requirements.

Members expressed appreciation for completed Ped Biking projects around the county.

Member Manseau asked about an URMD project on Laidlaw Road over a ravine. The ravine has considerable vegetation growing up on the bridge. Steve suggested Mary submit a road service request.

Member Steinbrugge thanked staff for providing materials in advance of the meeting.

7. Guest Comments

There were no guest comments.

8. Meeting Wrap Up

Identify Agenda:

- Beginning in January 2021: Pedestrian and Biking Improvements Recommendation Process
- January: Election of Officers

Schedule Next Meeting: January 20

9. Adjournment

Member Manseau moved to adjourn the meeting at 5:31 p.m. Member Laird seconded. Motion passed unanimously.