

**URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE  
Approved Minutes of the Regular Meeting of January 19, 2021**



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Members Present:

Ray Eck	Daniel Hauser	Mary Manseau
Linda Feldhan	Melissa Laird	Dick Steinbrugge
Kimberly Goddard-Kropf	Michele Limas	Joe Wisniewski

Members Absent:

Bhaskar Aluru

County Staff Present:

Bekah Bishop	Mike Holscher	Marla Vik
Aaron Clodfelter	Sherri McFall	Todd Watkins
Reza Farhoodi	Shelley Oylear	Joe Younkins
Steve Franks	Dyami Valentine	

Guests:

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1. Welcome, Introductions & Approval of Minutes

Chair Eck opened the meeting at 3:47 p.m. and welcomed members and other attendees. He invited URMDAC members and staff to introduce themselves.

Member Laird moved to approve the December 2020 minutes. Member Steinbrugge seconded. Motion passed unanimously.

2. Election of Officers (URMDAC members)

Chair Eck opened the election of officers. Chair Eck requested to remain chair for 2021 and asked someone to nominate him. Member Manseau nominated Member Eck and Member Limas seconded. Member Laird shared that she would like to serve as chair. Member Hauser nominated Member Laird and Member Steinbrugge seconded.

Member Laird and Chair Eck each shared why they would like to serve as URMDAC chair in 2021.

Member Hauser asked what the candidates' top priorities are. Member Laird stated her priorities are Pedestrian and Biking Improvement Projects and outreach to the community. Member Eck stated his priorities are safety and sidewalks near schools and asking for feedback from the community.

Member Hauser asked for one specific change each candidate will make to improve the committee's investment in racial equity. Chair Eck shared that it wouldn't be one person making the improvement, but it would be the committee as a whole, to come up with a plan for areas that need it. Member Laird shared that the county has recently created an Office of Equity, Inclusion and Community Engagement and she would look to that office for infrastructure, organization and planning to provide scope and direction, for outreach and for more equitable investment in the community. She will also encourage the committee needs to ensure safe space for discussion, and we need to continue brainstorming ideas. Chair Eck stated that when Member Dye left for the Planning Commission, URMDAC lost opportunity for insight and perspective. Member Manseau reminded him that Member Aluru is also a graduate of the Washington County Civic Leaders Training Program.

Member Limas asked if a co-chair situation is possible. Both candidates are agreeable to that situation. Steve Franks reminded the committee that the bylaws state that a chair and vice-chair are elected each January. Todd Watkins shared that following the bylaws is recommended. Member Steinbrugge asked whether the chair could give projects to the vice-chair.

Member Laird shared that there appears to be some discomfort in voting so she will be happy to serve as vice-chair if Chair Eck wants to continue as chair.

Member Goddard asked if there was a term limit to serving as chair. This is not listed in the bylaws and the consensus is that there is no limit.

Member Steinbrugge suggested we proceed with the vote.

Member Laird nominated Chair Eck to continue as chair.

Chair Eck nominated Member Laird to serve as vice chair.

Sherri McFall called a roll call vote for both nominations. All members present voted in favor of Chair Eck serving as chair and Member Laird serving as vice chair for RROMAC in 2021.

3. Annual Report: URMD Pedestrian and Biking Projects (Marla Vik)

Marla Vik shared a presentation outlining prior project year timelines and cost.

Member Laird asked Marla to explain about water quality credits. Marla explained that whenever we use impervious surfaces, we need to find a way to clean the water that falls away the sidewalk surface. In contrast, whenever we use a pervious surface, we gain credits.

Member Steinbrugge asked what the cost difference is between the pervious and impervious sidewalk surfaces. Marla indicated she will gather the cost difference and respond post-meeting. He also asked if the HB2017 funding is expected to continue or if it will be lost permanently. Joe Younkings shared that it's hard to tell at this point if the funding will return to its previous levels. For some of our projects it may cause us to build over 36 months instead of 24 months.

4. Review 2021 URMD Ped and Biking Improvements Candidate List (Steve Franks)

Steve discussed the PBI (Ped Bike Improvement) process and walked the committee through some documents and data about the candidates. All information referenced is available on the website.

Mike Holscher shared the PBI map and explained some tips on how to use it.

a. Discuss list

Member Manseau asked about getting details about Beaverton School District's potential combination of West TV and Cedar Mill elementary schools to help guide the selection process. She commented that some school access sites seem like they should be linked and asked staff to do so, if possible. She requested that CPO numbers be added to the list, as well as economic data in order to show where economically disadvantaged communities are.

Steve indicated that economic data is embedded within the formula for scoring categories and extremely difficult to isolate and extract. Chair Eck asked about a relation between equity and income level. Member Hauser explained that conflating equity and diversity with low income would be problematic and that there is other data that would be useful in helping us prioritize.

Steve explained that including CPO in the data poses challenges. CPO size varies greatly and does not correlate to URMD boundaries. Inclusion would imply that it is a factor to be considered. Improvement candidates are not intended to be distributed evenly across CPOs and should not be considered when selecting candidates. Member Eck and Manseau shared that the residents in their areas want to give feedback about the candidates in their communities and CPO data assists them with identifying those candidates.

b. Discuss communication outreach for selection process (Melissa DeLyser)

Melissa DeLyser shared that we had more public participation in 2019 than ever before. The website had one page dedicated to each candidate, in English and in Spanish. All media messaging went out in both languages as well: media releases, social media posts, etc. There was not a great deal of engagement with the Spanish messaging and we could not identify the communities in which the respondents who were commenting lived. This year we are introducing form fields for respondents to indicate their community and other demographic information in order to submit their comments.

Melissa also shared that the URMDAC logo will be updated soon and shared three designs. She will send post them on the website and bring them back to the May meeting for members to state their preference.

5. URMDAC Member Roundtable

Steve Franks announced his retirement, effective February 5. Member Wisniewski thanked Steve Franks for his assistance and asked if there is someone in mind to fill his position. Todd Watkins shared that no one has been identified yet. Chair Eck also thanked Steve.

6. Guest Comments

There were no guest comments.

7. Meeting Wrap Up

Todd shared that an agenda support page will be included with each agenda from now on. He requested that the committee agree to meet every other month, with the next meeting in March.

Action Items:

- Staff to develop the 150% list
- Staff to create a map of candidates for URMDAC sole use

Schedule Next Meeting: March 17

March meeting agenda:

- Finalize the 150% list of candidates to share for public comment

8. Adjournment

Member Manseau moved to adjourn the meeting at 5:50 p.m. Member Steinbrugge seconded. Motion passed unanimously.