



URMD

URBAN ROAD MAINTENANCE DISTRICT

Urban Road Maintenance District Advisory Committee

August 15, 2018

4:30 to 6:00 p.m.

Walnut Street Center

1400 SW Walnut Street • Second Floor Training Room 1 • MS 51

Hillsboro, OR 97123-5625

MINUTES

Members Present: Raymond Eck, Daniel Hauser, Michele Limas, Mary Manseau, Martha Moyer, Roy Schairer

Absent: Tim Connelly

County Staff Present: Aaron Clodfelter, Steve Franks, Tara Heesacker, Brian Irish, Melissa Norman, Courtney Threewitt, Todd Watkins, Jennifer Williams

Guests: Kimberly Goddard, Jerry Willey

Elected Officials: Commissioner Greg Malinowski

Welcome and Approval of Minutes

Daniel Hauser called the meeting to order and introductions of committee, staff and guests were made. Mary Manseau made a motion to approve the June meeting minutes; Ray Eck seconded the motion. All were in favor and the minutes were approved as submitted. Mary asked to have the draft meeting minutes attached to the meeting reminder emails from now on. The committee agreed this would be a good practice, and staff agreed to implement this.

Overview of County's Right-of-Way Program – Tara Heesacker, ECS

Tara introduced herself as the Right-of-Way supervisor within the Engineering and Construction Services (ECS) Division and provided an overview of the right-of-way process (R.O.W.) for Washington County. The County's acquisition process is aligned with the state's right-of-way process, as well as

Department of Land Use & Transportation

Operations and Maintenance Division • Urban Road Maintenance District Advisory Committee

1400 SW Walnut Street, MS 51, Hillsboro, OR 97123-5625

phone: 503-846-7623 • fax: 503-846-7620

www.co.washington.or.us/urmdac • urmdac@co.washington.or.us

state and federal laws. Public expansion projects that require property rights be acquired from private property owners are outlined in the top flowchart of the handout, "[Right-of-Way Acquisition Process](#)". The County follows this process whether it is acquiring dedicated R.O.W. (such as for sidewalks, bike lanes, roads), easements or temporary construction easements. The eminent domain acquisition process reflects federal and state of Oregon statutory laws, which Washington County must follow. The impacted property owners and the public agency both have rights throughout this process.

Tara explained that temporary construction easements ("TCEs") for driveway reconnections can be acquired voluntarily through the Optional Alternative Acquisition (OAA) process, a separate process from the standard eminent domain process, and is much simpler and streamlined.

Tara distributed two brochures. "[Acquiring Land for Highways and Other Public Projects](#)" explains the way Washington County acquires right-of-way. R.O.W. acquisitions must be approved by the Board of County Commissioners. The second brochure, "[Moving Because of Highway or Public Projects](#)" explains the process for the relocation of personal property.

Tara noted the county has a clear R.O.W. process and system in place, since it has been doing it for years. Besides Tara as supervisor, the R.O.W. section has three agents, one survey technician, and one administrative specialist. Consultants are also utilized, when needed.

Tara offered to answer any additional questions from committee members via email tara_heesacker@co.washington.or.us.

Overview of Road Surface Treatments (Paving Materials) – Brian Irish, Ops

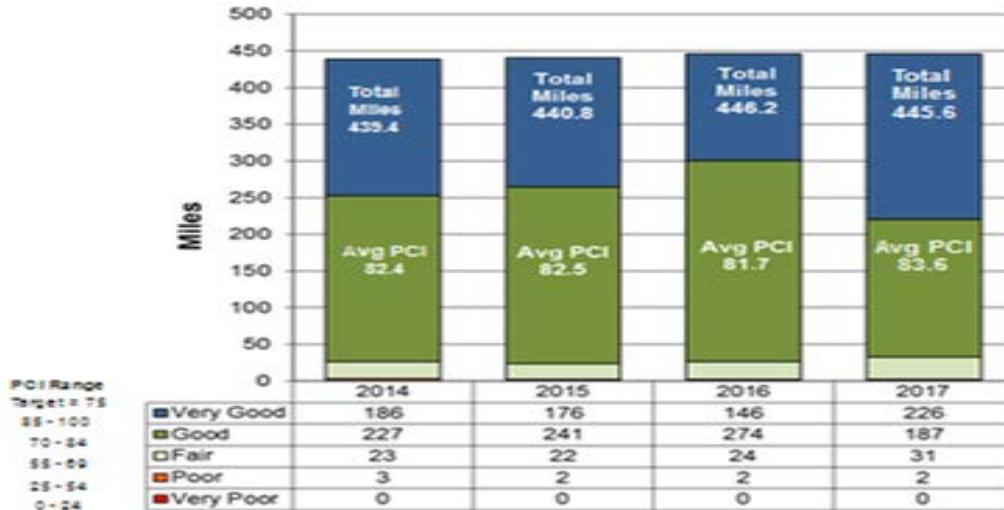
Brian introduced himself as the Asset Management Supervisor for Operations. Chip seals in the rural area were recently completed. Slurry seal work will kick off the week of August 23. Crews are currently crack sealing in preparation for the slurry seal.

Brian reported the Pavement Condition Index (PCI) is above 80 on most Neighborhood Routes, and Urban Locals are doing great. These roads are rated once every four years by a contractor. Urban Locals will continue to have a high PCI because of recently applied road treatments. Todd Watkins said PCI decline has been less dramatic than expected.

The committee discussed the issues of potholes, tree roots or utility work affecting the road surface, and the PCI inspection process.

In responding to questions about the PCI of URMD roads, Todd asked Steve to show a slide from this year’s URMD budget presentation that shows “URMD Pavement Condition”. Daniel asked to have that slide sent to the committee with the minutes. Steve agreed to do that. The slide follows:

URMD Pavement Condition



Discussion of June Meeting Topics – URMDAC members

- **Neighborhood Streets Program, Transportation Safety Action Plan and County Bike/Ped Initiatives**

Melissa Norman, Neighborhood Streets Program (NSP) Coordinator, introduced herself to the committee, explaining that she will be serving as NSP Coordinator, replacing Mike Mills who will be retiring. Daniel asked how URMDAC could help improve safety in the county. Melissa said we have reached the limits of what can be addressed through the Neighborhood Streets Program (NSP). She said one change to the NSP that has been discussed is expanding the NSP to include some Collectors, in addition to Urban Locals and Neighborhood Routes. Melissa explained some streets designated as Collectors really function more as neighborhood streets (which is what Urban Locals and Neighborhood Routes are considered). But Collectors currently are not eligible for the NSP. Melissa will look into how the NSP could be changed to include Collectors, or at least some Collectors.

Mary said that in some cases the posting of “No Parking” signs along some streets should be automatic, an example being of some half street improvements. Melissa explained the county’s [Traffic Engineering Section](#) is responsible for determining when such signs are installed. Traffic Engineering can be reached at 503-846-7950 or people can also submit an [online service request](#).

Guest Comments

No comments.

Miscellaneous

Daniel reported that Steve had prepared some proposals for a meaningful agenda for URMDAC's next meeting, which Steve suggested be in October. Steve said that the final two reports to URMDAC required on an annual basis by URMD performance measures would be ready in October: the annual reports on URMD service requests and URMD customer satisfaction. October would also be a good month for staff to present a draft 2019 URMDAC meeting schedule, including for selecting pedestrian and biking improvements. Also, staff needs to provide an update on the status of URMD pedestrian and biking improvements, since one project in the design phase is coming in way over budget and may need to be canceled. Another potential item for URMDAC in the future is the brief overview Tim Connelly suggested previously about road surface treatments.

Mary expressed interest in Portland's "20 Is Plenty" effort that reduced the speed limit on Portland's residential streets to 20 miles per hour. Melissa Norman explained that this was a very recent city of Portland initiative (just adopted in April 2018), that required action by the state legislature before Portland could implement it. After the program has been implemented for a while, if URMDAC wants, Melissa can provide URMDAC an update on it.

The committee agreed to return to meeting at 4:00 pm instead of 4:30 p.m., and increase the meeting length to two hours again. They are finding that an hour and a half is not adequate.

There was discussion regarding encouraging people to apply to be URMDAC members. The Board will be considering applicants for County Boards and Commissions this fall, with appointments to begin at the first of the year. URMDAC candidates must live within the URMD.

The Committee discussed the need to vote for a new Vice Chair, since Daniel (previously Vice Chair) is now Chair. Ray said he would be willing to serve as Vice Chair. Daniel nominated Ray to be the Vice Chair. Mary seconded the motion. All were in favor and Ray was unanimously elected Vice Chair.

Roy suggested that to help focus committee discussions, that Committee members limit their questions to no more than two at a time. Daniel also said it was important that time be shared among URMDAC members, so all have an opportunity to ask questions.

Meeting adjourned.

Next meeting: October 17, 4:00 – 6:00 p.m.