

URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE

Approved Minutes of the Regular Meeting of June 17, 2020



Members Present:

Bhaskar Aluru

Blake Dye

Ray Eck

Kimberly Goddard-Kropf

Daniel Hauser

Melissa Laird

Michele Limas

Mary Manseau

Dick Steinbrugge

Members Absent:

Joe Wisniewski

County Staff Present:

Melissa DeLyser

Steve Franks

Brian Irish

Sherri McFall

Michael Nemeyer

Stephen Roberts

Chuck Schable

Todd Watkins

Guests:

None

1. Welcome and Introduction to Meeting

Chair Eck opened the meeting at 3:03 p.m. and welcomed attendees and members. He invited URMDAC members to introduce themselves.

Michael Nemeyer shared proper video meeting etiquette.

2. Approval of January 2020 Meeting Minutes

Member Manseau moved to approve the January 2020 minutes. Member Dye seconded. Motion passed unanimously.

3. Overview of FY 2020-21 URMD Budget

Todd Watkins shared a PowerPoint of the FY 2020-21 URMD Budget, which was adopted by the Board of County Commissioners on June 16. The PowerPoint will be posted to URMDAC's website, after the meeting. Todd indicated that the budget preparation process wrapped up in February, just as the Covid-19 pandemic was beginning. The expected revenue drops are mostly from gas tax and vehicle sales, which shouldn't have much effect on URMD.

Member Steinbrugge asked about road subgrades on roads and permeable pavements. Todd explained that the County does a process called full depth reclamation, which replaces the subgrade. It's primarily done on rural roads. Permeable pavement roads need to be designated and built as

such from the initial construction of the road. They are maintenance-heavy roads and we don't generally build them.

Member Manseau asked about construction-related damage on URMD roads. Todd replied that we typically don't spend resources pursuing restitution from construction companies for damage. Instead, we try to mitigate damage by managing the project and performing inspections during the construction process. If there is damage after construction, we typically repair or maintain the road as needed.

Member Laird asked if we fix curbs when we do URMD-related road work. Todd replied that curbs and sidewalks are the responsibility of the property owner and we notify them of needed repairs.

4. URMD Road Surface Treatments /"FY 2020-21 Road Maintenance Program"

Brian Irish presented information about URMD road surface treatments. Brian also presented information about the "FY 2020-21 Road Maintenance Program."

Member Steinbrugge asked for a summary of our contract process. Brian shared that the process begins immediately after the summer work is done. One global contract is submitted through a bid process that encompasses all the work. Anyone that bids on the contract has to be an authorized qualified bidder, and we accept the lowest bid. Todd added that there are only a few bidders capable of handling our projects and we are well familiar with their work.

5. Discuss URMDAC in 2020

- **URMDAC Chair's Thoughts**

Chair Eck stated that he hoped everyone has been able to get through this difficult time -- that everyone has been safe and protecting themselves, family and others. It looks like it could be many months before things get back to normal; Zoom meetings will be conducted for the foreseeable future. Ray said we want everybody to be able to speak during meetings, so please share your comments. We do not just want a few to overwhelm meeting conversations – we want everybody to join in. Ray concluded by saying that the rest of this year we will be having updates and safety subject matters dealing within the URMD area, and next year we will be dealing with the URMD pedestrian and biking improvement projects.

- **Meeting Topics and Schedule**

Meeting topics for 2020 were discussed. Members suggested the following topics:

Member Limas requested a Washington County Sheriff's Office update on road improvements and safety.

Chair Eck requested a discussion about the current protests against law enforcement.

Member Manseau suggested three topics: the sidewalk gap issue paper; Resolution & Order 86-95 regarding improvements that are required for developers; "Twenty is plenty" speed program and the possibility of implementing this in Washington County. She will email Chair Eck and Steve information about these topics.

Chair Eck shared that CPOs are concerned about losing the engagement of community members unless they start holding CPO virtual meetings. Melissa DeLyser indicated that

Board and community participation has increased dramatically since we began holding meetings remotely.

Todd suggested that to prepare for its 2021 ped and biking improvements selection process, that URMDAC review the 2019 process. Steve stated that URMDAC reviewed the 2019 process in the fall of 2019, when it concluded the process. Member Laird supported another review of the process and suggested that URMDAC discuss it at their next meeting. Steve said he would share the minutes from URMDAC's previous discussion.

Member Dye would like to increase participation from non-English speaking communities. He was thrilled that Spanish was included in outreach last year. He also asked about increasing equity in our communication. Melissa De Lyser suggested members recruit community champions to engage on behalf of their community, stating that Covid-19 has taught us to look outside the box to reach people.

Member Hauser supports a topic refining our project selection process for 2021. He also supports seeking engagement with an equity lens. He suggested engaging with existing culturally specific community groups and suggested adding a communications staff member dedicated specifically to engaging with those groups and communities. Todd shared that Washington County recently created a new office devoted to diversity, equity, and inclusion with the County Administrator's Office (CAO). Discussions about staffing for this type of position would have to align with and be informed by that new office and their goals.

Chair Eck asked everyone in attendance to share how Covid-19 has impacted them.

The meeting schedule for 2020 was discussed. We are using the Public Services Building Auditorium to host the virtual URMDAC meetings and there is a scheduling conflict with URMDAC's 4:00-6:00 p.m. meeting time. Steve shared options for varied dates and times. It was unanimously decided to keep the meeting date and change the meeting time to 3:45 - 5:45 p.m. Member Dye shared that the start time continues to be a challenge for his schedule, but agreed since it works for the rest of the committee.

6. Guest Comments

There were no guests.

7. Meeting Wrap Up

- Action items: discussed in item 5.
- Discuss future agendas: discussed in item 5.
- Schedule next meeting: Wednesday, July 16, 2020, 3:45-5:45 p.m.

8. Meeting Adjourned

Chair Eck adjourned the meeting at 5:01 p.m.