



**RURAL ROADS OPERATIONS AND MAINTENANCE
ADVISORY COMMITTEE
Approved Minutes of the
Regular Meeting of January 13, 2022**



MINUTES

Members Present:

Loren Behrman	Mike Jamieson	Dave McCoy
Marc Farrar	Slade Leahy	Dan Morgan

Members Absent:

Kristine Kennedy

County Staff and Commissioners Present:

Nicole Amling	Sherry McFall	Todd Watkins
Brian Irish	Michael Niemeyer	Commissioner Jerry Willey

Guests:

None

1. Welcome, Introductions and Approval of November 2021 Minutes

Chair McCoy called the meeting to order at 7:31 a.m. He asked for any changes to the minutes.

Member Morgan requested the minutes be changed as follows:

- Add Chairman Willey to the attendance, as he was present at the last meeting.
- Correctly attribute a comment made in the November meeting that was incorrectly credited to Doug Riedweg, who wasn't present in November. The comment was a question in the Emergency Management Update at the bottom of page two. Sherry McFall said she would listen to the recording and make the necessary changes.

Member Behrman moved to approve the November 2021 minutes with the recommended changes. Member Jamieson seconded. Motion passed unanimously.

2. Guest Comments

There were no guest comments.

3. Election of 2022 Officers

Member Behrman moved to table the election of officers until after discussion about the Elections Subcommittee. Chair McCoy seconded. Motion passed unanimously.

4. Road Maintenance Program Report

Brian Irish, Asset Manager for Operations in LUT, presented charts and discussed the expenditures and work accomplished in the first two quarters of FY 2021-22. Brian explained that there was an uptick in the Q2 Emergency Response spending due to the snow event in December, and otherwise that this year's spending has been typical.

Todd shared that the road crews worked 24/7 for a solid week between December 25 and January 2, removing ice and snow, making roads passable, and dealing with high water. He indicated that these efforts are not yet reflected in the charts shared today.

Member Morgan asked whether we anticipate seeing an excessive amount of repair work this coming year, based on the saturation of the ground from the recent storms. Todd responded that there may be some issues with gravel roads since they've stayed wet for so long, but not anticipating anything unusual.

Member Jamieson asked whether we coordinate with timber companies to prepare road segments for the harvest season. Brian responded that we primarily coordinate with the Oregon Department of Forestry (ODF). He added that we stay current on the timing and location of timber harvest through field staff and spruce up the roads if necessary.

Chair McCoy asked about the \$1.8M expenditure difference this year. Brian replied that the concrete road repair contract on Brookwood was considerably costlier than anticipated, and the work needed to be done in a timely manner. He shared that this type of variance is irregular.

Brian shared that staff is gathering data right now to build the Road Maintenance Program for FY22-23. Member Morgan asked when a draft will be available on the website. Brian responded that a draft would be released in March or April.

Member Morgan suggested that committee members receive notification ahead of Full Depth Reclamation (FDR) work this year so they can observe the process if they're interested.

5. Elections Subcommittee Report

Member Morgan reported the results of the Elections Subcommittee. The subcommittee roster consisted of the following members: Loren Behrman, Marc Farrar, and Dan Morgan. Sherri McFall facilitated the meetings. The subcommittee was created for two reasons:

1. to develop a consistent method for officer nominations and elections, and
2. to define the role of the Chair.

Member Morgan created a Chair Profile that included roles, responsibilities, and qualities, which was reviewed and updated by the subcommittee. Sherri will send the Chair Profile to all committee members.

The following recommendations were made and agreed upon by the subcommittee to bring forward to the Committee for consideration, evaluation, modification, and approval:

- The Chair and Vice-chair positions each serve a two-year term, confirmed by election at the first meeting each year.
 - The Vice-chair is automatically nominated to promote to Chair.
 - Any Member can request to be a candidate for Chair or Vice-chair, with the exception of Members in the first year of their first term.
 - The election of the Chair is determined by majority vote of at least a quorum of RROMAC members.
 - Officers will be expected to actively attempt to generate community interest in serving on RROMAC.
 - If a Member's term ends while serving as an Officer on RROMAC, nominations will be made for replacement and a vote will be held during the next meeting.
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- There will be an expectation that each Member serve as an Officer at least once during their length of service on RROMAC.

Sherri will share the Chair Profile and Subcommittee Minutes with all members. It was agreed that this discussion needs to be added to the April agenda because the changes proposed require amendments to the bylaws. Sherri will check Granicus for accurate term end dates.

6. Vacancies & Recruitment

The Elections Subcommittee also discussed the high number of vacancies on RROMAC and that the committee should consider becoming more engaged in recruitment and retention of members. It should be an expectation of at least the Chair and Vice-chair to encourage community interest in serving on RROMAC. Members have a limit of two full consecutive terms according to the bylaws, however, when there are vacancies members may serve another term. Former members may reapply to join RROMAC if there are vacancies.

Commissioner Willey recommends that new applicants be allowed to begin throughout the year, after Board approval, rather than waiting for the beginning of the next term year. He shared that he and other Commissioners advertise vacancies to the public when they know of them. He reminded the committee that vacancies are posted on the website. He also indicated that he will be meeting with every Mayor in his district over the next couple months and will encourage them to help recruit more membership to this committee. Todd reminded RROMAC members that the bylaws allow membership to anyone who resides, does business, or recreates within the rural area. He described Member Morgan as a good example of a non-rural resident on the committee who cycles along the County's gravel roads and applauded his advocacy for those roads. Todd emphasized the County's focus on equity, diversity, and inclusivity, and noted that not requiring members to be rural residents could be beneficial in moving toward these objectives.

3. Election of 2022 Officers (continued)

Chair McCoy reopened the discussion of the current election and nominated Member Behrman as Chair and Member Farrar as Vice-Chair. Members Behrman and Farrar agreed to the nomination. Member Morgan seconded both. No other nominations were presented. Both were confirmed by unanimous vote.

7. RROMAC Member Roundtable

Chair Behrman opened the discussion.

Member Morgan would like Ken Schlegel to return and share an update about the Regional Disaster Preparedness Organization – Emergency Transportation Routes – Phase 2. He also requested a presentation on the value of roundabouts to the County.

Member Jamieson suggested that reports and presentations be video recorded for future reference. Sherri indicated that the County currently records audio of RROMAC meetings and will consult with the County's meeting tech support team about the possibility of recording video.

Sherri also stated that County Counsel will be giving a presentation on Public Meetings in April.

Todd brought up a current issue regarding complaints about Collins Road. He expressed that the complaints are about quality of the gravel road, "muddy roads" and potholes. The road is elevated and has quite a bit of tree canopy, and doesn't dry out once it becomes wet. A traffic count was done before the storms, which

showed about 200 vehicles a day, with trucks being thirty percent of it. He encouraged members to visit Collins Road and give feedback.

Todd explained that the County has just over 200 miles of gravel roads, with 189 road segments that are gravel, and three grader operators to cover all those roads during the grading season. Some roads only get one grading per year because that's all they need, but others might get two to four per year. There are four transfer trucks to haul materials around and place it as needed. One option for consideration is to take soil samples and do a gradation test to see the existing in situ conditions compared to our specs.

8. Meeting wrap-up

Next meeting to be held in April.

Topics for upcoming meetings:

- Report: Roundabouts (Renus Kelfkens)
- Training: Public Meetings (County Counsel)
- Report: Regional Disaster Preparedness Organization – Emergency Transportation Routes – Phase 2 (Ken Schlegel)
- Update: Capital Projects (Joe Younkens)
- Report: Traffic Safety in the Rural Area (Washington County Sheriff's Office (WCSO))
- Discussion: Updating Bylaws
- Discussion: Meeting Minutes

9. Adjournment

Chair Behrman asked for a motion to adjourn the meeting. Member McCoy moved. Member Jamieson seconded. Motion passed unanimously. Meeting adjourned at 8:46 a.m.

Next meeting: April 14, 2022, at 7:30 a.m.
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