



**Block Party  
Authorization Application**  
**Permit Type: Event Permit**  
(Form updated: July 29, 2020)

Upload and attach permit application form and  
submittal requirements to the Public Permitting  
and Services Portal: [WashCoORACA.com](http://WashCoORACA.com)

Qualifying streets are dead end streets and cul-de-sacs. Other neighborhood streets are reviewed and may be approved on a case-by-case basis. Hours are limited to daylight hours.

**Name of street requested to be closed:** \_\_\_\_\_

**What portions of this street will be closed?** \_\_\_\_\_

**Date and hours of the block party:** \_\_\_\_\_

**APPLICATION SUBMITTAL REQUIREMENTS:**

1. Completed "Block Party Authorization Application" form.
2. Completed "Block Party Street Closure Petition" (signed by a representative of each residence fronting the street to be closed).
3. Map showing (1) street requested to be closed, (2) surrounding vicinity, (3) how access to nearby streets will be maintained, (4) the houses (with addresses) fronting the street to be closed. The map can be hand-drawn, but to expedite the processing of your application, please make the map legible and use 8-1/2" x 11" paper.
4. Application fee: None.

**OTHER REQUIREMENTS**

1. Limit hours of operation to daylight hours.
2. Emergency vehicle access must be maintained at all times.
3. To close off the street, ensure the safety of block party participants by using materials that adequately mark the closed-to-vehicles area. Options include, but are not limited to, traffic cones, sawhorses, and reflective tape. Vehicles may *not* be used to close off the street.
4. Comply with all county and city ordinances.
5. The day of your block party, notify Tualatin Valley Fire & Rescue of the block party at [events@tvfr.com](mailto:events@tvfr.com) or 503-649-8577.
6. Area must be cleaned-up after the block party is over.

APPLICANT NAME (PRINTED): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
City/Zip Code

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

I \_\_\_\_\_ **agree to the above requirements.**  
SIGNATURE OF APPLICANT

DATE: \_\_\_\_\_