



**If emailing in your application -Please Read**

Due to change in business practices we are no longer able to accept bank card authorization payments through email. Please fax your bank card authorization form to 503-846-7620 or call us at 503-846-7623 during our normal business hours and an administrative specialist will take your payment in fomatoin over the phone. If you have any questions please call 503-846-7623.

**\*Debit or Credit Card Authorization\***

Today's Date: \_\_\_\_\_

Amount of Charge: \_\_\_\_\_

Auth#: \_\_\_\_\_

Application Fee

Permit/Inspection Fee

Bond Fee

Permit #, or Invoice #: \_\_\_\_\_

Customer # \_\_\_\_\_  
(Finance Office use only)

Job Site Address: \_\_\_\_\_

**\*\*Company Credit Card**

**Personal Credit Card**

(Any refunds issued will be returned to the card holder unless otherwise specified)

Expiration date: \_\_\_\_\_

CVV Code(Three Digits on the back of card): \_\_\_\_\_

Card number: \_\_\_\_\_

Company name: \_\_\_\_\_

Name as shown on card: \_\_\_\_\_

Authorization signature: \_\_\_\_\_

Name printed: \_\_\_\_\_ Check if phone in: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Billing address for card**

Check box if refund address if different

Street of PO Box address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

**Refund address if different than above**

Street of PO Box address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

**A new authorization form is required for each transaction  
\*\*All refunds will be issued to the company, not the individual**