URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE
January 20, 2016

Members:	Ruth Deal	Staff:	Joy Chang
	Ray Eck		Steve Franks
	Bonnie Hadley		Ron Del Rosario
	Anthony Mills		Kim Haughn
	Marty Moyer		Jennifer McCollum
	Larry Virgin		Victoria Saager
			Dave Schamp
			Andrew Singelakis
			Todd Watkins
Absent:	Tim Connelly	Guests:	Lynn Mutrie
			Gary Ross

Welcome, Introductions, and Election of Officers

Dave Schamp called the meeting to order. Introductions were made of all committee members and staff. Dave welcomed everyone to the first meeting of the year. He requested nominations for a new committee chair. Bonnie made a motion to nominate herself. Anthony Mills and Ray Eck seconded the motion. All were in favor.

Bonnie took over the meeting and requested nominations for vice chair. Anthony recommended waiting until the second meeting when all members will be present. Bonnie agreed, and the decision to nominate a vice chair was deferred to February.

Anthony made a motion to approve the November minutes. Marty seconded the motion and the minutes were approved as submitted.

Traffic Safety Action Plan (TSAP) – Kim Haughn

Washington County received a grant from ODOT to develop a Traffic Safety Action Plan. Accident trends will be identified and safety recommendations will be made based on results. The TSAP advisory committee will include representatives from about 20 different agencies.

Kim extended an invitation to an URMDAC member to join the TSAP committee. She stated URMDAC members are knowledgeable and well-respected members of our community making them a great addition to the committee. Ray Eck offered to be on the committee. Kim thanked him for volunteering. The first advisory committee meeting will be in March.

A TSAP fact sheet was shared which included Kim's contact information. She wanted to clarify that this initiative is not the same as "Vision Zero" but our goal is similar to theirs as we also strive to have a zero fatality rate.

The County hired a consultant for this short-term but heavy-duty project. According to the grant, it must be completed by September. Only data from crashes involving serious injuries or fatalities will be used. Public involvement and the committee's input are critical to the study. The data being compiled is from many sources including ODOT, TVFR, LUT, law enforcement, hospitals, etc. ODOT maintains all crash data and TVFR contributes additional helpful information regarding accidents since crash reports from law enforcement are not always complete.

Commissioner Malinowski remarked there are unreported crashes on Saltzman Road. He acknowledged some people who crash have their car towed before any law enforcement arrives so the accident is not recorded. He asked how accidents like this will affect the numbers being collected. Kim indicated if the person is seriously injured or dies, it will show up on the reports because hospitals are required to document serious injuries. He asked if the crash data will be available to the public. Kim said it is already available. Commissioner Malinowski wanted to make sure the CPOs know how to access this information.

Kim said we don't want to wait until someone dies to make changes to dangerous roads. The focus is of this study is to identify problem areas, fix them, and get the injury and fatality rate to zero.

Dave asked about the dates of the current crash data. Kim responded the most current data is from 2014. Dave wanted to share the data is not up to date (2015). Kim added we would need to pull data every couple of years to keep the data current.

Major Road Improvement Projects Update – Kim Haughn

Kim presented a list of road projects that are currently in progress or in design phase. The list is also available on the County website at http://www.co.washington.or.us/transportationprojects. She is creating project pages for 20 more projects that are not yet on the website.

The committee discussed upcoming projects. Safety Projects include URMD Safety Improvement projects. The status of the committee's projects can be verified in the status column next to the project. The committee had several questions concerning upcoming changes to South Hillsboro and Kim offered to invite Don Ottermott to answer those questions for the committee at a future meeting.

Commissioner Malinowski advised the $12,000 per house Systems Development Charge (SDC) might be waived since the economy is not great right now. He is not sure how they will come up with the funds for road improvements if that happens. Kim offered to verify the information and committed to sending the answer to Commissioner Malinowski and to Ray Eck per their request.

Ray asked about the Gain Share project and if URMDAC contributed funds. Victoria indicated the URMDAC committee allocated $300,000 to that project. Ray requested the committee get credit in some way for their contributions on that project.

Sidewalk Inventory Status – Todd Watkins

Todd demonstrated to the committee how LUT uses the Asset Browser program to create an inventory of sidewalks. Todd noted that identifying gaps where we don't have sidewalks is equally important. Victoria specified this data could be used to inform future URMD project selection processes. Using Asset Browser, he showed how maps and data reports are generated to show the road PCI (Pavement Condition Index rating). Victoria pointed out all the green and blue roads (very good rating) are actually URMD roads.

It is an ongoing process to keep the information current. Victoria stated it would take a while to get all the sidewalk information entered. At this time, the sidewalk inventory on County Arterials and Collectors is up to date. Ray asked when the school projects are completed, will that help us update the records. Todd answered yes, those data points help us to fill in the gaps. Having it all in one spot makes it easier to plan for projects. Ray asked when the school sidewalk inventory will be completed. Joy reported we have all the data but it needs to be entered in a way to be able to create a data report. Dave asked when completion is anticipated. Joy commented she is unsure.

Bonnie asked if there is a plan to share this database with the public. Victoria explained it's behind the County firewall so it is not available at this time. However, a subset of the data was shared during the storms in December to show the public real-time emergency road closures. This was a breakthrough for the County.

Safe Routes to School – Lynn Mutrie, Beaverton School District

Lynn's passion is safe routes to school. She worked with Joy Chang to look at all of Washington County to offer kids the ability to walk or bike to school if they want. Lynn shared the "5 E's" used by the Federal Highway Administrators. Education, encouragement, enforcement, engineering, and evaluation. She mentioned an additional "E" has been adopted recently – equity.

Lynne remarked kids need more physical activity and walking or biking to school is a wonderful choice. In 1969, 48% of kids walked to school. In 2009, 13% walked or biked to school. She indicated this information is collected nationwide. It is a fact the health of kids is declining. Kids need 150 minutes of physical exercise every week but they are only getting approximately 60 minutes.

The committee reviewed several of the photos Lynn presented in her slideshow. One example was a photo of an officer sitting on the corner of Leahy Road while kids cross the road to school.

Lynne pointed out people behave better when the enforcement is there but they cannot always be there so people need to take more responsibility for their own actions.

Lynne offered to share additional educational tools used for children and parents with the committee. Victoria referred the committee to the County's Safe Routes to School webpage. This page includes the "5 E's," videos, additional educational information, and Joy's contact info.

Guest Comments

Gary had no comment.

Miscellaneous

The committee considered putting together a joint URMDAC and RROMAC meeting. Bonnie offered to attend the RROMAC meeting to talk with members regarding interest in a joint meeting. Several URMDAC members were concerned about attending the RROMAC meeting due to the early hour they meet. Dave said many of the RROMAC members are retired or have the ability to change their schedules so he thought they would be flexible.

RROMAC committee is in the opposite financial position of URMDAC. RROMAC is looking at reverting roads to gravel because they have no money to maintain the deteriorating paved roads. Dave said the differences are stark between the groups and might be a good experience.

The committee agreed on a joint meeting for March. Victoria suggested having a joint meeting once a year. Dave added that meeting would work well for Washington County employees so they only have to present their yearly work program and budget one time to both groups. The committee agreed.

Future Agendas

February
- Transportation Funding – Melissa De Lyser-Andrew/prepare public for road funding vote
- Election of vice chair
- Schools update – Shelly
- ODOT – Traffic safety/planning for the future
- Committee photo

March
- Joint meeting with RROMAC
- Don Ottermott – South Hillsboro

Meeting adjourned.

Victoria Saager

From:	Kimberly Haughn
Sent:	Monday, January 25, 2016 5:15 PM
To:	Anthony Mills; Bonnie Hadley; Larry Virgin; Marty Moyer; Raymond Eck; Ruth Deal; Tim Connelly
Cc:	Dave Schamp; Victoria Saager
Subject:	RE: Joint URMDAC/RROMAC meeting - March 16

Hello URMDAC members,

Thanks for letting me join you at your Jan. 20 meeting!

I mentioned I would look into and follow up with clarification on the SDC program for South Hillsboro. We received clarification from the City of Hillsboro and the SDC program will be moving forward. South Hillsboro developers will be charged the fees; fee assessment will not be postponed. The City will fulfill their end of the bargain with the MSTIP Bond Cost-sharing program as planned too. These programs can be very complex and difficult to comprehend for those of us that don't work in the financial domain every day, so please realize that misunderstandings can easily happen but I'm glad we received prompt clarification from the City to get this confusion squared away.

The City will be sending someone to the combined March URMDAC/RROMAC meeting to give us a full update on South Hillsboro and they will answer any questions. If you need clarification in the meantime on anything with South Hillsboro, please feel free to contact Victoria or myself and we can help round up answers. Or you are welcome to contact the City directly (gregg.snyder@hillsboro-oregon.gov or don.odermott@hillsboro-oregon.gov).

Best regards,

Kim Haughn | **Senior Program Educator**
503-846-7822   kimberly_haughn@co.washington.or.us

From: Victoria Saager
Sent: Friday, January 22, 2016 3:26 PM
To: Anthony Mills; Bonnie Hadley; Larry Virgin; Marty Moyer; Raymond Eck; Ruth Deal; Tim Connelly
Cc: Dave Schamp
Subject: Joint URMDAC/RROMAC meeting - March 16

To URMDAC members:

A joint meeting with the Rural Roads Operations and Maintenance Advisory Committee has been arranged! RROMAC will be joining URMDAC at your March 16 meeting – same place and time as usual. Agenda topics will include: transportation funding – rural and urban; Operations 2016-17 Road Fund and URMD requested budgets and draft annual road maintenance program; and South Hillsboro. City of Hillsboro has committed to having staff at this joint meeting to provide an update on South Hillsboro.

Victoria Saager | **Public Information Officer**
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