



**URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE**  
**May 20, 2015**

<u>Members:</u>	Tim Connelly Ruth Deal Martin Granum Anthony Mills Marty Moyer Larry Virgin	<u>Staff:</u>	Melissa De Lyser Victoria Saager Dave Schamp Dave Schultz Stacia Sheelar Todd Watkins Commissioner Malinowski
<u>Absent:</u>	Ray Eck Bonnie Hadley Jason Yurgel	<u>Guests:</u>	Gary Ross

**Welcome**

Marty Moyer called the meeting to order. Introductions were made of all committee members and County staff. The April minutes were reviewed. Anthony Mills motioned to approve the minutes and Larry Virgin seconded the motion.

**Quarterly Service Request Report, January – March**

Victoria Saager shared information regarding the breakdown of service requests ([attached](#)). Vegetation continues to be the primary request followed by trash/debris, right-of-way obstructions (basketball hoops, etc.), drainage, sidewalk damage and a variety of other miscellaneous requests.

The trend report shows an increase in trash/debris service requests.

**Target Service Levels**

Todd Watkins shared information regarding levels of service ([attached](#)). He mentioned that we are now using a more methodical approach to the selection of work. We are moving away from scheduling work based on a cyclical schedule. The goal is to select work based on the condition of the asset. There are seven major assets that make up the core of the transportation network: bridges, culverts, paved roads, gravel roads, roadside ditches, landscaped areas, and water quality facilities.

Todd asked the committee to provide their individual opinions about what the target service levels should be for paved roads, gravel roads, and landscaped areas. Worksheets were used to gather the committee members' suggested level of service. Todd will compile all of the data points to determine an average value. Todd indicated that staff would determine the service

levels for the other assets since there were life-safety and regulatory implications if an asset failed or was not maintained at a high enough level.

Sidewalk maintenance was asked about as well as vegetation that was on a private property and hanging over the road. It was mentioned that property owners are responsible for sidewalks adjacent to their property as well as vegetation control. This can include sidewalks on the opposite side of a retaining wall.

### **Operations and Maintenance Budget Presentation**

Dave Schamp reviewed the proposed budget presentation for Fiscal Year 2015-16 ([attached](#)). The Budget Committee meets tomorrow May 21 and the budget will go to the Board for approval on June 23.

URMD is a huge success story. Prior the implementation of URMD, roads in the urban unincorporated area were typically narrow, usually had very little base rock, and pavement conditions that were quite low. The tax paid by URMD participants is approximately \$0.25/\$1,000 of assessed property value. The URMD model is a great example of how to fund road maintenance.

### **URMD Annual Report**

Victoria shared copies of the updated [URMD Annual Report](#). The report shows acres added over time and the change of value in properties. Revenues are increasing at 3% per year, but expenses are increasing at a much faster rate. This is an area we should pay close attention to as we move through the budget season.

Victoria also shared a flyer showing the anticipated [road work for FY 2015-16](#).

### **Miscellaneous**

There is currently no money allocated to fund any projects outside of the URMD area for minor betterments. Money will be focused on ADA work. Dave Schamp asked the committee to let their CPOs know if they see any ADA issues that need to be addressed.

Marty mentioned three major north-south arterials that are going to be widened.

### **Guests – Public Input**

No comments today.

### **June Agenda**

Safe Routes to School – Shelley Oylear

Safety Improvement Project updates

Minor Betterment submissions – there is currently no money allocated to fund any projects outside of the URMD area – Due by July 15