



URMD

URBAN ROAD MAINTENANCE DISTRICT

Urban Road Maintenance District Advisory Committee

June 15, 2016 • 4 p.m. to 6 p.m.

Walnut Street Center

1400 SW Walnut Street • Second Floor Training Room 1 • MS 51

Hillsboro, OR 97123-5625

MINUTES

Members Present: Ray Eck, Bonnie Hadley, Anthony Mills, Martha Moyer,

Absent: Tim Connelly, Ruth Deal, Larry Virgin

County Staff Present: Steve Franks, Jennifer McCollum, Victoria Saager, Dave Schamp, Andrew Singelakis, Todd Watkins

Guests: Commissioner Malinowski, Trevor Paulson

Welcome and Approval of Minutes

Bonnie called the meeting to order and introductions of committee members, staff and guests were made.

Ray Eck asked about a citizen who applied twice for a seat on the URMDAC committee. He inquired why this person hasn't been appointed. Victoria responded that the application was not submitted in time for Board approval last year.

Minutes of the May meeting were not approved at this meeting due to lack of a quorum.

Transportation funding – URMDAC recommendation to Board

Bonnie was given the [URMDAC Recommendation on Transportation Funding](#) memo to the Board to sign. Victoria added the following wording "and road user safety" to the third paragraph. Bonnie agreed to the additional language and signed the memo.

Department of Land Use & Transportation

Operations and Maintenance Division • Urban Road Maintenance District Advisory Committee

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Safety Improvement projects costs update – Ron del Rosario

Ron reported that all [URMD projects](#) for the 2013-14 are completed except for Laidlaw Road. This project is on track and no problems are anticipated at this time.

Projects for 2014-15 were completed. Phil McCormick did a great job and kept most of the work under budget. Kinnaman Road had some scope changes but ended up costing less than expected. The section from Farmington Road to 185th Avenue was completed.

The 2015-16 projects started with the Bull Mountain Road project being postponed. The County is trying to get right-of-way and plans to begin construction next year. Rock Creek Blvd/174th Avenue project went out to bid and should meet its goal. Kinnaman Road is at approximately 50 percent complete.

Ray Eck asked if all sidewalk gaps will be filled in up to 209th Avenue. Ray wants to make sure those spots will be remedied. Todd offered to give Ray a copy of plans so he can review them.

Ron will update the Committee if there are any changes.

Safety Improvement project selection process – Victoria Saager

Victoria outlined the process of choosing URMD [Safety Improvement projects](#). A lot of input is being received in response to the [call for new proposals](#). About one in five is in regard to non-County roads, a request for service, or a project already funded. A new [dynamic map](#) highlights identified candidates and allows a new proposal to be added if it's not already there. There is also a link on the website to [submit a proposal](#) or proposals can be called in or emailed to us.

The Committee discussed a future review of the evaluation and scoring criteria which produces the ranking for the projects. The Committee was asked what criteria to use to develop the "top candidates" list for public review. There are currently 156 candidates within the URMD district identified at this time. The list will not be complete until after the July 15 deadline.

At the August meeting, the Committee will review the list of eligible candidates and confirm the "top candidates" for public outreach. Sept. 2 is the target date to launch the public outreach campaign to collect comments on the top candidates.

At the September meeting, a financial projection will be available, estimating funds available for safety improvements in FY 2017-18. In October, the committee will review public comments and select recommended projects and then confirm the project selections in November. Victoria will compile public comments and share with the committee throughout the process.

Anthony noted the spreadsheet Ron used last year to tabulate choices and having Committee members bring their "wish list" worked really well.

The Committee discussed the feasibility of projects requiring County to purchase right-of-way. Commissioner Malinowski inquired if the Committee has a cost ceiling or budget. He also requested a fact sheet to share with the public when asked this question. Victoria recommended reviewing the [Walkway Gap Paper](#). This presentation addressed some questions and had some suggestions.

Dave recommended adding a “QRC” scan code on the postcard this year and Victoria agreed. Anthony stated it would be a good idea to add Spanish to the postcards with contact information for Spanish speakers. Anthony recommended the public comment opportunity include check boxes indicating support or nonsupport as well as text boxes to write in comments.

Safety Improvement “top candidates” evaluation and selection criteria – Ron

It was tough to rate the 156 candidates but by using the 2014 criteria they are ready for review. Ron asked if using this criteria is acceptable to the Committee. Bonnie stated she would like to see the criteria use anything over 40 mph. Ron offered to change the criteria to pull candidates into two categories; above and below 40 mph. Some of the information on the spreadsheet is subjective. Victoria mentioned RROMAC went out and physically looked at the rural gravel roads being considered for upgrade. The members went out in pairs and filled out a scoring sheet that was added to the information. Bonnie recommended using schools and school bus stops.

Anthony asked if the members are content with the numbers in the point category. Victoria stated each area was designed so that regardless of how many factors there are in the category, each category adds up to 35 total points. Bonnie said this system has been used for a while now and seems to work. Dave said he thinks the spreadsheet is missing the constructability standpoint section.

Speed rankings will be adjusted this year. One category will be speeds of 26-39 mph and the other 40 mph and above. A subcommittee will be formed in the future to rework the candidate evaluation spreadsheet and Ron will bring the information back to the Committee. Bonnie recommended part of a future meeting be dedicated to the updating of the candidate scoring.

The current [evaluation criteria](#) document was distributed. The updated version will be posted online before the next meeting. Victoria offered to send out the electronic copy if members wanted to play with the list on their own.

The Committee decided to use a \$500,000 cap, prioritized by safety score, narrowing the list to the top 25 as “top candidates” for public review. Commissioner Malinowski recommended making sure the candidates were spread among the districts. Anthony asked to have miles listed per Commissioner district. Victoria said we would have a list for the next meeting.

Guest Comments

Trevor Paulson was invited by Commissioner Malinowski and would like to request a small walking path on Butner Road. He stated a few years ago, he made this request and was told it was not going to be done. He will go online and add this as a candidate on the website.

Miscellaneous

Ray asked about the MSTIP 3e funding a temporary light for the left turn from TV Hwy to 209th Avenue. Commissioner Malinowski said he had not heard about that project. Ray stated he heard at the open house for 198th Avenue project that they would not do that project if there isn't a temporary left turn light on 209th Avenue installed before the project starts. Ray asked what the Committee could do to make this happen. Commissioner Malinowski recommended putting together a request stating the issue and what the Committee would like to see happen. He asked to send a copy to him and he will meet with Steve Franks to see what can be done. Victoria mentioned this issue is an ODOT project. Commissioner Malinowski offered to try to work with them to get this fixed. Dave recommended following up with City of Hillsboro.

Dave talked to Andrew about Gain Share and said it's all about leverage. If the committee limits the projects to \$1.7 million and can get Gain Share to pitch in \$1.1 million then URMD can get some of these large projects done. Anthony said he likes that they are able to do five or six little projects each year. Commissioner Malinowski recommended the Committee look into other options for funding (in five to seven years the committee might not have the money) but funds will sunset eventually and all URMD funds will go into road maintenance. In five to seven years the Committee's focus will need to go back to maintaining roads. He stated if the Committee wants to keep investing in improvements, they might need to look at alternate funding options to continue.

Todd updated the committee on Laidlaw Road bids.

Marty mentioned Brugger Road needs a sidewalk. Victoria stated we have received proposals for that candidate.

- July meeting has been canceled.
- Agenda topics for future meeting:
 - URMD funding for maintenance of Urban Collectors (wait until after Board action)
 - Road maintenance funding update – Andrew Singelakis
 - Draft Safety Improvement candidates list – Ron del Rosario
 - Safety Improvement “top candidates” for public outreach – Victoria Saager
 - Performance measures update – Victoria Saager

Meeting adjourned.

Next meeting: Aug. 17, 2016, 4 p.m. – 6 p.m.