



URMD

URBAN ROAD MAINTENANCE DISTRICT

Urban Road Maintenance District Advisory Committee

September 21, 2016

4 p.m. to 6 p.m.

Walnut Street Center

1400 SW Walnut Street • Second Floor Training Room 1 • MS 51
Hillsboro, OR 97123-5625

MINUTES

Members Present: Ruth Deal, Raymond Eck, Bonnie Hadley, Martha Moyer, Larry Virgin

Absent: Tim Connelly, Anthony Mills

County Staff Present: Melissa De Lyser, Steve Franks, Brian Irish, Jennifer McCollum, Matt Meier, Victoria Saager, Dave Schamp, Stacy Shetler, Andrew Singelakis, Marla Vik, Todd Watkins, Joe Younkins

Guests: Commissioner Malinowski, Virginia Bruce, Tom Lauritzen, Mary Manseau

Welcome and Approval of Minutes

Bonnie called the meeting to order and introductions of committee, staff, and guests were made. Dave congratulated Brian Irish on his promotion to Management Analyst II.

Larry Virgin made a motion to approve the May meeting minutes. Ray Eck seconded the motion, all were in favor, and the minutes were approved as written. Marty Moyer made a motion to approve the August meeting minutes and Larry Virgin seconded the motion. All were in favor, except Ray Eck who abstained because he was not present at the meeting. The minutes were approved as submitted.

Update on URMD Safety Improvement Projects – Marla Vik / Joe Younkins

Marla Vik presented an update for [URMD projects](#) between 2013-14 to 2016-17. She complimented Phil McCormick for doing a fabulous job with the project budgets. Several before-and-after photos were shared with the committee. Marla shared she is very proud of the projects the committee has chosen to do.

Projects for fiscal year 2013-14 were under budget by \$250,000 and 2014-15 was about \$700,000 below budget. The original budget for 2015-16 did not include the full scope of the SW 90th Avenue project. The estimated increase to cost will be approximately \$537,000 due to this project alone. The committee discussed removing the SW 90th Avenue project from the list. Dave Schamp recommended the project continue because there may not be another opportunity to provide this connection.

Cedar Hills Boulevard Improvements at Sunset Highway – Stacy Shetler

Currently there is no traffic signal at the south [interchange of Cedar Hills Boulevard and Hwy 26](#). This intersection is owned by ODOT. There are four parties (Washington County, ODOT, City of Beaverton, and Peterkort Property Management) coming together to combine funds to get this project completed.

Larry Virgin asked if the off-ramp will be increased to two lanes because it causes so much backup. Stacy said this traffic signal is not going to fix all the congestion in that area but it will help. He stated adding a lane to the off-ramp is not in the scope of the project. The new traffic signal will be synchronized with the traffic signal at Cedar Hills Boulevard and Butner Road. The goal is to finalize the agreement by February 2017 and finish construction by August 2018.

Commissioner Malinowski stated that completion in 2018 is too long to wait and he suggested posting a “no left turn” until the project is complete. He said the way it is configured now, it is too dangerous to leave it as-is.

Virginia Bruce asked to speak at this point in the meeting, instead of waiting for guest comments at the end of the meeting. Bonnie Hadley allowed her to make a statement at this time. Virginia said she attended a CPO 1 meeting and was told that Peterkort Property Management was holding this project up. She said something needs to be done to fix this intersection immediately. She asked that County and ODOT make this happen for the safety of the citizens. Stacy answered that since this intersection is the jurisdiction of ODOT, the County cannot force this project forward.

Pavement Condition Update – Todd Watkins / Brian Irish

Todd introduced Brian Irish as the new Asset Management Inspection Supervisor. Brian explained the 2016 [Pavement Condition Index](#) (PCI) average on URMD-maintained roads is declining as planned. The number of miles in the PCI category “very good” is declining while the number of miles in the “good” category is increasing.

Brian expressed that there would be cause for concern if the number of miles listed as “fair” increased considerably. Compare 6% of URMD miles rated “fair” and below to 34% of all County Arterial miles rated “fair” and below. There is great concern about the declining condition of the County’s major roads.

Brian said URMD has really made our roads great. Once the average pavement condition approaches the PCI 75 target, then the committee’s focus will need to switch from Safety Improvements back to maintenance. Brian recommended not allowing the roads to get all the way to the PCI 75 level, but to be more proactive to maintain the pavements.

Dave said URMD is a tremendous success, and the direction from the committee is making huge differences for citizens with the Safety Improvements the program has funded.

Surface Treatment Customer Survey – Victoria Saager

Victoria explained that [customer feedback](#) is requested when URMD does surface treatments. Door hangers provide a link to an online survey and include postcards that can be cut off the door hanger, filled out, and mailed to Washington County. Victoria is pleased by how many people respond and appreciates that residents take the time to send the postcards. Most of the comments were positive. The exception was the rescheduling due to rainy weather or equipment malfunctions and the inconvenience it caused residents. There were also complaints about damage from vehicles driving on the slurry seal before it dried. Mailings are sent a couple of months ahead of time and then door hangers left just days before the work will be done. The only road treatment we did this year was slurry sealing.

URMD Financial Projection – Victoria Saager

Approximately \$2.6 million will be [available for Safety Improvement projects](#) for fiscal year 2017-18. The committee will choose how much of the available funds to use. The under/overages from previous years are reflected in this amount. At the November meeting, the committee will choose the projects they wish to fund and that will determine how much of this amount will be allocated to next year’s projects. There is a [media release](#) available online. Public comments must be submitted by November 11 to be considered. There is a new interactive map that can be accessed by all mobile devices, including phones. The public can view other people’s comments on the projects and they can go to Google street view and see the candidate in that format. Victoria will send out the comments to the committee members throughout the process. An Every-Door-Direct-Mailing will go out to all residents within a half-mile from each project.

Guest Comments

Tom Lauritzen commented on the slurry seal. He stated a “bad mix” was put on his street but has been fixed.

Mary Manseau asked about information listed on the door hangers. She stated she didn't notice road closure information on them that tells people the road is completely closed. Victoria answered that the contractors are supposed to write the street names on the postcards so citizens know which streets will be closed.

Commissioner Malinowski asked to add information regarding the length of time the slurry seal takes to dry. Dave replied it depends on the weather but most roads are open by 5 p.m.

Commissioner Malinowski stated he thinks the committee is doing a great job and appreciates the work they do. He would like to look at new sources of funding for safety improvements for when URMD's funds will be dedicated to road maintenance. Dave stated the committee could increase the amount of URMD being collected in the future because the safety improvements are important enough to justify an increase. URMD currently collects about \$4 million a year. The \$2.6 million available for safety improvement projects this year is after all other costs have been accounted for.

Miscellaneous

No October meeting.

Future Agenda Items:

- Selection of Safety Improvement Projects
- Committee members should bring their top 6 choices
- Remove the identified future agenda topic "Funding for Urban Collectors" – the approved conditional vehicle registration fee will ensure additional funding for maintenance of major roads, bridges and culverts

Meeting adjourned

Next meeting: November 16, 2016 4-6 p.m.