



**URBAN ROAD MAINTENANCE DISTRICT ADVISORY COMMITTEE  
December 17, 2014**

Members:

Ray Eck  
Martin Granum  
Bonnie Hadley  
Marty Moyer  
Larry Virgin

Staff:

Ron DelRosario  
Steve Franks  
Roberta Garcia  
Mike Mills  
Shelley Oylear  
Victoria Saager  
Dave Schamp  
Stacia Sheelar  
Todd Watkins  
Commissioner Malinowski

Absent:

Tim Connelly  
Anthony Mills  
Jason Yurgel

Guests:

**Welcome**

Martin Granum welcomed the committee and introductions were made. There were no minutes to approve. The previous two months meeting minutes will be approved at the next meeting.

**Guests – Public Input**

None

**Washington County Bicycle and Pedestrian Related Updates – Shelley Oylear**

Shelley Oylear provided a handout ([see attached](#)).

Sidewalk and bike lane inventory will be forthcoming in March. Marty Moyer asked if inventory will include flashing beacons. Shelley indicated it will be included especially around school zones, bridge crossings, etc.

Martin Granum asked that Reedville Elementary be considered, because it is profoundly dark in that area on Johnson Street and 209th Avenue. A speed display sign would be helpful in this area. Ray Eck asked who would be doing the work and Shelley indicated a consultant would be working with staff from multiple divisions. Ray offered to assist as a member of URMDAC if needed.

An inventory of sidewalks and bike lanes was done on arterials and collectors a couple of years ago, but there is a need to have the inventory done around school zones.

Cost estimates will be done only for projects on the list of priorities at this time. Martin asked if the current scoring criteria would be used. Shelley will use the criteria if possible, but will also consider recommendations from the specific school district/transportation staff.

Neighborhood Bikeway Plan – details included in attachment. Signage will be purple.

170th Avenue and Merlo Road Conceptual Design Plan – Project Advisory Committee meeting and Community Open House meeting schedule included in the attachment.

### **Proposal on street display signs – Mike Mills**

Mike reviewed speed information for the top 30 candidates and provided his findings in the [attached memo](#).

There is a cost savings when you can combine more than one sign/area with the same mobilization costs, installation, etc.

This list only includes roads not eligible for the Neighborhood Streets Program.

The next step is to review the URMD Safety Improvement candidates and the committee needs to recommend whether or not these costs should be included in the cost of those projects. Martin and Larry both agree these costs should be included and Bonnie agreed even though the original safety improvements were temporary improvements. The overall benefit to the project for the cost is important.

Larry Virgin moved to include speed radar signs and costs in the URMD Safety Improvement candidates. Ray Eck seconded the motion. All were in favor.

### **Updated URMD Candidate list – Ron Del Rosario**

Candidate lists have been updated with additions, deletions and changes ([see attached](#)).

The committee had no additional feedback or concerns about the candidates included on the ‘URMD Safety Improvement Candidates – REMOVED list’.

Marty Moyer said one of these days West Union will need to be a MSTIP project and include turn lanes.

Commissioner Malinowski asked about the roads listed as ‘Not a county road’ and if there’s a way to get the areas maintained. Staff indicated these are not County roads and URMD cannot fund improvements or maintenance. The Commissioner asked if the County doesn’t have plans to use the right-of-way could it be given to THPRD to install a pathway. Planning would know what future plans may be for the area(s).

Ray asked the committee to take a more serious look at the candidates on the list from CPO 4B.

The committee asked Ron DelRosario to review each candidate on the current list to assist them in deciding which candidates would be included in the list going out for public comment.

After reviewing the candidates, the committee agreed the entire list should be sent out for public review and comment.

### **Proposed public outreach for top candidates– Victoria Saager**

Victoria shared a [public outreach plan](#) to request comments on the candidates. A post card will be sent to area property owners, CPO's, local businesses, etc. in the general area of the potential project. A web address will be included on the postcard and would direct the public to the interactive map and packets of information for each candidate included on the list. A media release will be sent to the local media outlets, as well as making staff available to provide presentations at local meetings as needed. There is also the option to hold an Open House for the public to attend, view maps and review project information. The challenges of open houses are location, low attendance, and scheduling to meet everyone's needs. Staff is always good about being available as needed to present at CPO meetings. Victoria will work with the CPO coordinators and see if she can work out a time to provide the information to them.

### **Annual Report Draft and Financial Update – Victoria Saager**

Victoria presented a [draft Annual Report](#) highlighting the safety improvement projects, pavement condition index, surface treatment history, service request history, assessed values, expenditures, etc.

### **Miscellaneous**

[Customer service response](#) updates – Victoria Saager

There were three additional feedback cards received since the last meeting (two positive and one negative).

Membership – Dave Schamp

Two current members have terms expiring December 31, Anthony Mills and Bonnie Hadley and both are interested in being reappointed. There are two Alternate positions also available and two applicants have applied, Monica Shumaker and Ruth Deal.

The committee decided there will not be a committee meeting in January; however, there will be a meeting to welcome new members at the same time and place as the January meeting would have been held.

Meeting adjourned.

### **February Agenda**

Appoint new Chair and Vice Chair

Review Draft Surface Treatment Candidate List – Todd Watkins

Service Requests Data – How many days to close a request on average – Victoria Saager

Select Safety Improvement Candidates

### **Future Agenda**

Update of URMD Performance Measures (Appendix “A” to IGA)