



Department of
Land Use & Transportation

WASHINGTON COUNTY, OREGON

RROMAC

RURAL ROADS OPERATIONS AND
MAINTENANCE ADVISORY COMMITTEE

February 8, 2018, 7:30 to 9:00 a.m.,

Walnut Street Center,

1400 SW Walnut Street, MS 51, Second Floor Training Room 1

Hillsboro, OR 97123-5625

MINUTES

Members Present: Allen Amabisca, Denny Hruby, Michael Jamieson, Daniel Morgan, Ken Moyle, Matt Pihl, Doug Riedweg, Gary Virgin

Absent: Lars Wahlstrom

County Staff Present: Aaron Clodfelter, Melissa De Lyser, Steve Franks, Brian Irish, Gary Stockhoff, Courtney Threewitt, Todd Watkins, Jennifer Williams

Guests: Dave McCoy

Welcome, Introductions, and Approval of Minutes

Dan welcomed everyone to the meeting. Michael Jamieson made a motion to approve the November meeting minutes. Doug Riedweg seconded the motion; all were in favor and the minutes were approved as submitted. For the January minutes, a correction was submitted to change "Larry Virgin nominated Dan Morgan" to "Gary Virgin nominated Dan Morgan" on page two, ***Election of Officers*** section. Gary Virgin made a motion to approve the January minutes, with that one change. Ken Moyle seconded the motion; all were in favor and the minutes were approved as corrected.

Guest Comments

No comments

Engineering and Construction Services Update – Gary Stockhoff

Gary said work is ramping up. The bid was opened for the proposed roundabout at [Kemmer Rd/175th Ave.](#) The accepted bid was for \$3.9 million and is expected to cost about \$5 million after all permits and ROW is purchased.

A project to widen [Roy Rogers Road](#), from Scholls Ferry Road to approximately 2,500 feet south of Bull Mountain Road, to five lanes will also add bicycle and pedestrian facilities along both sides of the road; it includes a six foot waterline. This project will go to bid around April.

A signal will be installed at Bull Mountain and Roy Rogers roads. The city of Tigard will be closing Bull Mountain Road for about three months during construction.

Design has started to add a traffic signal and provide safety improvements on [Germantown and Cornelius Pass](#) roads. The [Cornelius Pass Rd Bridge](#) will also be replaced.

New money from the State Highway Fund is being earmarked for bridges in most need of work. Gary said his bridge design team expects to update three to five bridges a year until they are all upgraded. Funds from the Vehicle Registration Fee (VRF) won't be enough to cover the maintenance of all pavement, culverts, and bridges in Washington County. Todd said a spending plan for the VRF and State Funding Plan will be shared at the joint RROMAC/URMDAC meeting in March.

Operations and Maintenance Update – Todd Watkins

This winter has been mild, except for a brief snow even over Christmas. Operations had the opportunity to use the newly installed Fern Hill Road flood gates in January. The Traffic Engineering section installed a camera at the gate location and the public can view it on www.TripCheck.com. Crews have been patching during the good weather.

Todd announced that Washington County will not be hiring any additional personnel due to VRF funds.

Night crews are winding down and will join the day crew again starting next week. Night crews are generally available for weather-related issues during the winter.

Roads Not Maintained by County Subcommittee Report – Dan Morgan

Dan met with Brian Irish and they came up with three categories to prioritize [Roads Not Maintained by County](#). Committee members weighed in on their preferences and voted as follows: accessibility was weighted as 49%, attraction as 15% and connecting as 36%. In the near future Brian, Dan and two other committee members will go look at the roads listed as not maintained. Michael Jamieson and Matt Pihl volunteered to assist; Gary Virgin volunteered to be an alternate if needed. The group will score the roads on the spot in the field. After this step, public input will be sought. The process will be similar to the [URMD Pedestrian and Biking Improvements](#) process, where within a certain time period; people can submit comments on candidates for road improvements. The information collected from all sources will then be combined and presented to RROMAC, just as the URMD improvement comments are presented to URMDAC. Suggested criteria will be listed clearly on the website so citizens can see why a road does not meet standards, and what would get the road up to standard to make it a maintained road.

The committee discussed roads not currently listed on the Roads Not Maintained list and whether they fit the criteria proposed.

Other comments included:

- As part of the future outreach to the public, it was suggested that postcards be sent to nearby property owners; Brian said that was feasible.

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- Mike asked what people should do if they see an immediate problem on a County Road. Brian responded people can submit road service requests by calling 503-846-7623 (ROAD) or email lutops@co.washington.or.us.
- In response to a question about how someone could find out if a road is maintained, Todd replied that for such specific maintenance questions, people should contact Brian.
- Gary asked if there was signage saying that beyond this point, Washington County does not maintain the road? Todd replied that in urban areas of Washington County, as part of the development process, signs are erected on private roads making it clear they are not maintained by the County, but that is not done in rural areas.

Discussion followed about once the list of roads has been ranked, what will be done with it? Points raised included:

- RROMAC provides advice to the County—this will be advice for a strategy for maintaining or not maintaining roads.
- Todd noted that staff uses a rating system in other areas as a tool to look at things, but it is only a tool; ultimately, decisions will be on a case-by-case basis. But this work to help understand and assess roads not maintained by the County will be of assistance and provide guidance on the factors involved with these road segments.
- The use of the criteria will “shake things out”; it’s a methodology to use to provide understanding.

Brainstorm RROMAC in 2018: What’s Working? What Change? Goal for 2018?

Dan asked committee members about goals for RROMAC. Dan said he sees the committee as the conscience of Operations. He distributed a handout he prepared, titled “RROMAC’s Role Clarified,” dated Feb. 5, 2018, listing five bullet points. Discussion included: Committee members would like to give their opinion/input into funding plans ahead of time, so their input is counted for work to be done with new funds. Todd said the budgets are very complicated and many other factors are taken into account including balancing work with needs and funds. Information could be shared with the committee but he’s not sure how much input the committee will be able to have on the choices.

The committee discussed a preference to be advised before upcoming budget issues are shared with the public. Todd said the Operations’ annual Road Maintenance Program is delivered to RROMAC yearly and there is an opportunity for the committee to give input at that time. Todd said it seems like the committee wants more of a role of reviewing the priorities. He pointed out the committee has always had the opportunity for input but it has not chosen to be as involved in the past as it might want to be now. Members said they would like see regular progress reports. Todd said he could put together an annual status report for RROMAC. Todd also stated that the rural road program will receive a healthy portion of new VRF funds.

Steve noted that the first two bullet points in Dan’s handout about clarifying RROMAC’s role covered much of what had been discussed:

- “Align to the “vision/goals” for Operations & Maintenance so RROMAC understands the priority and can assist in reaching those goals.”

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- “Add a high level view of actual against planned activity based upon revenue spent and project status. Not in the weeds level but a high level summary.”

The committee asked for a quarterly pavement index report; Brian replied that wasn't a problem. Brian stated that [The Gravel Road Upgrade program](#) was exhausted in 2013 when the program's funding reached its sunset date. Brian suggested this program could be dusted off and reestablished. The project is dormant but the list still exists and could be looked at again. Todd said the committee would be a part of the resurrection of this program.

Discuss next meeting: March 13, 4:00 p.m. -- joint RROMAC/URMDAC meeting

Topics to discuss include:

- Draft Operations Road Maintenance Program for Fiscal Year 2018-19
- VRF/State Funding – new revenue funding
- Long Range Planning issue paper [Rural Roads/Urban Edge](#) (Urban/Rural boundaries)
- Open forum – common issues

Action Items for follow up:

Twice a year (spring and fall): Updates on Pavement Condition Index (PCI)	Brian Irish
Annual basis: Status report on progress on Road Maintenance Program (Ops' work program)	Todd Watkins
Response to five issues submitted by Dave Vanasche in his 1-11-18 letter to RROMAC	Gary Stockhoff, Todd Watkins
Service requests pertaining to road shoulder, ditch issues	Aaron Clodfelter

Future meeting topics:

- PCI update – Brian (Brian suggested that twice yearly would be appropriate, perhaps March/Sept)
- Roads not maintained subcommittee

Meeting adjourned.

Next meeting: March 13, 2018, 4:00 to 6:00 p.m. (joint meeting with URMDAC)