



Department of
Land Use & Transportation

WASHINGTON COUNTY, OREGON

RROMAC

RURAL ROADS OPERATIONS AND
MAINTENANCE ADVISORY COMMITTEE

April 12, 2018, 7:30 to 9:00 a.m.

Walnut Street Center, 1400 SW Walnut Street, MS 51
Second Floor Training Room 1, Hillsboro, OR 97123-5625

MINUTES

Members Present: Allen Amabisca, Michael Jamieson, Daniel Morgan, Ken Moyle, Matt Pihl, Doug Riedweg, Gary Virgin, Lars Wahlstrom

Absent: Denny Hruby

County Staff Present: Aaron Clodfelter, Melissa De Lyser, Steve Franks, Brian Irish, Keith Lewis, Gary Stockhoff, Courtney Threewitt, Todd Watkins, Jennifer Williams, Ken Schlegel

Guests: None

Welcome, Introductions, and Approval of Minutes

Dan Morgan opened the meeting by stating he would like more detail in the minutes, particularly related to issues RROMAC discusses so RROMAC can say those issues have been addressed and there can be closure. Dan suggested that he and Vice Chair Gary meet with staff regarding this topic.

Matt Pihl made a motion to approve the February minutes; Gary Virgin seconded. All were in favor and the minutes were approved as written. Lars Wahlstrom made a motion to approve the March joint URMDAC/RROMAC meeting minutes; Allen Amabisca seconded the motion. All were in favor and minutes were approved as written.

The committee discussed posting draft minutes to the website. Melissa De Lyser suggested an alternative which was to include a copy of the draft minutes with the Constant Contact email that is sent to members and all others on the distribution list prior to meetings. It was agreed that staff will continue to send the draft minutes to RROMAC members before the next meeting.

Todd suggested, and the committee agreed, that the draft meeting minutes be sent to Dan Morgan and Gary Virgin for their review and editing before they are sent to all committee members.

Guest Comments

None

Engineering and Construction Services Update – Gary Stockhoff

Gary Stockhoff shared project updates, including:

- [209th Ave](#) & [Century Blvd](#) – Gary said Washington County continues to work with the railroad and ODOT on this project. The railroad wants to raise the tracks at both locations.
- [198th Ave](#) – This project will not start this year due to right-of-way acquisition and coordination with waterline work on 209th.
- [Roy Rogers Road](#) and the waterline project.
- [Bull Mountain Road](#) will be closed for two months starting June 1 for the creation of a new roundabout. This is a city of Tigard project and will be starting middle to late July.
- [Cornelius Pass Road](#) will transfer to ODOT. It has been determined a new signal is warranted at the intersection of Germantown Road at Cornelius Pass Road.

Michael Jamieson asked for information regarding Washington County's ten-year plan for bridges. He mentioned concerns about getting farm and logging equipment over bridges near his home. Michael asked how RROMAC could have input on bridge-related work, and how can they get done quicker. Todd explained the various funding sources and how scheduling occurs. Todd went on to explain that while we do have a 10-year spending plan, the list is intended to be for planning and budgeting purposes only. Based on a variety of limitations and competing interests, such as staffing levels and other projects, the actual bridges selections are done on a relatively short-term horizon. He went on to point out that bridges are inspected every two years, and a bridge's weight limit is not the only factor in selecting bridge projects. Todd noted the draft FY 2018-19 Road Maintenance Program (our work program) is open for public comment. Todd said staff looks to RROMAC to provide input and bring issues to us. However the work schedule that is ultimately laid out needs to be flexible since the County is balancing a host of issues. Todd concluded by saying staff would provide the bridge list to RROMAC, as Michael requested.

Operations and Maintenance Update – Todd Watkins

This time of year is challenging for crews because of finicky weather. We were machine patching Monday and within the week the weather changed to rain causing vegetation to grow quickly and maintenance priorities to change. Maintenance staff changes have occurred, including promotions and lateral transfers. New seasonal Utility Workers started this week. Operations is mainly dealing with routine maintenance work. Todd shared that one of the upcoming rural bridge replacements will be a memorial bridge in honor of Josh Hieter. Josh was an Operations and Maintenance Division employee who stopped to help an accident victim in Forest Grove and was killed by an oncoming vehicle. The bridge will be the structure on Gaston Road just east of the City of Gaston.

Roads Not Maintained by County Subcommittee Report – Dan Morgan

Dan reported the purpose of the subcommittee is to develop a method to determine how roads not maintained by the County will be chosen. Brian Irish and subcommittee members recently took a field trip to view ten roads on the list. The question was: do they meet the criteria established by the subcommittee?

Other questions brought up were: What are the legal, safety, and environmental issues/impacts of not maintaining certain roads? The subcommittee would like to add these to the criteria and then request public review through the website or a mailing. After receiving public input, they would like to make a proposal to the County.

Dan reported he went to Assessment and Taxation (A&T) and asked them to add property owner information to the public access website. Dan asked if the committee wants to pursue changing the current County policy to allow access and post on A&T's website property owner information. Todd said that information is controlled by the County's Assessment and Taxation department. Todd's opinion is that RROMAC is not in the position to change County policy for public information; RROMAC's concern has to do with the delivery of road maintenance services to citizens.

Michael asked for clarity on the County's obligation to maintain County roads, and asked to have County Counsel staff answer this question. Dan suggested a subcommittee write up questions for legal staff so they could review them ahead of time. Todd answered he will follow-up and report back to RROMAC. Todd said when the Roads Not Maintained initiative started he expected there would be a matrix of elements to consider including: connectivity, timber (or other resources) and residents but that it is morphing into something more than that. Dan responded that RROMAC is interested in understanding the County's responsibility to maintain roads. The group agreed to this and the May agenda would reflect the additional requests for input on the county's liability and how we can best provide public input into the project.

Bi-Annual Update on Pavement Condition – Brian Irish

Brian shared the current pavement condition index (PCI) status of rural arterials, collectors, and locals. Currently, the condition of both arterials and collectors are exceeding the target service levels; Rural Locals, however, are below their target. Dan said the County is already doing good work when it comes to road maintenance and there is a good measure of that for staff, but he would like some sort of measure for RROMAC, such as a graphical representation of RROMAC's worth. Brian reiterated that Urban Arterials and Rural Locals have traditionally been the biggest maintenance challenge. Brian said the committee could review and comment on the draft work program until this Friday, April 13. It was agreed that this chart is a good indicator of our merit and will be reviewed again in October.

Todd said that ultimately, the priority matrix is the Board-adopted program that drives the road maintenance program.

Ken asked about older Local Improvement Districts (LIDs). Todd said they are brought into the regular maintenance program just like any other rural local.

Michael would like to see the subcommittee's work return to the normal RROMAC committee meetings. Dan agreed that it will be good to have everyone's input. Lars asked how many miles we are looking at. Brian answered it is 19 miles.

Discuss Next Meeting and Agenda

Steve reviewed the action items raised during the meeting. After discussion, agenda topics for the next meeting were:

- Discussion about county's road maintenance responsibilities.
- Communication plan for "roads not maintained".
- Staff follow-up on outstanding issues

Confirm Meeting Follow-Up/Action Items: What and Who?

The action items raised during the meeting include:

- Draft minutes: in future, staff will send the draft minutes to the Dan and Gary (as chair and vice-chair) for their review before the draft minutes are sent out to all of RROMAC.
- Bridge list: Staff will provide the bridge list to RROMAC.
- Property information not being available through County data bases accessible to the public: Dan will contact Assessment & Taxation.

Miscellaneous

Dan recommended RROMAC adopt a road under the County's Adopt-A-Road road clean-up program. Matt Pihl thought it's a great effort but dangerous. He would like to see lower speed limits during litter patrols. Steve noted that groups participating in the Adopt-A-Road program are required to do a minimum of two clean-ups per year; thus, if RROMAC is interested in doing a road clean-up, it may just want to do it as a one-time activity.

Lars made a motion to adjourn the meeting, Michael seconded. All were in favor and the meeting was adjourned.

Next meeting: May 10, 2018 7:30 – 9:00 a.m.

Department of Land Use & Transportation • Operations and Maintenance Division

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