

Law Library Committee Meeting

December 16, 2020

Microsoft Teams

Minutes

Present: Ralph Gzik, Sara Kearsley, Presiding Judge Roberts, Heather Kemper, Lee Van Duzer, Amy Gregory

Previous Minutes: Kemper Moved, Judge Roberts Second. Approved and Adopted.

Law Library Update:

- a. Remote Ops Update: We are still offering remote operations. The county is still at extreme risk and we will continue to offer remote services while in this category. Remote services are going well. We are primarily receiving requests through phone and email with a few instances of mail requests. We are also continuing to provide document delivery where possible.
- b. Chat Widget: We are working towards being able to offer a chat widget on our website in order to expand our remote services. We are currently waiting on the security review from the county. We think this service will be useful even after COVID related shutdowns are over.
- c. Tracking website hits: We track website traffic on a monthly basis, however with the recent update to our site this may be challenging to use comparative data for a while.

Policy Discussion:

- a. Budget: We are funded through the state as a pass through of the OJD. The OJD proposed budget has law libraries funded at the same level as previous years. As law libraries have had flat funding for the last 10 years with our expenses going up, continued flat funding will be a challenge in the future. However, there are no proposed cuts to the law library at this time, but we will need to wait to see if the legislature makes cuts from the proposed OJD budget.
- b. Lexis: After hearing back from Lexis and their minimums for contracts and costs, it is not worth the cost at the current time.
- c. Outreach: The law library is looking for additional avenues to reach out to the legal community to promote changes with the law library and our offerings. It was suggested that we look into the WCBA email blasts and continue using the newsletter. Additionally, we should look at the Oregon New Lawyers Division as well as potentially presenting a CLE on what law libraries have to offer with the CLE division.
- d. Reopening: All concepts of future reopening will look at equitable access as well as being able to serve as many individuals as possible.

New Business: We are working with the county to get the Law Library onto the county home page and change the Divorce/Family Law page to direct people to the court.