

**Washington County Sheriff's Office**  
**Concealed Handgun License**  
**Application Submission**

Sheriff Pat Garrett  
Concealed Handgun Unit  
503-846-2761

## MAILING YOUR APPLICATION

**PLEASE READ THIS INFORMATION CAREFULLY. YOUR APPLICATION WILL NOT BE ACCEPTED IF IT IS INCOMPLETE, NOT LEGIBLE OR INCORRECT.**

**INSTRUCTIONS:** If you have read and met the concealed license requirements, taken a handgun safety course, please complete the entire application (see [disqualifications at FAQ-D](#)) (see [handgun safety requirement FAQ-C](#)).

Once you have completed the attached application:

- Print the application and sign all the appropriate lines
- Mail the application to: **Washington County Sheriff's Office  
Concealed Handgun License Unit  
215 SW Adams Ave  
Hillsboro, OR 97123**

You will receive an appointment notice in the mail within two weeks.

Please arrive 10 minutes prior to your scheduled appointment to pay the fee: Only cash or check are accepted – **no debit or credit cards.**

\$65.00 New License  
\$50.00 Renewal  
\$30.00 Transfer  
\$65.00 Transfer including Renewal

### Items to bring to your appointment:

- **New Applicants** -Two forms of identification; one valid government issued ID bearing both your picture and signature and a second bearing your name and signature such as a bank card or membership card.
- **All Applicants** - Payment cash or check no debit or visa cards
- **New Applicants and Renewals who have not provided** proof of US Citizenship or the N300 or N400 receipt (see [FAQ-A](#))
- **All Applicants** - Proof of residency in Washington County(See [FAQ-Q](#))
- **New Applicants** - Proof of handgun safety training (see [FAQ-C](#))

Your appointment will take approximately 20 minutes.

If you have any questions regarding this process call the CHL Unit at 503-846-2761.