



For Office Use Only – 2018 Season

Payment Date: _____

Check: _____ Cash: _____ CC: _____

Reservation Fee: \$ _____

Confirmation Letter Sent: _____

Reporting Cat.: _____

GBOK #: _____

Scoggins Valley Park – Rental Facility Application

Contact Name: _____

Address: _____

Daytime Phone: _____ Evening Phone: _____

Email address: _____

Park Area You Wish to Reserve:

Sain Creek Pavilion	_____	C-Ramp Pavilion	_____
Sain Creek Picnic Area	_____		

Date you desire: Sites are available from 9:00 a.m. to 8:00 p.m.

1st Choice - Date: _____ 2nd Choice - Date: _____

Time: _____ a.m./p.m. to _____ a.m./p.m. Time: _____ a.m./p.m. to _____ a.m./p.m.

Number of People attending Event: _____

Description of Event: _____

(Company Picnic, Birthday Party, Family Reunion, Wedding, etc.)

Will there be alcohol at the event? YES: _____ NO: _____

Please Note:

- There are no individual garbage cans located within the Park – you must provide your own trash collection system and dispose of trash after your event. You are welcome to use the Park dumpsters located near the reserved site.
 - Parking passes are not included in the reservation fee.
 - No bouncy houses, dunk tanks or water balloons allowed in the park.

Credit Cards accepted - VISA, Discover, and Master Card

Send application via:

Fax to 503.359.0223 or E-mail to parks@co.washington.or.us

Once the application is received Parks will call to get your credit card information.

Print Name: _____

Signature: _____ Date: _____

For further information on the Park call 503.846.7000 (Monday - Friday 8:00 a.m. to 5:00 p.m.)

RESERVATION FEES & DEPOSITS:

*Open air picnic and group site (SAIN CREEK PICNIC AREA) - \$200

*Covered pavilion (C-RAMP PAVILION & SAIN CREEK PAVILION) - \$300

Cancellation Fees: Notice 30 days or more 25% of reservation fee
 Notice 30 days or less 50% of reservation fee

Refundable Cleaning/Security Deposit - \$125

For profit events will be charged 15% of the gross revenue. Please call 503.846.7000 for more information.

DAILY PARKING PASSES:

A daily parking pass or annual parking pass must be displayed at all times in your vehicle within the Park boundaries. Daily parking passes are sold at the Fee Booth located at Scoggins Valley Park/Henry Hagg Lake and the Lake Stop store. There is an automated machine that sells \$7 parking passes when an attendant does not occupy the Fee Booth. No discounted parking passes are sold through automated machines.

Daily parking passes are sold in the following increment

Regular daily -- \$7.00

Discounted daily (Senior Citizen (55+) or Veteran) -- \$5.00

HAGG LAKE POLICIES:

- Park hours are sunrise to sunset.
- Overnight camping is unlawful and not permitted within the Park boundaries.
- It is illegal to hunt, pursue, trap, kill, injure or molest any bird or animal. It is illegal to disturb the habitat of any bird or animal.
- It is illegal to possess or discharge a firearm or weapon capable of injuring any person, bird or animal.
- Motor vehicles must stay on roads and in parking areas.
- Vehicles may only be parked in designated parking areas.
- The park is closed to all off-road vehicles.
- Swimming near boat ramps and docks, or inside the area enclosed by the log boom at the spillway, is prohibited.
- Swimming is prohibited more than 200 feet from shore or in the area designated for high speed boat use, except for such swimming that is incidental to waterskiing.
- No person shall swim or fish near any boat ramp or boat dock, or inside the area enclosed by the log boom at the spillway.
- Ground fires are prohibited.
- All fires must be confined to Park camp stoves, fireplaces, or portable stoves.
- No fire shall be left unattended, and every fire shall be extinguished before its user leaves the Park area.
- No dog, cat or other animal of any kind shall be brought into or kept in the Park area unless confined or on a leash.
- No person shall pick, cut, mutilate, or remove from the Park area flowers, shrubs, foliage, trees (firewood), or plant life of any kind.

**Scoggins Valley Park
50250 SW Scoggins Valley Rd
Gaston, OR 97119**